

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY May 12, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of April 28, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Chief Clerk to legally advertise a request for proposal for the Bradford County Manor.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a Representation Agreement between Bradford County and Premier Real Estate Agency for the Bradford County Manor and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an Amendment to Management Services Agreement between Bradford County and CHR Consulting Services, Inc.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to renewing a one year service agreement between Bradford County Manor and Columbia Ancillary Services for Oxygen Therapy and medical supplies effective May 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an Amendment to the Purchase of Service Agreement between Bradford County Children and Youth Services and Penn York Opportunities Inc. effective December 1, 2021 through June 30, 2022 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the third quarter report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Business Associate Agreement between Bradford County Human Services and Medical Decision Logic Inc., effective May 12, 2022 through May 12, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Human Services Development Fund Agreement between Bradford County and The Children’s House effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to adding Dr. Hoffman to the Professional Services Staff at the Bradford County Manor.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Hope Meyers part time casual CNA to Per-diem CNA, per recommendation Tamara Chandler, Manor Administrator effective May 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Kayde Lilley full time Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator effective May 16, 2022.

A CONTINUATION OF THE MINUTES OF MAY 12, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Kimberly Herkel part time casual Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator effective May 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Collette Morey-Prayne per-diem signed agreement LPN, per recommendation Tamara Chandler, Manor Administrator effective May 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Rebecca Benjamin from part time casual TNA to part time casual CNA, per recommendation Tamara Chandler, Manor Administrator effective May 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Terri Lynne Ensminger per-diem signed agreement RN, per recommendation Tamara Chandler, Manor Administrator effective May 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Rebekkah Clark from full time correctional officer to part time correctional officer, per recommendation Don Stewart, Warden effective April 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Victoria Yapple part time casual Custodian, per recommendation Rod Manley, Maintenance Director effective May 4, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Cody Wihirt part time casual seasonal parks/bridge, per recommendation Rod Manley, Maintenance Director effective May 16, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Patricia Tuttle full time planning admin assistant to full time county planner, per recommendation Matt Williams, Public Safety Director effective April 25, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Diane Lynch full time IT Administrator/Trainer to full time Administrative Assistant II, per recommendation Al Ondrey, District Attorney effective May 9, 2022.

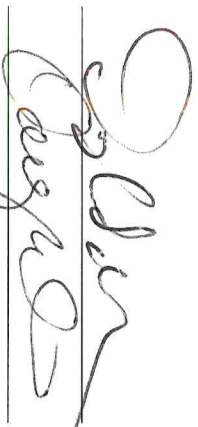
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Nick Anderson full time Field Investigator Trainee, per recommendation Colleen Klien, Assessment Director effective May 27, 2022.

OTHER

Jennifer Kingsley has been hired in response to a court order by the Court of Common Pleas to the position of District Magistrate Administrative Assistance II for the Court of Common Pleas in the office of Magisterial District Court 42-3-01 effective May 23, 2022.

Todd Grater has been hired in response to a court order by the Court of Common Pleas to the position of Courts Summer Intern for the Court of Common Pleas in the office of Court Administration effective May 16, 2022.

The Bradford County Treasurer office will be open from 8:00 am till 4:00 pm Monday through Friday starting Monday May 16, 2022.



Anthony Sullivan
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF MAY 12, 2022

SALARY BOARD

THURSDAY MAY 12, 2022

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner Sullivan, all voted “aye” to the reclassification of Field Investigator from grade 17 to grade 20 effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to the reclassification of Field Investigator from 35 hours to 40 hours a week effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to the reclassification of Field Investigator Trainee from 35 hours to 40 hours a week effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to the reclassification of Head Mapper from 35 hours to 40 hours a week effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to job title change of IT Admin-Trainer to IT Admin Assistant-Helpdesk effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to job title change of EMA Admin Assistant 3 to Public Safety Center Admin Assistant 3 effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to job title change of Covid Tester to Interdepartmental Team Assistant effective May 16, 2022.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to set the following salaries:

Christina Carter, FT RN Supervisor
Effective May 8, 2022

Grade 27
\$37.80

Hope Meyers, Per-diem CNA
Effective April 24, 2022

MU12
\$15.50

Kayde Lilley, FT Dietary Attendant
Effective May 16, 2022

MU9
\$11.00

Kimberly Herkel, PTC Dietary Attendant
Effective May 16, 2022

MU9
\$11.00

Rebecca Benjamin, PTC CNA
Effective May 16, 2022

MU12
\$13.03

Terri Lynne Ensminger, Per-diem RN
Effective May 16, 2022

\$40.00

Paige Heath, Per-diem CNA
Effective May 16, 2022

MU12
\$15.50

Rebekkah Clark, PT Correctional Officer
Effective April 30, 2022

\$17.25

Victoria Yaple, PTC Custodian
Effective May 4, 2022

Grade 12
\$14.00




Cody Wibirt, PTC seasonal parks/bridge

Grade 11

A CONTINUATION OF THE MINUTES OF MAY 12, 2022

Effective May 16, 2022		\$12.00
Patricia Tuttle, FT County Planner Effective April 25, 2022		Grade 21 \$17.77
Diane Lynch, FT Administrative Assistant II Effective May 9, 2022		Grade 15 \$14.86
Nick Anderson, FT Field Investigator Trainee Effective May 27, 2022		Grade 15 \$14.86
Jennifer Kingsley, FT Administrative Assistant II Effective May 23, 2022		Grade 16 \$15.60
Todd Grater, Intern Effective May 16, 2022		Grade 11 \$12.00


Bradford County Treasurer

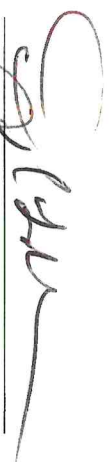





Salary Board

ASSESSMENT BOARD
THURSDAY MAY 12, 2022
PRESENT: Daryl Miller, Doug McLinko and John Sullivan

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Real Estate report for the month of April 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Occupation report for the month of April 2022.




Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 10:39 am.