

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY DECEMBER 9, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

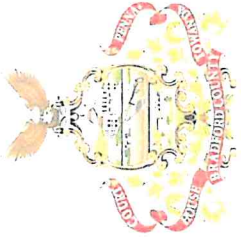
VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Minutes of November 9, 2021

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving Resolution 2021-14 setting the Bradford County Budget in the amount of \$83,464,950 for 2022 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2022 salary schedule with a 5% pay increase for all county employees not covered under a union contract.



Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M. Sullivan, Commissioner

Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2021-14

BE IT RESOLVED, that the Bradford County Commissioners' set the Bradford County Budgets in the amount of \$83,464,950.00 for 2022 with the County Real Estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2022 salary schedule with a 5% pay increase for all County employees not covered by a Union contract.

IN WITNESS THEREOF, we have set our hand and seal this 9<sup>th</sup> day of December 2021.

ATTEST:

*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

*John M. Sullivan*  
Bradford County Commissioners

12/13/2021  
Date

A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 4<sup>th</sup> quarter Grantee Cost Report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 1<sup>st</sup> quarter report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Manor and ParMerica for the Antibiotic Stewardship Model Facility Program at a fee of \$4000 for a period of three years and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to accepting the 2022-2026 Tax Collector Bond renewal in the amount of \$44,625.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the assignment of the current Management Agreement for Bradford County Manor to a nonprofit entity. Complete HealthCare Resources is affiliating with a non-profit and will become a non-profit on January 1, 2022 and the current contract requires the Commissioners to approve the assignment to the non-profit entity.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support to the Office of the Governor for Towanda Borough in their request for the creation of a HUBZone designation for the borough.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the FFY 2017/2018 CDBG Budget Revision; re-allocating remaining funds from 2017 & 2018 to 2018 Monroe Borough ADA Ramp.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Request for Extension for CDBG FY 2017 from March 15, 2022 to August 31, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a renewal of an agreement with ELK Environmental Services for the 2022 Emergency Response support when needed for our Emergency Management Agency.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Sub recipient agreement between Bradford County and Central Bradford Progress Authority as a grant recipient of \$1.6 million of the American Rescue Plan Funds for the Bradford County Dark Fiber project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Sub Recipient agreement between Bradford County and the Bradford County Regional Arts as a grant recipient of \$306,000.00 of the American Rescue Plan funds.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Sub Recipient agreement between Bradford County and The Children’s House as a grant recipient of \$50,000.00 of the American Rescue Plan funds.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Sub Recipient agreement between Bradford County and the Finding New Hope Counseling as a grant recipient of \$50,000.00 of the American Rescue Plan funds.

A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended purchase of service agreement between Bradford County Children and Youth Services and Penn York Opportunities Inc. effective December 1, 2021 through June 30, 2022 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended purchase of service agreement between Bradford County Children and Youth Services and the following effective October 1, 2021 through June 30, 2022 inclusive.

CHOR Youth & Family Services formerly Affinity Forensics Associates  
Summit Academy

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase of service agreement between Bradford County Children and Youth Services and Adoption Connection, PA effective November 1, 2021 through June 30, 2022 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase of service agreement between Bradford County Children and Youth Services and Aubertle effective July 1, 2021 through June 30, 2022 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the 2022 Room Tax Grant awards in the total amount of \$115,550.00 to the following:

Troy Sale Barn	\$10,000.00
Greater Wyalusing Chamber of Commerce	\$12,500.00
Bradford County YMCA	\$5,000.00
Towanda Borough	\$2,000.00
Sayre Historical Society	\$4,000.00
Central Bradford County Chamber of Commerce	\$4,000.00
Home Textile Tool Museum	\$5,000.00
Wyalusing Valley Museum Association	\$4,000.00
Borough of Sayre	\$2,500.00
Bradford County Regional Arts Council	\$9,000.00
LeRoy Heritage Museum	\$6,000.00
Bradford County Historical Society	\$8,000.00
French Azilum Historic Site, Inc	\$3,500.00
Endless Mountains Heritage Region	\$2,400.00
Canton Area Chamber of Commerce	\$8,000.00
Monroe Hose Company	\$5,000.00
Sayre Public Library	\$1,650.00
Bradford County Heritage Association	\$3,000.00
Alparon Community Park, Inc	\$20,000.00

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Alexis Kline per diem CNA, per recommendation Tamara Chandler, Manor Administrator effective November 6, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of, Erica Barrett Full time Staff Development Coordinator per recommendation Tamara Chandler, Manor Administrator effective November 15, 2021.



A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Cheyenne Taylor part-time casual Activities Aides, per recommendation Tamara Chandler, Manor Administrator effective November 15, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Cheyenne Taylor part-time casual Unit Clerk, per recommendation Tamara Chandler, Manor Administrator effective November 15, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Rhonda Rossi per-diem RN Supervisor, per recommendation Tamara Chandler, Manor Administrator effective December 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Alexis Bellinger part-time casual Valet, per recommendation Tamara Chandler, Manor Administrator effective November 29, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Lori Foust part time casual Business Office Manager, per recommendation Tamara Chandler, Manor Administrator effective November 1, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Laura Larcom part time casual Dietary Attendant to full-time Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator effective November 7, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Sara Woodard full time CNA to full time Restorative Aide, per recommendation Tamara Chandler, Manor Administrator effective November 8, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Tina Wilber full-time Account Clerk II to full-time Activities Director/Volunteer Coordinator, per recommendation Tamara Chandler, Manor Administrator effective December 6, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Lori Foust from full-time Court Monitor to full-time Business Office Manager, per recommendation Tamara Chandler, Manor Administrator effective December 13, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Steven O’Hara full-time correctional officer at the correctional facility, per recommendation Don Stewart, Warden effective December 5, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Gerardo Reyes from part time correctional officer to full time correctional officer at the correctional facility, per recommendation Don Stewart, Warden effective November 14, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Antonio Patitucci from part time correctional officer to full time correctional officer at the correctional facility, per recommendation Don Stewart, Warden effective November 21, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Alec Morris from part time correctional officer to full time correctional officer at the correctional facility, per recommendation Don Stewart, Warden effective December 5, 2021.

## A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Nancy Conner from full time dispatcher 2 to full time dispatcher 3, per recommendation Rob Repasky, 911 director effective December 5, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Andrew Jelliff from full time dispatcher 2 to full time dispatcher 3, per recommendation Rob Repasky, 911 director effective December 5, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Austyn Merrill from full time dispatcher 2 to full time dispatcher 3, per recommendation Rob Repasky, 911 director effective December 5, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of John Hammond from full time dispatcher 2 to full time dispatcher 3, per recommendation Rob Repasky, 911 director effective December 5, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire Courtney Wayman full time ID Caseworker 2, per recommendation Mayme Carter, Human Services Director effective November 29, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire Blake Saxon FT ID Caseworker 1, per recommendation Mayme Carter, Human Services Director effective November 29, 2021.




A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Shannon Cahill from full time Caseworker Supervisor to full time Mental Health Program Specialist 2, per recommendation Mayme Carter, Human Services Director effective November 10, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jennifer B. Cragle from Probationary to Regular status, per recommendation Mayme Carter, Human Services Director effective November 6, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Diana L. Strobe from Caseworker 2 to full time County Casework Supervisor, Mental Health, per recommendation Mayme Carter, Human Services Director effective December 6, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Saria M. Brewer from Caseworker 2, to Casework Supervisor, Children and Youth Services, per recommendation Mayme Carter, Human Services Director effective November 17, 2021.

### OTHER

  
  
  
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Bradford County Commissioners



A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

SALARY BOARD  
THURSDAY DECEMBER 9, 2021

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approving the creation of Chief Deputy Coroner position Grade 18 effective January 1, 2022.

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approving the creation of Deputy Coroner position Grade 12 effective January 1, 2022.

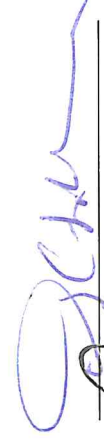


A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

Alexis Kline, per diem CNA Effective November 6, 2021	MU12 \$15.50
Lori Foust, Business Office Manager Effective November 1, 2021	Grade 18 \$18.00
Erica Barrett, FT Staff Development Coordinator Effective November 15, 2021	Grade 28 \$35.00
Laura Larcom, FT Dietary Attendant Effective November 7, 2021	MU9 \$11.00
Cheyenne Taylor, PTC Activities Aide Effective November 15, 2021	MU10 \$11.27
Cheyenne Taylor, PTC Unit Clerk Effective November 15, 2021	MU11 \$11.80
Rhonda Rossi, per diem RN Supervisor Effective December 13, 2021	Grade 27 \$40.00
Sara Woodard, FT Restorative Aide Effective November 8, 2021	MU12 \$15.00
Tina Wilber, FT Activities Director/Volunteer Coordinator Effective December 6, 2021	Grade 21 \$16.25
Alexis Bellingier, PTC Valet Effective November 29, 2021	\$10.00
Lori Foust, FT Business Office Manager Effective December 13, 2021	Grade 20 \$19.00
Gerardo Reyes, FT Correctional Officer Effective November 14, 2021	\$13.00
Antonio Patitucci, FT Correctional Officer Effective November 21, 2021	\$13.00
Alec Morris, FT Correctional Officer Effective December 5, 2021	\$13.00

A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

Steven O'Hara, FT Correctional Officer Effective December 20, 2021	\$13.00
Nancy Conner, FT Dispatcher 3 Effective December 5, 2021	Grade 19PSC \$24.79
Andrew Jelliff, FT Dispatcher 3 Effective December 5, 2021	Grade 19PSC \$18.16
Austyn Merrill, FT Dispatcher 3 Effective December 5, 2021	Grade 19PSC \$17.94
John Hammond, FT Dispatcher 3 Effective December 5, 2021	Grade 19PSC \$17.93
Shannon Cahill, FT MH Program Specialist Effective November 10, 2021	Grade 26 \$22.57
Courtney Wayman, FT ID Caseworker 2 Effective November 29, 2021	Grade 22 \$18.29
Blake Saxon, FT ID Caseworker 1 Effective December 6, 2021	Grade 20 \$16.58
Jennifer B. Cragle, County Casework Manager CYS Effective November 6, 2021	Grade 27 \$30.36
Diana L. Strope, FT County Casework Supervisor MH Effective December 6, 2021	Grade 23 \$19.22
Saria M. Brewer, Caseworker Supervisor CYS Effective November 17, 2021	Grade 26 \$22.23

  
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Bradford County Treasurer

  
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Salary Board

BOARD OF ASSESSMENT  
THURSDAY DECEMBER 9, 2021  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Real Estate report for November 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Occupation report November 2021.

A CONTINUATION OF THE MINUTES OF DECEMBER 9, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for exemption:

Elisha E Copeland  
4352 Ton Hollow Rd  
Sayre, PA, 18840  
Veterans Exemption – NEW  
Parcel # 23-022.00-074-000-000

Rose M. Masi  
1582 Rummerfield Creek Rd  
Wyalusing, PA, 18853  
Veterans Exemption – NEW  
Parcel # 43-089.00-105-001-000



John M Sullivan

Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan seconded by Commissioner McLinko, all voted "aye" to adjourn at 10:41 a.m.