

# THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY OCTOBER 28, 2021

PRESENT: Daryl Miller, Doug McLinko via phone, John Sullivan

## PLEDGE OF ALLEGIANCE TO THE FLAG

## CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

## VISITOR REMARKS CONCERNING AGENDA

## UNFINISHED BUSINESS

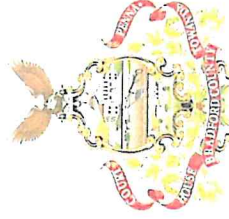
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to amending the Minutes for October 14, 2021 should have read: Consider approving the amended Unit of Service Funding between Bradford/Sullivan Joinder, Bradford/Sullivan County Authority and Concern Professional Services effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Minutes of October 14, 2021.

## NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming October 28, 2021 as National First Responder Day in Bradford County.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION  
National First Responder Appreciation Day  
October 28, 2021

WHEREAS, there are 24 Fire Departments, 8 Emergency Medical Service Providers and 8 Law Enforcement Agencies that serve Bradford County; and

WHEREAS, individuals, both career and volunteer, from emergency management, 911 dispatchers, law enforcement, fire and rescue, emergency medical services and others organizations in the public safety sector, come together as first responders to aid the public in the event of an emergency; and

WHEREAS, first responders risk their own safety and personal property in the execution of their duties to protect the public every day; and

WHEREAS, first responders are the first line of defense for the public against all threats, both domestic and foreign; and

WHEREAS, first responders are a vital part of our communities standing ready 24 hours a day, 365 days a year to deal with emergencies and volunteering in our schools and other community organizations.

THEREFORE, we, the Bradford County Commissioners do hereby proclaim, October 28, 2021 as FIRST RESPONDER APPRECIATION DAY in recognition of the values and accomplishments of emergency first responders, we encourage all of our citizens to join in this observance in support of first responders' continued service and dedication to the county and its people.

ATTEST:

  
  
  
Bradford County Commissioners

*Michelle Shedden*  
Michelle Shedden Chief Clerk

A CONTINUATION OF THE MINUTES OF OCTOBER 28, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Manor and Highmark Inc. for True Performance SNF Pay-for-Value Program to improve clinical outcomes and efficiencies for Highmark Members.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratifying action taken on October 20, 2021 to approve a purchase agreement between Bradford County Correctional Facility and Halo Imports LLC for software for body cameras for Correctional Officers.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to accepting the PHARE (Pennsylvania Housing Affordability Enhancement Fund) in the amount of \$645,000 and authorize the Chairman to sign. This money will be divided into two programs, one for \$460,000 for the Home Purchase and Repair Grant Program administered by Trehab, and the second for \$185,000 for the Bradford County Housing Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2021-11 supporting Trehab’s application to the Pennsylvania Housing Finance Agency for 2021 PHARE funds in the amount of \$460,000.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for Trehab and Bradford County Housing Program to the Pennsylvania Housing Finance Agency for 2021 PHARE applications.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Cooperation agreement between Bradford County and Trehab for the Bradford County Home Buyer/Down Payment/Closing Cost Assistance and Home Renovation Assistance Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and AMP Global Strategies to provide Fund Management services at a fee of \$12000.00 effective July 1, 2021 through December 31, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Pennsylvania Department of Human Services Office of Long Term Living for Intergovernmental transfer of funds to provide the nonfederal share of Medical Assistance (MA) payments to the county nursing facility and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended Purchase of Service Agreement between Bradford County Children and Youth Services and the following effective July 1, 2021 through June 30, 2022 inclusive:

Merakey Pennsylvania  
Children’s Choice

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the appointment of Bryan Bellows to the MH/ID Advisory Board effective January 1, 2022 through December 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mallory Williamson from full time Staff Development Coordinator to per diem RN, per recommendation of Tamara Chandler, Manor Administrator effective October 29, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Caitlyn Pepper part time casual Nurse Aide to

## A CONTINUATION OF THE MINUTES OF OCTOBER 28, 2021

part time casual CNA, per recommendation of Tamara Chandler, Manor Administrator effective October 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Elaine Bayles full time Dietary Attendant to part time casual Dietary Attendant, per recommendation of Tamara Chandler, Manor Administrator effective November 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Harley Shedden from part time casual Nurse Aide to part time casual CNA, per recommendation of Tamara Chandler, Manor Administrator effective October 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Lilli Kjellander from part time casual Nurse Aide to part time casual CNA, per recommendation of Tamara Chandler, Manor Administrator effective October 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jenifer King from part time casual Nurse Aide to part time casual CNA, per recommendation of Tamara Chandler, Manor Administrator effective October 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Madison Derrig part time casual Nurse Aide Trainee to part time casual Nurse Aide, per recommendation of Tamara Chandler, Manor Administrator effective October 22, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Perry McDonald part time casual Nurse Aide Trainee to part time casual Nurse Aide, per recommendation of Tamara Chandler, Manor Administrator effective October 22, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mildred Fauteux full time CNA to part time casual CNA, per recommendation of Tamara Chandler, Manor Administrator effective October 5, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Helena Crandle from full time LPN to part time casual LPN, per recommendation of Tamara Chandler, Manor Administrator effective October 23, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Ruby Morgan full time Correctional Officer to full time Corrections Sergeant, per recommendation Don Stewart, Warden effective November 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Cole Sheppard full time Correctional Officer, per recommendation Don Stewart, Warden effective November 1, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Michael Lamanna full time Dispatcher II to full time Drug Task Force Detective, per recommendation Al Ondrey, District Attorney effective October 25, 2021.

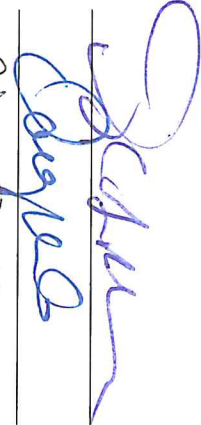

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Susan Jaquish Full time Victim Witness Coordinator, per recommendation Al Ondrey, District Attorney effective October 20, 2021.

A CONTINUATION OF THE MINUTES OF OCTOBER 28, 2021

OTHER

Lori Foust has been hired in response to a court order by the Court of Common Pleas to the position of Court Monitor/Judicial Secretary for the Bradford County Court of Common Pleas, effective November 1, 2021.

The Bradford County Commissioners meeting scheduled for November 9, 2021 has been changed to November 8, 2021 at 10 a.m. in the Commissioners Conference Room at the Courthouse.

  
  
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Bradford County Commissioners

SALARY BOARD  
THURSDAY, OCTOBER 28, 2021  
PRESENT: Daryl Miller, Doug McInko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McInko, all voted "aye" to reclassifying the Victim Witness Coordinator from Grade 20 to grade 21, effective October 18, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McInko, all voted "aye" to set the following salaries:

Elaine Bayles PTC Dietary Attendant  
Effective November 7, 2021  
MU9  
\$15.25

Melissa Keefe FT RN  
Effective October 10, 2021  
Grade 27  
\$36.00

Stephanie Sawyer FT LPN  
Effective October 10, 2021  
Grade 22  
\$24.00

Helena Grandle PTC LPN  
Effective October 23, 2021  
Grade 22  
\$21.00

Mallory Williamson Per Diem RN  
Effective October 29, 2021  
Grade 27  
\$40.00

Caitlyn Pepper PTC CNA  
Effective October 7, 2021  
Grade MU12  
\$13.03

Harley Shedden PTC CNA  
Effective October 7, 2021  
Grade MU12  
\$13.03

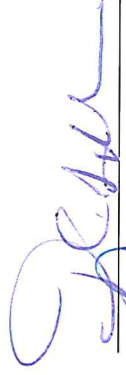
Lilli Kjellander PTC CNA  
Effective October 7, 2021  
Grade MU12  
\$13.03

Jenifer King PTC CNA  
Effective October 7, 2021  
Grade MU12  
\$13.03

Madison Derrig PTC Nurse Aide  
Effective October 22, 2021  
\$12.50

A CONTINUATION OF THE MINUTES OF OCTOBER 28, 2021

Perry McDonald PTC Nurse Aide Effective October 22, 2021	\$12.50
Mildred Fauteux PTC CNA Effective October 5, 2021	Grade MU12 \$15.00
Sarah Reynolds FT Clerk Typist II Effective October 12, 2021	Grade 13 \$13.76
Ruby Morgan FT Correctional Sergeant Effective November 7, 2021	Grade G18PSC \$16.25
Cole Sheppard FT Correctional Officer Effective November 1, 2021	\$13.00
Michael Lamanna FT Drug Task Force Detective Effective October 25, 2021	Grade 20PSC \$27.00
Susan Jaquish FT Victim Witness Coordinator Effective October 20, 2021	Grade 21 \$17.42
Lori Foust FT Court Monitor Effective November 1, 2021	Grade 17 \$15.85

  
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John M Sullivan  
Salary Board

ASSESSMENT BOARD

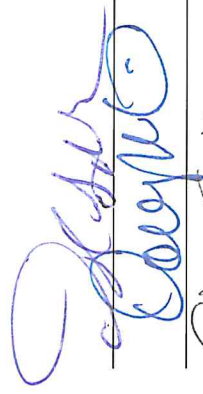
THURSDAY, OCTOBER 28, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

Consider approving the Board of Assessment Appeals Minutes of October 13, 2021.

  
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John M Sullivan  
Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan seconded by Commissioner McLinko, all voted "aye" to adjourn at 10:03 a.am.

