

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 14, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Minutes of September 23, 2021.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on October 12, 2021 to approve the amended Ancillary Participation Agreement for the Pennsylvania Medicaid and Chip Benefit Plans for the Bradford County Manor Nursing and Rehabilitation Center and the following providers and authorize the Chairman to sign:

United Healthcare
Amerihealth Caritas Health Plan

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement with PharMerica for pharmacy services at the Bradford County Manor effective October 1, 2021 through September 30, 2024 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a service agreement between Bradford County and TRANE for maintenance of HVAC system located at the Public Safety Building.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the agreement between Bradford County Library and Northern Tier Solid Waste Authority for collection of municipal waste effective January 1, 2022 through December 31, 2023 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the addendum to the Brokerage Agreement between Bradford County and Henry Dunn, Inc. and Dunn Financial.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on October 7, 2021 to approve a Lead Agreement between Bradford County and Ecotesting Services, LLC, effective September 24, 2021 through September 24, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on October 7, 2021 to approve a Radon Agreement between Bradford County and Ecospect, Inc, effective September 24, 2021 through September 24, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an Amendment to the Inmate Telephone Agreement between DSI-ITI, Inc, and Bradford County effective October 14, 2021 to October 14, 2024.

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 2021 CDBG application to be submitted on October 28, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Towanda Borough for parking spaces in the parking garage.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of a lease with Poplar and Main for 13000 square feet of office space at 220 Main Street, Towanda, Pa for the Bradford County Human Services, term of this shall be effective December 1, 2021 through November 30, 2031.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase of service agreements between Bradford County Human Services/Children and Youth Services and the following providers effective July 1, 2021 through June 30, 2022 inclusive:

- Community Service Foundation
- City Mission
- Preventative Aftercare for Truancy

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended Unit of Service Funding between Bradford/Sullivan Joinder and Bradford/Sullivan County Authority effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Makaylee Hill part time casual Nurse Aide, per recommendation of Tamara Chandler, Manor Administrator effective September 24, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Stacy Robinson full time LPN, per recommendation of Tamara Chandler, Manor Administrator effective October 1, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Brooklyn Bourne per diem CNA, per recommendation of Tamara Chandler, Manor Administrator effective September 27, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Karen Milazzo full time Dietary Attendant, per recommendation of Tamara Chandler, Manor Administrator effective October 4, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Rebecca Benjaming part time casual Valet to part time casual Nurse Aide Trainee, per recommendation of Tamara Chandler, Manor Administrator effective September 20, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Gabrielle Collins part time casual Valet to Part Time Casual Nurse Aide Trainee, per recommendation of Tamara Chandler, Manor Administrator effective September 20, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kari Jackson part time casual Nurse Aide Trainee, per recommendation of Tamara Chandler, Manor Administrator effective October 12, 2021.

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Melody Landon per diem LPN to full time LPN, per recommendation of Tamara Chandler, Manor Administrator effective November 1, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Frostina Roy full time Admissions Coordinator, per recommendation of Tamara Chandler, Manor Administrator effective October 4, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Emily Gentilin part time casual Administrative Clerk I, per recommendation of Tamara Chandler, Manor Administrator effective October 12, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Tina Edwards full time CNA to part time casual CNA, per recommendation of Tamara Chandler, Manor Administrator effective October 21, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Alisen Pepper part time Casual Dietary Attendant, per recommendation of Tamara Chandler, Manor Administrator effective October 12, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Laura Parks from full time Activities Director Vol Cood to full time Administrative Assistant III, per recommendation of CJ Walters, Sheriff effective October 18, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Antonio Patitucci part time Correctional Officer, per recommendation Don Stewart, Warden affective October 18, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Gerardo Reyes part time Correctional Officer, per recommendation Don Stewart, Warden effective October 18, 2021.

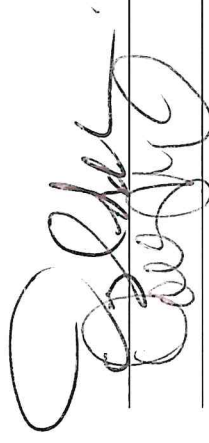
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Bobbijo Smiley part time Correctional Officer, per recommendation Don Stewart, Warden effective October 18, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Dillon Stephens part time Correctional Officer, per recommendation Don Stewart, Warden effective October 18, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire Jeffrey Y. King Prevention Specialist Trainee, Drug & Alcohol, per recommendation Mayme Carter, Human Services Director effective September 20, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Daniel Wolfe full time Custodian I to Full Time Custodian II, per recommendation Rod Manley, Maintenance Director effective October 12, 2021.

OTHER



John M. Sullivan
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

SALARY BOARD

THURSDAY, OCTOBER 14, 2021

PRESENT: Daryl Miller, Doug Melinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner Sullivan, all voted "aye" to approving the reclassification of Bradford County Correctional Facility Sergeants from Grade G18PSC to Grade G20PSC, per recommendation Don Stewart, Warden effective January 1, 2022.

A motion was made by Sheriff Walters, seconded by Commissioner Sullivan, all voted "aye" to approving the reclassification of Sheriff's Office Administrative Assistant III from Grade I6 to Grade I7, per recommendation CJ Walters, Sheriff effective October 4, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner Melinko, all voted "aye" to approving the creation of a Benefits Assistant, effective September 26, 2021.

Makaylee Hill, FT Nurse Aide
Effective September 24, 2021

\$12.50

Stacy Robinson, FT LPN
Effective October 1, 2021

Grade 22
\$24.00

Brooklyn Bourne, Per Diem CNA
Effective September 27, 2021

MU12
\$15.50

Karen Milazzo, FT Dietary Attendant
Effective October 4, 2021

MU9
\$11.00

Rebecca Benjamin, PT Nurse Aide Trainee
Effective September 20, 2021

\$11.75

Gabrielle Collins, PT Nurse Aide Trainee
Effective September 20, 2021

\$11.75

Kari Jackson, PT Nurse Aide Trainee
Effective October 12, 2021

\$11.75

Melody Landon, FT LPN
Effective November 1, 2021

Grade 22
\$24.00

Frosina Roy, FT Admissions Coordinator
Effective October 4, 2021

Grade 20
\$18.83

Emily Gentlin, PT Administrative Clerk I
Effective October 12, 2021

MU10
\$11.27

Tina Edwards, PT CNA
Effective October 21, 2021

MU12
\$18.96

Alisen Pepper, PT Dietary Attendant
Effective October 12, 2021

MU9
\$11.00

Laura Parks, FT Administrative Assistant III
Effective October 18, 2021

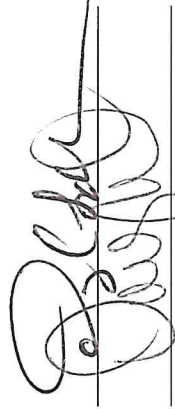
Grade 17
\$15.39

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

Kaitlyn Renzo, FT Administrative Assistant III Effective October 18, 2021	Grade 17 \$16.15
Ethan Emiliani, Benefits Assistant Effective September 26, 2021	\$5200.00 per year
Antonio Patitucci, PT Correctional Facility Effective October 18, 2021	\$12.00
Gerardo Reyes, PT Correctional Facility Effective October 18, 2021	\$12.00
Bobbi jo Smiley, PT Correctional Facility Effective October 18, 2021	\$12.00
Dillon Stephens, PT Correctional Facility Effective October 18, 2021	\$12.00
Lacey Castle, FT Correctional Facility Effective October 28, 2021	\$15.55
Nathanael Brown, FT Correctional Facility Effective October 26, 2021	\$15.00
Jeffrey Y. King, Prevention Specialist Trainee, Drug & Alcohol Effective September 20, 2021	Grade 18 \$15.03
Daniel Wolfe, FT Custodian II Effective October 12, 2021	Grade 12 \$11.23
Corey Bailey, FT Sergeant Effective January 1, 2022	G20PSC \$18.69
Matthew Silvers, FT Sergeant Effective January 1, 2022	G20PSC \$18.69
Ryan Connell, FT Sergeant Effective January 1, 2022	G20PSC \$19.83
Akeem Calaman, FT Sergeant Effective January 1, 2022	G20PSC \$20.24
Amy Roberts, FT Sergeant Effective January 1, 2022	G20PSC \$21.26
John Harrison, FT Sergeant Effective January 1, 2022	G20PSC \$28.15



 Bradford County Treasurer



 John M Sullivan

 Salary Board

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

ELECTION BOARD

THURSDAY, OCTOBER 14, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2021 Municipal Election on Tuesday, November 2, 2021, effective October 28, 2021.

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to approving authorize the Chief Clerk to legally advertise the following:

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the November 2, 2021 Municipal Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, October 28, 2021 at 11:30 a.m.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving authorize the Chief Clerk to legally advertise the following:

The Bradford County Return Board will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 7:00 a.m. on Tuesday, November 2, 2021 and continue throughout the week as necessary, for the purpose of computing and canvassing returns of votes cast at the Municipal Election of November 2, 2021.

The Bradford County Board of Election will meet Thursday, November 4, 2021 at 11:00 a.m. in the office of the Commissioner’s Conference Room to determine the eligibility of any and all provisional ballots cast in the November 2, 2021 Municipal Election to be included and counted in the official canvass.

Voters who have cast a Mail-In or an Absentee Ballot and have not supplied a valid form of ID for Municipal Election to be held on November 2, 2021, have until the sixth calendar day after the Municipal Election to provide their ID to the Bradford County Board of Election, in order for their ballot to be counted.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving authorize the Chief Clerk to legally advertise the polling locations and times for the Municipal Election on November 2, 2021.

In accordance with Section 905 of the Pennsylvania Election Code that the offices for which candidates are to be nominated at the Municipal Election on November 2, 2021 between the hours of 7:00 a.m. and 8:00 p.m. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth and the number to be elected are as follows:

- One Justice of the Supreme Court
- One Judge of the Superior Court
- Two Judge of the Commonwealth Court
- One Coroner (Two Year Term)
- One District Attorney (Two Year Term)

Local Municipalities- Supervisors, Auditors, Council, Tax Collectors, Mayor and School Directors, Judge of Elections, Inspector of Elections and Constables.

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

For a list of candidates please contact the Election Bureau, located at 6 Court St, Suite 2, Courthouse Annex Bldg., Towanda, by calling 570-265-1727 or by email smithkorsr@bradfordco.org.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Election Day schedule for the Bureau of Election for November 2, 2021.

BUREAU OF ELECTION

Renee Smithkors 6:00 AM - ?
Jessica McDermott 6:00 AM - ?
Jessica Ripley 6:30 AM - ?

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary)

Rod Manley	Daniel Porter
Jeff Glisson	Nancy Mechling
Philip Schanbacher	Tina Westbrook
Robert Voda	Jessica McDermott (as needed)
Paul Yeager	Ryan Reeves

ELECTION NIGHT WORKERS

RECEIVING BOARD

* Jessica McDermott
Michelle Shedden

SERVER OPERATORS

* Renee Smithkors See Election Bureau noted above
Rod Manley (as needed) 8:30PM - ?

MAIL – IN AND ABSENTEE BALLOTS

*Michelle Shedden	Renee Smithkors	Beth Smith
Nancy Mechling	* Jessica Ripley	
Jessica McDermott	Lilly Foust	


WEB/PROJECTORS

Lilly Foust 8:00 PM - ?
Teresa Thomas 8:00 PM - ?
Philip Schanbacher 8:00 PM - ?

* will also serve as Resolution Board if needed.

CANVASS BOARD:

Renee Smithkors Jessica McDermott Jessica Ripley Michelle Shedden
Unisyn Representatives



Election Board

A CONTINUATION OF THE MINUTES OF OCTOBER 14, 2021

ASSESSMENT BOARD

THURSDAY, OCTOBER 14, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a refund of County Taxes paid by George King in the amount of ninety dollars and ninety-seven cents (\$90.97) due to house fire.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving Real Estate Audit for September 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving Occupational Audit for September 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for exemption:

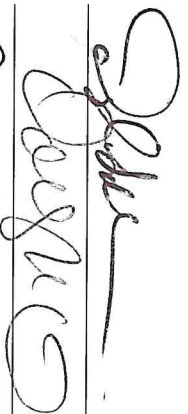
Charles Frey
1010 Loop Lane
Milan, PA, 18831
Veterans Exemption – RENEWAL
Parcel # 30-031.00-072-000-000

Kathryn W Woodward
381 Abell Rd
Little Meadows, PA, 18830
Veterans Exemption – RENEWAL
Parcel # 56-023.00-081-003-000

Robert C. Pond
106 Summit St
Sayre, PA, 18840
Veterans Exemption – RENEWAL
Parcel # 36-020.23-115-000-000

The Spay Neuter Save Network
24726 Route 220
Ulster, PA, 18850
Animal Control for the County
Parcel # 55-059.00-051-000-000

HOPS Ambulance Association
6185 Herrickville Rd
Wyalusing, PA, 18853
Providing Emergency Services to County Residents
Parcel # 20-077.00-063-002-000



Daryl Miller
Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan seconded by Commissioner McLinko, all voted "aye" to adjourn at 10:56 a.m.