

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY February 10, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of January 25, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of an agreement between Bradford County and Larry Acla as Park Supervisor for Sunfish Pond County Park for the 2022 park season.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Larson Design Group, Inc. for the Bradford County Bridge Maintenance and Repair Project and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the proposal between Bradford County and Johnson Controls for the fire alarm system for the Coroner’s office.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 2nd quarter Grantee Cost Report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of a maintenance agreement with Paperless Solutions for the Prothonotary Office, for 1 year at a cost of \$1,974.20 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the appointment of Roy Keiper to the Bradford County Planning Commission Advisory Board to replace Mary Neiley who retired.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of an agreement between Bradford County Manor and County Pest Control for service at the Bradford County Manor for an annual charge of two thousand eight hundred seventy-five dollars (\$2,875.00) and authorize Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of an agreement between Bradford County Manor and County Pest Control for service located at the sewage treatment plant for an annual charge of six hundred twenty-five dollars (\$625.00) and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a lease agreement between Bradford County and Chesapeake Appalachia LLC, for 6.6 acres in Wyalusing Borough and Wyalusing Township, and 103.85 acres in West Burlington Township for a two year term.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the agreement between Bradford County and Hunt Engineering for bidding services and construction administration of Sunfish Pond expansion project and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Emergency Operation Plan for the Bradford County Airport.

A CONTINUATION OF THE MINUTES OF FEBRUARY 10, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a one year lease agreement between Bradford County and the Court of Common Pleas Domestic Relations section for the cost of ownership rental fee for office space in the North Annex building located at 215 Main Street Towanda, PA for a monthly charge of \$5,691.00 effective November 11, 2021 thru December 31, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Makayla Davis full time CNA to part-time casual CNA, per recommendation Tamara Chandler, Manor Administrator effective January 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Tara Mihalik full time CNA to per diem CNA, per recommendation Tamara Chandler, Manor Administrator effective January 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Hope Meyers part time casual Nurse Aide to part-time casual CNA, per recommendation Tamara Chandler, Manor Administrator effective December 17, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Heather Rowan part time casual valet to part-time casual Nurse Aide Trainee, per recommendation Tamara Chandler, Manor Administrator effective February 2, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Melissa Miller part time casual LPN, per recommendation Tamara Chandler, Manor Administrator effective January 31, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kelsey Griffin full time Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator effective February 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Julie Vargason per diem LPN, per recommendation Tamara Chandler, Manor Administrator effective February 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Raelyn Slater full time Account Clerk II, per recommendation Tamara Chandler, Manor Administrator effective February 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kacee Davidson part time casual Nurse Aide Trainee, per recommendation Tamara Chandler, Manor Administrator effective February 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of James Taylor full time CNA, per recommendation Tamara Chandler, Manor Administrator effective February 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Shelbi Otis part time casual CNA, per recommendation Tamara Chandler, Manor Administrator effective February 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Bryana Dodge part time casual Nurse Aide Trainee, per recommendation Tamara Chandler, Manor Administrator effective February 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Rylie Mong part-time casual Housing Intern, per recommendation Mayme Carter, Human Services Director effective January 24, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Danielle R. Babcock, County Caseworker 1, Children & Youth from

A CONTINUATION OF THE MINUTES OF FEBRUARY 10, 2022

Probationary to Regular status, per recommendation Mayme Carter, Human Services Director effective January 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Savannah Forbes part time correctional officer at the correctional facility, per recommendations Don Stewart, Warden effective February 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kent Krul part time correctional officer at the correctional facility, per recommendations Don Stewart, Warden effective February 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Dominique Daley full time Deputy Sheriff, per recommendation CJ Walters, Sheriff effective February 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Austyn Merrill full-time Dispatcher III to part-time casual Dispatcher III, per recommendation Rob Repasky, 911 Director effective February 21, 2022.

OTHER




Bradford County Commissioners

SALARY BOARD
THURSDAY FEBRUARY 10, 2022

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to set the following salaries:

Savannah Forbes, PT Correctional Officer Effective February 7, 2022	\$12.00
Kent Krul, PT Correctional Officer Effective February 7, 2022	\$12.00
Dominique Daley, FT Deputy Sheriff Effective February 1, 2022	G20PSC \$18.36
Makayla Davis, PTC CNA Effective January 16, 2022	MU12 \$14.12
Melissa Miller, PTC LPN Effective January 31, 2022	Grade 22 \$21.00
Kelsey Griffin, FT Dietary Attendant Effective February 7, 2022	MU9 \$11.00
Julie Vargason, Per Diem LPN Effective February 22, 2022	Grade 22 \$27.00
Hope Meyers, PTC CNA Effective December 17, 2021	MU12 \$13.03

A CONTINUATION OF THE MINUTES OF FEBRUARY 10, 2022

Tara Mihalik, Per-diem CNA
Effective January 16, 2022 \$15.50

Heather Rowan, PTC Nurse Aide Trainee
Effective February 2, 2022 \$11.75

Raelyn Slater, FT Account Clerk II
Effective February 14, 2022 MU14
\$13.52

Kacee Davidson, PTC Nurse Aide Trainee
Effective February 14, 2022 \$11.75

James Taylor, FT CNA
Effective February 14, 2022 MU12
\$14.00

Shelbi Otis, PTC CNA
Effective February 14, 2022 MU12
\$13.03

Bryana Dodge, PTC Nurse Aide Trainee
Effective February 22, 2022 \$11.75


Danielle Babcock, County Caseworker I
Effective January 15, 2022 Grade 20
\$17.41


Rylie Mong, PTC Housing Intern
Effective January 24, 2022 Grade 11
\$12.00

Austyn Merrill, PTC Dispatcher III
Effective February 21, 2022 Grade 19PSC
\$18.84



Bradford County Treasurer





Daryl Miller, Doug McLinko and John Sullivan
Salary Board


BOARD OF ASSESSMENT
THURSDAY FEBRUARY 10, 2022


PRESENT: Daryl Miller, Doug McLinko and John Sullivan


NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Real Estate report for January 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for January 2022.







Daryl Miller, Doug McLinko and John Sullivan
Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko seconded by Commissioner Sullivan, all voted “aye” to adjourn at 10:25 am.