

Matthew Williams, County Planning Director
Megan Wanck, County Planner
Rich Lasko, GIS Coordinator
Dakoatah Manning, GIS Planning Analyst
Megan Johnson, Planning & Grants Administrator
Patricia Tuttle, Planning Administrative Assistant
John E. Thompson, Esq., Solicitor



Voice • 570.268 .4103
Fax • 570 .268 .4171
Email: bcplanning@bradfordco.org

ADMINISTRATIVE AGENCY
FOR THE
BRADFORD COUNTY PLANNING COMMISSION

DEPARTMENT OF COMMUNITY PLANNING AND MAPPING SERVICES

North Towanda Annex No. 1
29 VanKuren Dr., Suite I
Towanda, PA 18848

AGENDA
BRADFORD COUNTY PLANNING COMMISSION

Public Safety Building

In-person attendance will be limited to 25 people including Planning Commission and Staff Members on a first come first serve basis. All others may attend via Zoom or Conference Call.

October 19, 2021

6:00 P.M.

Join Zoom Meeting

<https://us02web.zoom.us/j/81864189287>

Meeting ID: 818 6418 9287

888 788 0099 US Toll-free

877 853 5247 US Toll-free

Meeting ID: 818 6418 9287

- 1) **Roll Call:** Board members present were: Glenn Aikens, Andrew Bishop, Warren Knapp, Don Murray, Robert Storch, Scott Williams and Jim Souto. Staff Members present were: Megan Wanck, Matthew Williams and Patricia Tuttle.
- 2) **Minutes:** Robert Storch made the motion to accept the **September 21, 2021 Minutes.** Seconded by Jim Souto. The motion carried unanimously.
- 3) **Subdivision/Land Development Administration**
 - A.) **Monthly Report:** Andrew Bishop made the motion to accept the Monthly Report. Seconded by Robert Storch. The motion carried unanimously.
 - B.) **New Application Acceptance** (*Indicates Modification Request) Warren Knapp made the motion to accept the following new applications. Seconded by Don Murray. The Motion carried unanimously.

PLANNING COMMISSION MEMBERS

• Glenn Aikens • Raul Azpiazu • Andrew Bishop • Warren Knapp • Don Murray • Mary Neiley • Robert Storch • Scott Williams • Jim Souto

-2021-109	The Hickok Estate	Columbia & Troy Twp.
-2021-110	Costruzione, LLC	South Waverly Borough
-2021-111	Michael A. Pelissier	Warren Township*
-2021-112	Celeste M. & Cary B. Carson	South Creek Township
-2021-113	Reed H. & Lakeyja M. Perkins	Warren Township
-2021-114	D.C. Rauscher	Ulster Township

C.) **Visitors to be Heard:** Visitor present was Philip O'Dell from the Daily Review Newspaper.

D.) **Subdivision Plan Reviews:**

-2021-011 Michael A. Pelissier / Warren Township- The subdivision of lands of Michael A. Pelissier is a two-lot subdivision of a 102 acre parcel described in Bradford County Instr. 201505631. Proposed Lot #2 (12.90 acres) is occupied by a house with on-site septic and water supply systems. Lot #1 (90.03 acres) is the remaining lands. It is vacant and is for agricultural use at this time. The surrounding parcels in this area are generally used for agricultural and residential purposes. There is no sewage collection system in the vicinity of this subdivision.

Action Taken: Andrew Bishop made the motion to grant Modification Request from Section 504.2 "On-Lot Septic" for the residual tract (Lot #1). Seconded by Jim Souto. Motion carried unanimously.

-2021-062 John Amato / Sayre Borough- The subdivision of lands of John Amato is a two-lot subdivision of a 0.24 acre parcel described in Bradford County Inst. 202004104. Proposed lot #1 (0.16 acre) is occupied by a house with public water and sewage collection systems. Proposed Lot #2 (0.08 acre) is vacant and is to be for a commercial parking lot. The surrounding parcels in this area are generally used for commercial and residential purposes. The Athens Township Authority administers the sewage collection system in the vicinity of this subdivision.

Action Taken: Andrew Bishop made the motion to table until the November 16, 2021 meeting, contingent upon a Zoning Variance Approval for minimum lot size compliance based on the Sayre Borough Zoning Ordinance Section 173-52 A.1. Seconded by Robert Storch. Scott Williams abstained.

E.) **Land Development Reviews**

- 2021-114 D.C. Rauscher / Ulster Township- Major Land Development situated off of State Route 220 (S.R.0220). The lot is occupied by an existing house with outbuildings, and a barn/garage. 6, 160 SF commercial building to be used for repairs and storage was constructed. Additional storage buildings were built, a 21' x 31' and 36' x 24'. A 300 SF office building was also built. A 20,000 gallon rain water storage tank was added. A total of 11, 1 ADA parking spaces are provided. NPDES approval was granted on August 13, 2018. And the Highway Occupancy Permit was obtained, permit number 08025186.

Action Taken: Scott Williams made the motion to table until the November 16, 2021 meeting, contingent upon satisfaction is met with engineer reviews for Conditional/ Preliminary Approval.

F.) **Municipal Planning Commission Review:** No adverse comments on the following Municipal reviews.

- 2021-021 Dolores Barto / Asylum Township
- 2021-022 Ray Berry / Troy Township

G.) **Possible Violations**

H.) **Violations**

DC Rauscher – Ulster Township – Application has been submitted and we expect this matter will be resolved shortly pending engineer review comments.

Four Friends (Fulmer) – Wysox Township – The hearing has been postponed under mutual agreement by the BCPC Staff and Developer. We have reviewed the outstanding items with the developer who will coordinate the changes as required for closeout of the pending Land Development File. We have not yet received a submittal for the project closeout.

Ark of the Covenant Church – Monroe Township – Pending litigation from other aggrieved parties. BCPC Solicitor has advised to wait until these items are resolved as it is likely to remove the need to pursue a formal violation.

I.) **Sketch Plan Review:**

J.) **DEP Permit Review:**

K.) **Items Reviewed With Solicitor**

L.) **Other: *For Informational Purposes***

5.) **Communications** (*See below*)

6.) **Reports**

7.) **Old Business** (*See summary*)

8.) **New Business** (*See summary*)

9.) **Adjournment**

(Communications Summary):

A. **Incoming:**

B. **Outgoing:**

Old Business Summary

2004 SALDO Amendments: The Community Planning and Mapping Staff is currently in process of performing an update to the Bradford County SALDO in coordination with the County Planning Commission. A draft document was provided to the Planning Commission for comment on August 20, 2019 which contained the first two sections of the SALDO with new definitions for review. Updates will be provided periodically to the BCPC and public as the process is completed.

NBIS Local Bridge Inspection Program: The 2017-2021 NBIS Umbrella Agreement has been fully executed and will go into effect on January 1, 2017. This Program will ensure that all locally owned bridges are inspected at their needed interval for the next 5 year cycle. Inspections for the 2017 season have recently been completed and the final inspection reports are being reviewed by PennDOT for approval. The County currently has 22 bridges that are classified as structurally deficient. We are currently in the process of working with our engineers to weigh the options for reducing this number through a bridge bundling process.

County Bridge # 38 / Wells Twp.: TS&L Documents have been approved by PennDOT and project will enter Final Design shortly. We expect that this will be ready for construction in 2022. The old bridge #38 has been evaluated for adaptive re-use and it has been determined that it is not feasible to place at the proposed Route 6/14 intersection as a pedestrian crossing. We are working with FHWA and SHPO to determine the next steps in moving forward.

New Business Summary

Warren Township 7 year review for Agricultural Security Area- Warren Township submitted their 7 year review of parcels that are to remain in an Agricultural Security Area and those that are going to be removed from an Agricultural Security Area.

Bradford County Land Bank Feasibility Study: The County Commissioners in coordination with Towanda Borough and Progress Authority have retained Dawood Engineering to perform a Land Bank/Blight Mitigation study for Bradford County. The goal of this program is to address on-going blight issues that exist within the county by providing a mechanism to rehabilitate properties and get them back on the tax rolls. The kickoff meeting will be held in October.

County Parks Master Plan and County Parks Advisory Committee:

May 6th Meeting Canceled due to COVID-19 Pandemic.

Previous Meeting was held on December 4, 2019.

Natural Gas Exploration Advisory Committee:

The next meeting is TBD. Meetings are being held in coordination with the Penn State Extension Natural Gas Webinar Series. These webinars are no longer held at regular intervals, meetings will be announced 7 days prior once the next webinar is scheduled.

The previous meeting was held February 27th, 2020.
Webinar from 1:00pm-2:00pm “Using Drones in the North Dakota Oil Fields”

APPLICATIONS ACCEPTED FOR REVIEW 2021

- 2021-001	Edward J. Slocum	Towanda Township
- 2021-002	David & Barbara Moore	Windham Township
- 2021-003	Merrie Hotaling	Standing Stone Township
- 2021-004	David & Barbara Moore	Windham Township
- 2021-005	Donald L. Grace	Smithfield Township
- 2021-006	Thomas & Joy Calaman	Wysox Township
- 2021-007	Gene & Shirley Schaeffer	Towanda Borough
- 2021-008	Lois Neuber	Wilmot Township
- 2021-009	Robert E. & Josephine N. Bardo	Alba Borough
- 2021-010	Mary & Glenn Wolfe	Warren Township
- 2021-011	Kenneth Bartholomew	Franklin Township
- 2021-012	Justin & Alicia Clouse	Wilmot Township
- 2021-013	The Roger A. Madigan Estate	Burlington Township
- 2021-014	James G. Wilcox, Trustee	Smithfield Township
- 2021-015	Robert L. & Deborah L. Smith	Canton Township
- 2021-016	Howard E. & Jessica L. Fowler	Monroe Township
- 2021-017	Charles & Patricia Houseknecht	Smithfield Township
- 2021-018	Ron & Karen Burlingame	Smithfield Township
- 2021-019	Encounter Free Methodist Church	Ulster Township
- 2021-020	T. Leon & Carole Powell	Windham Township
- 2021-021	John S. Brown	Armenia Township
- 2021-022	Jodi Sechrist	Orwell Township
- 2021-023	The Patterson Family Trust	Towanda Township
- 2021-024	Fred McNeal & Kelsey McNeal	Towanda Township
- 2021-025	Melissa Drake	Ulster Township
- 2021-026	Calvin L. & Shelia L. Bacon	Pike Township
- 2021-027	Jerry E. Lyon & Amy Daniels	Sylvania Borough
- 2021-028	Donald Huffman	Wilmot Township
- 2021-029	Diane & Harry Wuethrich	Wilmot Township
- 2021-030	Greg Roberts	Wysox Township
- 2021-031	Wilma J. Senn Estate	Windham Township

- 2021-032	Valorie Huckabee & Vanessa Emeno	Springfield Township
- 2021-033	Mary T. O'Neil Estate	Albany Township
- 2021-034	Charles W. Brown, Jr.	Monroe Township
- 2021-035	Mark & Margaret E. King	Tuscarora Township
- 2021-036	Hugh F. Beckwith	Windham Township
- 2021-037	James N. Ameigh	Wells Township
- 2021-038	Kyle E. Roberts & Courtney A. Grieve	Canton Township
- 2021-039	Kathryn R. Weaver	Rome Township
- 2021-040	James & Leona Fitzgerald	Wilmot Township
- 2021-041	John & Michele Vough	Orwell Township
- 2021-042	Mark M. Hutchinson	Warren Township
- 2021-043	Gary R. Norconk & Linda L. Kisner	Wilmot Township
- 2021-044	Evan Barnes, Century 21	Wysox Township
- 2021-045	Mark P. Cook, Trustee	Wysox & Rome Township
- 2021-046	Roger S. Clink	Sheshequin Township
- 2021-047	William Franks	Ridgebury Township
- 2021-048	Michael & Renee Wilson	Sheshequin Township
- 2021-049	Ronald & Karen Burlingame	Smithfield Township
- 2021-050	Davis S. & Katelyn M. Young	Pike Township
- 2021-051	Forest Oldroyd	South Creek Township
- 2021-052	Larry & Janet Youse	Rome Township
- 2021-053	Frandsen Real Estate, LLC	South Waverly Borough
- 2021-054	Marjorie E. Weaver Estate	Wysox Township
- 2021-055	Betsy May	Canton Township
- 2021-056	Dale Beardslee	Armenia Township
- 2021-057	Derek & Erin Middendorf	Standing Stone Township
- 2021-058	V. &N. French, J.Allis & V. Wagner	Windham Township
- 2021-059	Kelly Hoyt & Jacob Woodell	Albany Township
- 2021-060	Merna Colwell	Wilmot Township
- 2021-061	Thomson Business Ventures, LP	Standing Stone Township
- 2021-063	Bradford County Fireman's Assoc.	N. Towanda Township
- 2021-064	Arthur & Cheryl Beers	Monroe Township
- 2021-065	Mark & Reva Shaw	Franklin Township
- 2021-066	Kenneth & Myrna Heckman	Herrick Township
- 2021-067	Dale A. Tyler	Springfield Township
- 2021-068	Garry Wilburn	Ridgebury Township
- 2021-069	Keith & Danette Crockett	Sheshequin Township
- 2021-071	Pennsylvania Electric Company	Sayre Borough
- 2021- 072	Shawn A. Harkness	Smithfield Township
- 2021- 073	Thomas Roberts	Warren Township
- 2021-074	Kaleb Route	Granville & Canton Township
- 2021-075	Meenhard Herlyn	Orwell Township
- 2021-076	Whipple G. Roberts	Franklin Township
- 2021-077	Kevin & Rebecca Brown	Windham Township
- 2021-078	Bradley & Beatrice Sink	Rome Township
- 2021-079	Edward L. Ring	Albany Township
- 2021-080	Harold Andrus	Smithfield Township
- 2021-081	Leo H. Kipp, Jr.	Albany Township
- 2021-082	William Franklin	Warren Township

- 2021-083	Mildred Hollenback	Wysox & Rome Township
- 2021-084	Duane & Lori Castle	Canton Borough
- 2021-085	M.R. Dirt	Wyalusing Township
- 2021-086	Eric J. Harnish	Sheshequin Township
- 2021-087	Mark H. Vanderpool	Terry Township
- 2021-088	Patrick, Nancy & William Beebe	Tuscarora Township
- 2021-089	Allen & Theodore Owen	Canton Township
- 2021-090	Benjamin Sheldon	Tuscarora Township
- 2021-091	Timothy & Rebecca Cole	Orwell Township
- 2021-092	Perkins Realty Investments, Inc.	Monroe Borough
- 2021-093	Sidney & Sylvia Teeter	Smithfield Township
- 2021-094	Taylor Smith	Terry Township
- 2021-095	Brian & Loretta Chaffee	Orwell Township
- 2021-096	James Lehman	Standing Stone Township
- 2021-097	Donald Burgess	Wyalusing Township
- 2021-098	John Palmer	Wysox Township
- 2021-099	The Lee Family Trust	Warren & Windham Township
- 2021-100	Vaughn Jennings, Jr. Estate	LeRoy Township
- 2021-101	Angela Strickler	Orwell Township
- 2021-102	Jeanette Wright	Wells Township
- 2021-103	Charles, Brian & Kirby Lerley	Monroe Township
- 2021-104	Curtis Sterling	South Creek Township
- 2021-105	Victor, Patsy & Lavina Chapman	Springfield Township
- 2021-106	Kelly & Catherine Barton	Sheshequin Township
- 2021-107	Daniel & Annette Patton	Springfield Township
- 2021-108	John & Natalie Desisti	Sayre Borough