

# THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY APRIL 28, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

## PLEDGE OF ALLEGIANCE TO THE FLAG

### CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:10am.

## VISITOR REMARKS CONCERNING AGENDA

### UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of April 14, 2022

### NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming May 5, 2022 a Day of Prayer in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
John Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

### **PROCLAMATION National Day of Prayer May 5, 2022**

**WHEREAS**, Americans have long turned to prayer both in times of joy and times of sorrow, praying as a means of uniting, guiding, and healing.

**WHEREAS**, In times of hardship and tragedy, and in periods of peace and prosperity, prayer has provided reassurance, sustenance, and affirmation of common purpose.

**WHEREAS**, Prayer brings communities together and can be a wellspring of strength and support, especially in a rural county like Bradford County,

**WHEREAS**, A day of prayer allows the opportunity to acknowledge our many blessings, to contemplate the numerous challenges that we, as a society and a nation face here at home and throughout the world, and to ask for God’s continued guidance in the life of our nation; and

**WHEREAS**, The United States and its allies are faced with the ongoing tragedy of the invasion of Ukraine and the senseless killing of young and old by a ruthless dictator without regard for human life; and

**WHEREAS**, On this, the 68<sup>th</sup> annual National Day of Prayer, people will gather together across our nation to acknowledge God’s grace, to pray for divine guidance, and to ask for renewed spiritual awakening that will turn the hearts and minds of our citizens back to Him;

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A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

***NOW THEREFORE***, We, the Commissioners of Bradford County, do urge our citizens to join in observing this day with appropriate programs and activities as we proclaim May 5, 2022, a Day of Prayer in Bradford County.

ATTEST:

  
Michelle Shedden, Chief Clerk

  
  
Bradford County Commissioners

Date: 4/29/22

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of May 6-12, 2022 as Nurses Appreciation Week in Bradford County.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John Sullivan, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Feister, Solicitor

Bradford County Commissioners Office  
**PROCLAMATION**  
National Nurses Appreciation Week  
May 6-12, 2022

***WHEREAS***, professional nurses are indispensable to the safety and quality of care received by patients; and

***WHEREAS***, the demand for cost-effective and quality professional nursing services will continue to grow because of the aging population, an emphasis on primary and preventive health care, and the increasingly complex health care needs of the community; and

***WHEREAS***, along with the technical skills and a vast knowledge base, the care, compassion, dignity, and respect provided by nurses to their vulnerable, sick patients is the hallmark of the nursing profession; and

***WHEREAS***, the nursing profession, often described as an art and a science, embraces dedicated individuals with varied interests and strengths united in their passion and commitment to their patients and to improving the quality of health care; and



***WHEREAS***, since President Reagan’s National Proclamation of 1982, May 6th through May 12th has been observed as Nurses’ Week, culminating on May 12th – the birthday of Florence Nightingale.

***THEREFORE***, be it resolved that the Commissioners of Bradford County declare the week of May 6th through May 12th, 2022 to be National Nurses Week in Bradford County. We encourage the residents of Bradford County to recognize the crucial role nurses play and to celebrate nurses’ accomplishments and efforts to improve our health care system.

***IN WITNESS WHEREOF***, we have set our hands and cause the seal of Bradford to be affixed this 28th day of April, 2022.

ATTEST:

  
Michelle Shedden, Chief Clerk

  
  
Bradford County Commissioners

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A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of May 1-7, 2022 as Correctional Employee appreciation week in Bradford County.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
John Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
**PROCLAMATION**  
Correctional Employees Appreciation Week  
May 1-7, 2022

**WHEREAS;** the Bradford County Correctional Facility employs more than 50 correctional professionals who provide one of the County's most important public services — protecting communities and caring for over 190 incarcerated men and women annually; and

**WHEREAS;** the National Correctional Officers and Employees Week, which runs May 1-7, 2022, is a time to recognize the service and professionalism of those who work in corrections; and

**WHEREAS;** the "Pennsylvania System," as it became known, was the leading influence in the development of penology throughout the 19th Century and the forerunner of modern corrections; and

**WHEREAS;** the secure and safe operation and management of those in the Bradford County Correctional Facility on a daily basis rests in the hands of more than 50 trained, skilled and dedicated corrections professionals. They are administrators, corrections officers, counselors, treatment specialists, educators, clerical support staff, business administrators and purchasing agents, personnel and labor relations specialists, clergy, medical professionals, food service specialists, computer technicians, planners and research analysts and skilled craftspeople upon whose skills, efficiency and professionalism the functions of the Bradford County Correctional Facility depends; and



**WHEREAS;** although each of these dedicated professionals works in a different field and specializes in a specific area, all are committed to a common goal: the secure, safe and humane operation of our commonwealth's correctional facilities where employees work to reduce future crime through the delivery of programs to change offenders' criminal behavior.

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**THEREFORE,** we, the Bradford County Commissioners do hereby proclaim the week of May 1-7, 2022, as Correctional Employees Week. We encourage the community to observe this week with appropriate programs, ceremonies and activities.

**IN WITNESS WHEREOF,** we have set our hands and cause the seal of Bradford to be affixed this 28th day of April 2022.

ATTEST:

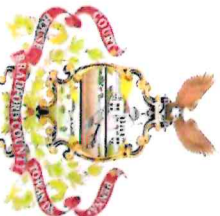
  
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Bradford County Commissioners

  
Michelle Sheddin, Chief Clerk

A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of May 15-21, 2022 as National Police week in Bradford County.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John Sullivan, Commissioner



Michelle L. Shadden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

National Police Week May 15 - 21, 2022

WHEREAS, the Congress and President of the United States have designated May 15 as Peace Officers Memorial Day, and the week in which it falls as Police Week;

WHEREAS, the International Association of Chiefs of Police has declared law enforcement officer safety and wellness a top priority, and the IACP's Center for Officer Safety and Wellness promotes the importance of individual, agency, family, and community safety and wellness awareness; and

WHEREAS, as members of the law enforcement agency of Bradford County play an essential role in safeguarding the rights of freedoms of the citizens of this county; and

WHEREAS, it is important that all citizens know and understand the problems, duties and responsibilities of their police department, and that members of our police department recognize their duty to serve the people by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and


WHEREAS, the police departments of Bradford County have grown to be modern and scientific law enforcement agency which unceasingly provide a vital public service;

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**NOW, THEREFORE**, We the Bradford County Commissioners, call upon all citizens of Bradford County and upon all patriotic, civil and educational organizations to observe the week of May 15 - 21, 2022, as Police Week with appropriate ceremonies in which all of our people may join in commemorating police officers, past and present, who by their faithful and loyal devotion to their responsibilities have rendered a dedicated service to their communities and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

IN WITNESS WHEREOF, We have hereunto set my hand this 28th day of April, 2022.

Attest:

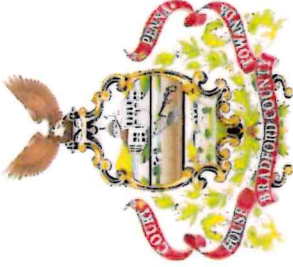
  
Jonathan Foster  
Bradford County Commissioners

  
Michelle L. Shadden, Chief Clerk

A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the month of May as Mental Health Awareness month in Bradford County.

Daryl Miller Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**PROCLAMATION**  
**Mental Health Awareness Month May 2022**

**WHEREAS**, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

**WHEREAS**, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status;

**WHEREAS**, Bradford County has made a commitment to community-based systems of mental health care for all residents; and

**WHEREAS**, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payors; and

**WHEREAS**, The National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

**NOW, THEREFORE**, we, the Bradford County Commissioners, do hereby proclaim the month of May 2022, as “MENTAL HEALTH AWARENESS MONTH” in Bradford County. As County Commissioners, we also call upon all Bradford County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

**IN WITNESS WHEREOF**, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 28<sup>th</sup> day of April 2022.

ATTEST:

*Michelle L. Shedden*  
Michelle L. Shedden, Chief Clerk

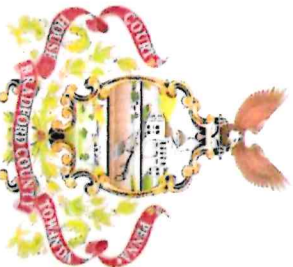
Bradford County Commissioners

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A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-04 supporting one of the 2022 priorities of the County Commissioners Association of Pennsylvania to advocate for the increase of state funding for community based mental health in the state budget.

Doug McLinko, Chairman  
Daryl L. Miller, Vice Chairman  
John Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**RESOLUTION 2022-04**

A resolution of the county of Bradford, Commonwealth of Pennsylvania, supporting the 2022 priorities of the County Commissioners Association of Pennsylvania.

**WHEREAS**, Pennsylvania counties have selected seven priority issues that will be the focal point of counties’ proactive agenda for 2022; and

**WHEREAS**, these priorities showcase counties’ commitment to the core services they provide to the people and communities of Pennsylvania; and

**WHEREAS**, achieving these even county priorities underscore the critical need to redefine, revitalize and emphasize the state-county partnership in service delivery; and

**WHEREAS**, the top priority for Pennsylvania counties in 2022 is advocating for appropriate funding to support the crumbling mental health system; and

**WHEREAS**, counties provide community-based mental health services, such as community residential programs, family-based support, outpatient care and crisis intervention, which are critical to the well-being of our constituents and our communities; and

**WHEREAS**, state funding has lagged far behind needs and caseloads for years, which has negatively affected services while also putting tension on communities and local budgets; and

**WHEREAS**, Bradford County has invested in community-based mental health services that coordinate and invest in programs and services that meet the needs and challenges of local communities, including; and

**WHEREAS**, a key objective under this priority is the preservation of the successful Behavioral HealthChoices program, which has allowed each county the flexibility to

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A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

deliver mental health and drug and alcohol services to individuals enrolled in Medicaid that meet local needs and challenges; and

*WHEREAS*, counties will need collaboration between the legislature and administration to work closely with them on a targeted, strategic investment of dollars into community mental health services at the county level in order to continue the existing safety net and bolster the availability of mental health services to those who need them as vital steps in the right direction; and

*WHEREAS*, counties' second priority is addressing the human services workforce crisis to continue to successfully deliver human services programs to our most vulnerable citizens; and

*WHEREAS*, counties' third priority is broadband expansion in light of the immediate need for infrastructure and partnerships critical to expanding access that will increase economic vitality and personal quality of life; and

*WHEREAS*, in Bradford County, a large percentage of our residents do not have reliable internet service, missing opportunities to access educational tools, health care, emergency services and other key parts of their everyday lives; and

*WHEREAS*, appropriate funding and reform for the children and youth system is counties' fourth priority, to address critical system needs including staffing shortages, increasing caseloads, a statewide response to complex cases and better cross-system collaboration and training; and

*WHEREAS*, counties continue to seek to promote election integrity, including clear rules to enable consistent implementation statewide, resolving ambiguous matters such as drop boxes, signatures and curing ballots, continuing to request expanded pre-canvassing time and moving back the mail-in ballot application deadline to 15 days before an election; and

*WHEREAS*, counties have chosen 911 funding and reauthorization as their sixth priority, to ensure that a new funding formula be enacted prior to the January 2024 sunset of the current formula and seeking additional and sustainable funding sources that will meet the growing needs of residents and associated costs; and

*WHEREAS*, counties chose funding and resources for elections as their seventh priority, recognizing that the significant changes to election administration resulting from Act 77 of 2019 have increased the costs and resources needed for counties to administer successful elections; and

*WHEREAS*, the state-county partnership across all areas of service delivery must again be prioritized, including a commitment to additional and sustainable funding for all human services and county-administered programs; therefore, be it

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A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

**RESOLVED**, that Bradford County stands ready to work with the County Commissioners Association of Pennsylvania and counties throughout the commonwealth in support of these priorities for 2022; and be it further

**RESOLVED**, that these priorities emphasize the important role Bradford County plays in improving our communities and the well-being of our residents; and

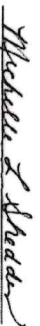
**RESOLVED**, that Bradford County calls upon the General Assembly and the Administration to work together in partnership with counties to jointly determine the most effective ways to continue meeting the needs of Pennsylvanians; and


**RESOLVED**, collaboration between county government and the commonwealth on these priorities will lead to solutions that improve stewardship of taxpayer dollars, reduce cost, increase local flexibility and assure the quality of services counties provide; and

**RESOLVED**, that a copy of this resolution be sent to the Bradford County legislative delegation, to Governor Wolf, and to the County Commissioners Association of Pennsylvania.

**ADOPTED** by the Board of Commissioners of the County of Bradford, the Commonwealth of Pennsylvania, this 28 day of April, 2022.

ATTEST:

  
Michelle Shedd, Chief Clerk

  
Adam Sullivan  
Bradford County Commissioners

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Bradford County Airport Authority for the lease of space for the Bradford County Airport to hold elections.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a grant application to the Pennsylvania Commission on Crime and Delinquency for the Bradford County Treatment Court Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the renewal of an agreement between Bradford County and North Penn Legal Services.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the professional service agreement between Bradford County and AMP Global Strategies.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the purchase of service agreement between Bradford County Children and Youth Services and Serve Inc. effective July 1, 2021 through June 30, 2022 inclusive.



A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the provider agreement between Bradford County Children and Youth Services and Avanco International, Inc. effective July 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the reappointment of Sarah Gates to the Bradford/Sullivan Counties MH/ID Advisory Board for a three year term ending February 28, 2025.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Jenilyn Vargson full time Housekeeping Attendant, per recommendation Tamara Chandler, Manor Administrator effective May 2, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Laura Larcom full time Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator effective April 17, 2022.


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Helen Conner full time Covid Tester, per recommendation Tamara Chandler, Manor Administrator effective April 25, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Kylie Sheeley part time casual Valet, per recommendation Tamara Chandler, Manor Administrator effective May 4, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Matthew Howard full time Custodian I, per recommendation Rod Manley Maintenance Director effective April 25, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of April Murphy full time Correctional Officer to full time Clerk Typist II, per recommendation Don Stewart, Warden effective May 2, 2022.

OTHER



\_\_\_\_\_  
Daryl Miller  
\_\_\_\_\_  
John M. Sullivan  
Bradford County Commissioners

SALARY BOARD

THURSDAY APRIL 28, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

UNFINISHED BUSINESS




NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to set the following salaries:

Laura Larcom, PTC Dietary Attendant Effective April 17, 2022	MU9 \$11.22
Jenilyn Vargson, FT Housekeeping Attendant Effective May 2, 2022	\$11.00
Robin Weaver, FT Assistant Director of Nursing Effective April 10, 2022	Grade 30 \$45.00

A CONTINUATION OF THE MINUTES OF APRIL 28, 2022

Tina Wilber, FT Activities Director Effective April 11, 2022	Grade 21 \$17.77
Helen Conner, FT Covid Tester Effective April 25, 2022	\$14.06
Kylie Sheeley, PTC Valet Effective May 4, 2022	\$10.00
Matthew Howard, FT Custodian I Effective April 25, 2022	\$14.00
Derrick Strait, FT Corrections Officer Effective May 12, 2022	\$17.85
April Murphy, FT Clerk Typist II Effective May 2, 2022	Grade 14 \$14.57




  
  
  
Salary Board

ASSESSMENT BOARD  
THURSDAY APRIL 28, 2022  
PRESENT: Daryl Miller, Doug McLinko and John Sullivan

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for exempt status:

Samuel J. Donahue  
323 Idle Wheels Lane  
Sayre, PA 18840  
Veteran Exemption – NEW  
Parcel # 09-020.00-088-004-000

  
  
  
Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted "aye" to adjourn at 10:47 am.