

## THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, SEPTEMBER 23, 2021

PRESENT: Daryl Miller, Doug McLinko via phone, John Sullivan

### PLEDGE OF ALLEGIANCE TO THE FLAG

### CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

### VISITOR REMARKS CONCERNING AGENDA

### UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Minutes of September 9, 2021.

### NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the appointment of Charity Field, Sayre PA, to the Children and Youth Advisory Board effective August 26, 2021 for a term of three years.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the reappointment of Ray DePaola to the Bradford/Tioga County Housing Authority, effective October 1, 2021 through September 30, 2026.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Holiday Schedule for all county employees and bargaining units for 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise a Request for Proposals for Professional Planning Services in developing a Comprehensive Emergency Medical Services Study.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to amending the Purchase of Service Agreement between Tim Cahill and Bradford County Human Services, it should be between Bradford County Coroner office and Bradford County Human Services, effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a renewal of a five year lease between Bradford County and Poplar Main Associates, New Jersey for office space in the downstairs area located at 220 Main Street for the Bradford County Children and Youth, effective November 1, 2021 through October 31, 2026.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a service agreement between Bradford County and Johnson Controls to provide the maintenance solution for heating and cooling for the Bradford County Court House from February 1, 2022 through January 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to acknowledging the Bradford County Countywide Action Plan for the Conservation District to establish guidance and planning for the county and its local partners to continue to work toward the common goal of clean water.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the contract between Bradford/Sullivan Infant/Toddler Early Intervention Services and the following providers, effective July 1, 2021 through June 30, 2024:

A CONTINUATION OF THE MINUTES OF SEPTEMBER 23, 2021

Melinda Russell  
ANJ Consulting, LLC  
North Central Sight Services  
Robert Packer Hospital  
Donna Klinger  
Concern 4 Kids  
Elizabeth Chappell  
Elizabeth Terwilliger  
Jill Cole  
Melinda Godshall  
Patricia Harkness  
Sarah Culver  
Sarah Tice  
Trishia Weinhardt  
Just for Kids

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the agreement between Bradford/Sullivan Drug & Alcohol, Single County Authority and the following providers, effective July 1, 2021 through June 30, 2023:

A Better Today Inc.  
Bowling Green Brandywine, LLC  
Bradford Recovery Center  
Casa-Trinity, Inc.  
Clem-Mar House, Inc.  
Colonial House, Inc.  
Cornell Abraxas  
Crossroads Counseling, Inc.  
Drug and Alcohol Rehabilitation Services, Inc.  
Eagleville Hospital  
Firetree, Ltd  
Gatehouse  
Gaudenzia  
Harbor Counseling  
Lebanon Treatment Center  
Pathway to Recovery  
Positive Recovery Solutions  
Pyramid Healthcare, Inc.  
The Main Link  
Valley Forge Medical Center  
White Deer Run, LLC  
Williamsport Family Medical Center

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase service agreement between Bradford County Human Services/Children and Youth Services and Cornell Abraxas Group, LLC effective July 1, 2021 through June 30, 2022 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Madison Graham part time casual Housekeeping Attendant, per recommendation of Tamara Chandler, Manor Administrator effective September 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Mildred Fauteux full time CNA, per recommendation of Tamara Chandler, Manor Administrator effective September 7, 2021.

## A CONTINUATION OF THE MINUTES OF SEPTEMBER 23, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Rebecca Benjamin part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator effective September 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Tracie Gowin full time Dietary Attendant, per recommendation of Tamara Chandler, Manor Administrator effective September 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Cynthia Gottshall full time RN Assessment Coordinator, per recommendation of Tamara Chandler, Manor Administrator effective September 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Gabrielle Larcom full time Dietary Attendant, per recommendation of Tamara Chandler, Manor Administrator effective September 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Madison Derrig part time casual Nurse Aide Trainee, per recommendation of Tamara Chandler, Manor Administrator effective September 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Sara Woodward full time CNA, per recommendation of Tamara Chandler, Manor Administrator effective September 18, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Macee Raub part time casual Housekeeping Attendant per recommendation of Tamara Chandler, Manor Administrator effective September 20, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Jeffrey Rosenheck from Dispatcher III to full time Emergency Management Coordinator, per recommendation Matt Williams, Director of Planning and Public Safety effective September 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Shyanna Gold from part time Correctional Officer to full time Correctional Officer, per recommendation Don Stewart, Warden effective September 19, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Stephanie Sayman from part time Correctional Officer to full time Correctional Officer, per recommendation Don Stewart, Warden effective September 19, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Rebekkah Clark from part time Correctional Officer to full time Correctional Officer, per recommendation Don Stewart, Warden effective August 15, 2021.


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Mary Kilgus full time Assistant District Attorney 2nd, per recommendation Albert Ondrey, District Attorney effective September 22, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Diane Lynch full time IT Admin/Trainer, per recommendation Lillian Foust, IT Director effective September 27, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Dennis Harrigan from full time Custodian to full time Custodian/Maintenance, per recommendation Rod Manley, Maintenance Director effective September 27, 2021.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 23, 2021

OTHER

  
John M. Sullivan  
Bradford County Commissioners

SALARY BOARD  
THURSDAY, SEPTEMBER 23, 2021

PRESENT: Daryl Miller, Doug McLinko via phone, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner Sullivan, all voted "aye" to set the following salaries:

Madison Graham, PT Housekeeper Effective September 13, 2021	MU9 \$11.00
Mildred Fautoux, FT CNA Effective September 7, 2021	MU12 \$15.00
Rebecca Benjamin, PT Valet Effective September 13, 2021	\$10.00
Tracie Gowin, FT Dietary Attendant Effective September 7, 2021	MU9 \$11.00
Cynthia Gottshall, FT RN Assessment Coordinator Effective September 7, 2021	Grade 28 \$37.00
Gabrielle Larcom, FT Dietary Attendant Effective September 13, 2021	MU9 \$11.00
Madison Derrig, PT Nurse Aide Trainee Effective September 13, 2021	\$11.75
Sara Woodward, FT CNA Effective September 18, 2021	MU12 \$15.00
Macee Raub, PT Housekeeper Effective September 20, 2021	MU9 \$11.00
Jeffrey Rosenheck, FT Emergency Management Coordinator Effective September 13, 2021	Grade 22 \$22.36
Shyanna Gold, FT Correctional Officer Effective September 19, 2021	\$13.00
Stephanie Sayman, FT Correctional Officer Effective September 19, 2021	\$13.00
Rebekkah Clark, FT Correctional Officer Effective August 15, 2021	\$13.00
Mary Kilgus, FT Assistant District Attorney 2nd Effective September 22, 2021	Grade 22 \$23.08

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Diane Lynch, FT IT Admin/Trainer  
Effective September 27, 2021

Grade 18  
\$15.03

Dennis Harrigan, FT Custodian/Maintenance  
Effective September 27, 2021

Grade 14  
\$12.38

  
Bradford County Treasurer

  
  
John M Sullivan  
Salary Board

ASSESSMENT BOARD  
THURSDAY, SEPTEMBER 23, 2021

PRESENT: Daryl Miller, Doug McLinko via phone, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS



A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a refund for one year in 2019 of County Taxes Paid by Phoenix Athens, LLC in the amount of twelve thousand seventy-six dollars and fifty-eight cents (\$12,076.58).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a refund for one year in 2020 of County Taxes Paid by Phoenix Athens, LLC in the amount of twelve thousand one hundred fifty-three dollars and twenty-four cents (\$12,153.24).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a refund for one year in 2021 of County Taxes Paid by Phoenix Athens, LLC in the amount of twelve thousand five hundred sixty-seven and twenty-one cents (\$12,567.21).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for exemption:

Kandy Caccia  
1299 Shaffers Notch Rd  
New Albany, PA 18833  
Veterans Exemption – NEW  
Parcel # 02-135.00-084-000-00

  
  
John M Sullivan  
Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan seconded by Commissioner Miller, all voted "aye" to adjourn at 10:30 a. am.

