

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY APRIL 14, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

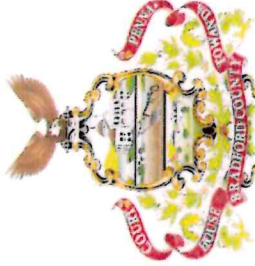
UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of March 24, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of April 10-16, 2022 as Telecommunicator’s week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office PROCLAMATION

Telecommunicator’s Week
April 10-16, 2022

WHEREAS, emergencies can occur at anytime requiring police, fire, or emergency medical services;

WHEREAS, when an emergency occurs, the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property;

WHEREAS, the safety of our police officers, firefighters, and EMS personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Bradford County communications center;

WHEREAS, Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services;

WHEREAS, Public Safety Dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety;

WHEREAS, Public Safety Dispatchers of Bradford County have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients;

WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year;

THEREFORE, be it resolved that the Commissioners of Bradford County declare the week of April 10th through 16th, 2022 to be National Telecommunicator’s Week in Bradford County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 8th day of April, 2022.

Attest:


Michelle L. Shedden, Chief Clerk



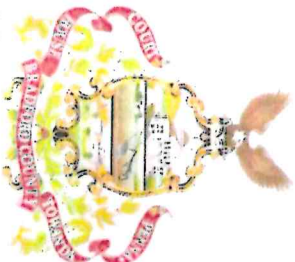
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of April 17-23, 2022 as National Volunteer Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan

Michelle L Sheddin, Chief Clerk
Jonathan Foster, Solicitor



Bradford County Commissioners Office
PROCLAMATION

Bradford County Volunteer Week
April 17-23

WHEREAS, the week of April 17, 2022 thru April 23, 2022 has been proclaimed National Volunteer Week; and

WHEREAS, the quality of life in Bradford County and throughout our country is extended and enhanced by volunteers who give unselfishly and devotedly of their time and talents for the benefit of their fellowman; and


WHEREAS, the services performed by volunteers are often beyond the scope of compensation and can only be fully appreciated by the direct recipient of such services; and




WHEREAS, all the residents of Bradford County are direct recipients of services rendered by volunteers,

NOW, THEREFORE BE IT RESOLVED that the Bradford County Commissioners proclaim the week of April 17, 2022 through April 23, 2022 as “BRADFORD COUNTY VOLUNTEER APPRECIATION WEEK” in conjunction with the National Volunteer Week and we urge all of the citizens of Bradford County to recognize and extend their thanks to all of those who serve Bradford County through their volunteer efforts.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the Bradford County to be affixed this 14th day of April 2022.

ATTEST:


Michelle L. Sheddin, Chief Clerk




Bradford County Commissioners

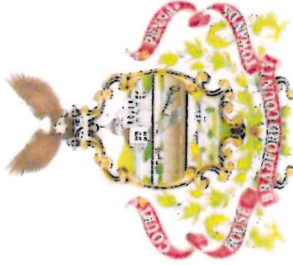
301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for Pennsylvania Coalition of Affiliated Healthcare & Living Communities for an increase in the state budget for MA funding for long-term care facilities.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving resolution 2022-03 approving a donation for the Bradford Regional Special Operations Team for equipment and training supplies in the amount of fifteen thousand dollars (\$15,000).

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2022-03

WHEREAS, the Bradford County Commissioners recognize the cost of equipment and training supplies for the Bradford Regional Special Operations Team and

WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of public safety, and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 14th day of April 2022 a donation in the amount of \$15,000 will be distributed to the Bradford Regional Special Operations Team; and

IN WITNESS WHEREOF, we have set our hand and seal this 14th day of April 2022.

ATTEST:

Michelle L. Shedden, Chief Clerk

Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a service agreement between Bradford County Manor and Hobart Service for an annual rate of \$6,648.05 effective May 30, 2022 through May 29, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Hazardous Materials Emergency Response Preparedness Report (HMERP) for the reporting year of 2021.

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase service agreement between Bradford County Children and Youth Services and Pathways Adolescent Center Inc. effective July 1, 2021 through June 30, 2022 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a purchase service contract between Bradford County Public Safety Center and Pennsylvania Office of Rural Health, Pennsylvania State University and authorize Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to renewing bond between Bradford County Manor and Pennsylvania Coalition of Affiliated Healthcare & Living Communities for coverage effective April 1, 2022 through April 1, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended Unit of Service Funding contract between Bradford/Sullivan County Joinder and the following effective January 1, 2022 through June 30, 2022:

Futures Community Support Services, Inc
Penn York Opportunities, Inc
Supports Coordination Group, LLC., DBA PA Health Management
The Main Link

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amended Unit of Service Funding contract between Bradford and Sullivan County Joinder and the following effective April 1, 2022 through June 30, 2022:

Traditional Home Care Habilitation
Values into Action, Inc.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Original Letter of Agreement between Bradford and Sullivan County Joinder and the following, effective July 1, 2022 through June 30, 2023.

Athens Area School District
Canton Area School District
Northeast Bradford School District
Sayre Area School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wyalusing Area School District

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Original Memorandum of Understanding between Bradford and Sullivan County Joinder and the following, effective July 1, 2022 through June 30, 2023.

Athens Area School District
Canton Area School District
Northeast Bradford School District
Sayre Area School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wyalusing Area School District

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Amended Agreement between Bradford/Sullivan Drug and Alcohol, Single County Authority (“SCA”), and the following for the period July 1, 2021 through June 30, 2023.

A Better Today
ARCC Abuse Rape Crisis Center
Avenues Recovery Medical Center at Valley Forge
Bowling Green Brandywine
Bradford Recovery Center
Casa-Trinity, Inc.
Clem Mar House, Inc.
Colonial House, Inc.
Cornell Abraxas Group, LLC.
Crossroads Counseling, Inc.
Drug and Alcohol Rehabilitation Center, Inc.
Eagleville Hospital
Finding New Hope Counseling
Firetree, LTD.
Gatehouse
Gaudenzia
Harbor Counseling
Lebanon Treatment Center
Pathway to Recovery
Positive Recovery Solutions
Pyramid Healthcare, Inc.
Sullivan County Victim Services
The Main Link
White Deer Run, LLC.
Williamsport Family Medical Center

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Marya Porter part time casual CNA to per-diem CNA, per recommendation Tamara Chandler, Manor Administrator effective April 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Sarah Maryott part time casual CNA to per-diem CNA, per recommendation Tamara Chandler, Manor Administrator effective April 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Alexis Driscoll per-diem LPN, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Robina Houseknecht per-diem LPN, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Brenna Fournay part-time casual Valet, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Sienna Bacorn part-time casual Valet, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Karoline Donahue full-time RN Supervisor, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Samantha Sautner part-time casual Nurse Aide, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Ravyrn Glisson part-time casual Laundry Aide, per recommendation Tamara Chandler, Manor Administrator effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Ann Warner full time Account Clerk III to full time Chief Deputy Treasurer, per recommendation Matt Allen, Treasurer effective April 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Ann Warner Deputy Tax Claim Director, per recommendation Matt Allen, Treasurer effective April 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Brittany Heinze full time Account Clerk II to full time Account Clerk III, per recommendation Matt Allen, Treasurer effective April 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the ire of Danielle Miller full time Account Clerk II, per recommendation Matt Allen, Treasurer effective April 19, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Gabrielle Maynard full time Fiscal Technician to full time Fiscal Officer I Human Services, per recommendation Mayme Carter, Human Services Director effective April 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the extension for Rylie Mong internship, per recommendation Mayme Carter, Human Services Director effective April 18, 2022.

OTHER



Bradford County Commissioners

SALARY BOARD
THURSDAY APRIL 14, 2022
PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner Sullivan, all voted “aye” to set the following salaries:

Marya Porter, Per-diem CNA
Effective April 14, 2022
MU12
\$15.50

Sarah Maryott, Per-diem CNA
Effective April 14, 2022
MU12
\$15.50

Alexis Driscoll, Per-diem LPN
Effective April 18, 2022
Grade 22
\$27.00

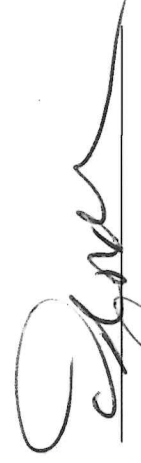
Robina Houseknecht, Per-diem LPN
Effective April 18, 2022
Grade 22
\$27.00


A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

Brenna Fourney, PTC Valet Effective April 18, 2022	\$10.00
Sienna Bacorn, PTC Valet Effective April 18, 2022	\$10.00
Karoline Donahue, FT RN Supervisor Effective April 18, 2022	Grade 27 \$40.00
Samantha Sautner, PTC Nurse Aide Effective April 18, 2022	\$12.50
Ravyn Glisson, PTC Laundry Aide Effective April 18, 2022	MU9 \$11.00
Ann Warner, FT Chief Deputy Treasurer Effective April 14, 2022	Grade 20 \$16.96
Ann Warner, Deputy Tax Claim Director Effective April 14, 2022	Annually \$2,592.98
Brittany Heinze, FT Account Clerk III Effective April 14, 2022	Grade 16 \$15.60
Danielle Miller, FT Account Clerk II Effective April 19, 2022	Grade 14 \$14.57
Gabrielle Maynard, FT Fiscal Officer 1 Human Services Effective April 18, 2022	Grade 24 \$28.85
Rylie Mong, HS Internship Effective April 14, 2022	\$12.00
Melissa Keefe, FT RN Effective April 18, 2022	Grade 27 \$40.00
Frank Baumgartner, FT RN Effective April 18, 2022	Grade 27 \$40.00
Megan Rought, FT Agricultural Resource Specialist Effective April 18, 2022	Grade 15 \$16.83



Bradford County Treasurer





Salary Board

BOARD OF ELECTIONS
THURSDAY APRIL 14, 2022
PRESENT: Daryl Miller, Doug McLinko and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the Towanda Township Polling location change from the Towanda Township Municipal Building to the Bradford County Airport.

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the following:

Bradford County Election Bureau will perform Logic & Accuracy Testing for the upcoming May 17, 2022, General Primary Election in the Election Conference Room of the Main Street Annex of the Courthouse, located at 215 Main Street. Testing will begin on May 2, 2022 at 9:00 a.m. and continue through the week.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the following:

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the May 17, 2022 General Primary Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, May 12, 2022, at 11:30 a.m.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the following:

Effective May 12, 2022: Consider authorizing the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2022 General Primary Election on Tuesday, May 17, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the following:

THE BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 7:00 a.m. on Tuesday, May 17, 2022, and continue throughout the week as necessary, for the purpose of computing and canvassing returns of votes cast at the General Primary Election of May 17, 2022.

THE BRADFORD COUNTY BOARD OF ELECTIONS will meet Thursday, May 19, 2022, at 11:00 a.m. in the office of the Commissioner’s Conference Room to determine the eligibility of any and all provisional ballots cast on May 17, 2022, General Primary Election to be included and counted in the official canvass.

Voters who have applied for a Mail-In or an Absentee Ballot and have not supplied a valid form of ID for the General Primary Election to be held on May 17, 2022, have until the sixth calendar day after the General Primary Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS. Any affected voter will be notified by U.S. Mail.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the following:

In accordance with the provisions of Section 905 of the Pennsylvania Election Code, notice is hereby given by the Bradford County Board of Elections for which candidates are to be nominated and elected at the Primary Election, May 17, 2022 between the hours of 7:00 A.M. and 8:00 P.M. prevailing time. The following are the public offices to be elected at the

Municipal Election:

One	Governor
One	Lt. Governor
One	US Senator
One	Representative in General Assemble 68th District
One	Representative in General Assembly 110th District
One	Representative in Congress 9th District

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

- One Member of Democratic State Committee 8th District
- Two Member of Republican State Committee 8th District
- Two Member of Democratic County Committee

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following questions to be placed on the ballot for LeRoy Township Primary Election on May 17, 2022:

Bradford County: *Do you favor the granting of liquor licenses for the sale of liquor in the Township of LeRoy?*

A vote of “yes” indicates that you favor the proposed granting of liquor licenses.

A vote of “no” indicates that you do not favor the proposed granting of liquor licenses.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following questions to be placed on the ballot for LeRoy Township Primary Election on May 17, 2022:

Bradford County: *Do you favor the granting of malt and brewed beverage wholesale distributors and importing distributor's licenses not for consumption on premises where sold in the Township of LeRoy?*

A vote of “yes” indicates that you favor the proposed granting of liquor licenses.

A vote of “no” indicates that you do not favor the proposed granting of liquor licenses.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Election Day schedule and workers:

Election Day Schedule – May 17, 2022

<u>Bureau of Elections</u>	
Renee Smithkors	6:00 AM - ?
Jessica McDermott	6:00 AM - ?
Jessica Ripley	6:30 AM - ?

ROVERS

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary)

Rod Manley	Jessica McDermott (as needed)
Jeff Glisson	Ryan Reeves
Philip Schanbacher	Colleen Klein
Robert Voda	Jackie Woodcock
Paul Yeager	Katie Miller
Nancy Mechling	

Election Night Workers

RECEIVING BOARD

- *Jessica McDermott
- Michelle Shedden

SERVER OPERATORS

- *Renee Smithkors See Election Bureau noted above
- Rod Manley (as needed) 8:30PM - ?

MAIL – IN AND ABSENTEE BALLOTS

- *Michelle Shedden Renee Smithkors Cadie Anderson
- Nancy Mechling Jessica Ripley
- *Jessica McDermott Lilly Foust

A CONTINUATION OF THE MINUTES OF APRIL 14, 2022

WEB/PROJECTORS

Lilly Foust 8:00 PM - ?
Teresa Thomas 8:00 PM - ?
Philip Schanbacher 8:00 PM - ?

* will also serve as Resolution Board, if needed.

CANVASS BOARD:

Renee Smithkors Michelle Shedden
Jessica McDermott Jessica Ripley
Unisyn Representatives

ASSESSMENT BOARD

THURSDAY APRIL 14, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Real Estate report for the month of March.


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Occupational report for the month of March.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for exemption:

Terry Badger
225 Horse Farm Road
New Albany, PA 18833
Veteran Exemption - RENEWAL
Parcel # 02-123.00-165-000-000

Geirgie A Dewing
1454 Newman Road
Warren Center, PA 18851
Veteran Exemption - RENEWAL
Parcel # 56-039.00-090-000-000

Donald C. Vanderpool
15 Boulder Lane
Towanda, PA 18848
Veteran Exemption - RENEWAL
Parcel # 38-073.00-288-000-000



Daryl Miller

John W. Sullivan
Assessment Board

VISITORS REMARKS

April 28, 2022 meeting will be held at the Public Safety Build with special guest from Mansfield University.

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted "aye" to adjourn at 11:32 am.