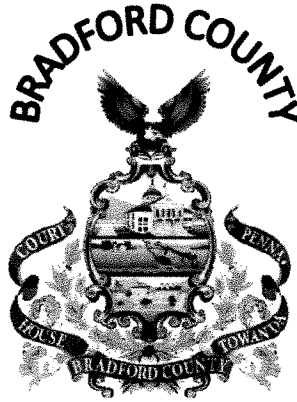


Matthew Williams, County Planning Director
Rich Lasko, Deputy Director / GIS Coordinator
Megan Johnson, Grants Administrator
Patricia Tuttle, County Planner
Jessica Sheets, Planning Administrator
John E. Thompson, Esq., Solicitor



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ADMINISTRATIVE AGENCY
FOR THE
BRADFORD COUNTY PLANNING COMMISSION

DEPARTMENT OF COMMUNITY PLANNING AND MAPPING SERVICES

North Towanda Annex No. 1
29 VanKuren Dr., Suite 1
Towanda, PA 18848

Minutes
BRADFORD COUNTY PLANNING COMMISSION

Public Safety Building
29 VanKuren Drive, Towanda, PA 18848
September 20, 2022
6:00 P.M.

September 20, 2022 – BCPC Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/82270441778?pwd=eFBPQm5ac2h0Q2xlYXoyQmRxdEJpdz09>

Meeting ID: 822 7044 1778

Passcode: 529609

877 853 5247 US Toll-free

888 788 0099 US Toll-free

Meeting ID: 822 7044 1778

- 1) **Roll Call:** Matt Williams, Patricia Tuttle, Jessica Sheets, Roy Keiper, Glenn Aikens, Warren Knapp, Don Murray, Scott Williams, Jim Souto.
- 2) **Minutes from August 16, 2022:** Don Murray Made a motion to approve the minutes, Jim Souto seconded the motion. Motion was carried unanimously.
- 3) **Subdivision/Land Development Administration**

A.) **Monthly Report:** Don Murray motioned to approve the monthly report, Warren Knapp Seconded the motion. Motion carried unanimously.

PLANNING COMMISSION MEMBERS

Roy Keiper • Glenn Aikens • Raul Azpiazu • Andrew Bishop • Warren Knapp • Don Murray • Robert Storch • Scott Williams • Jim Souto

B.) New Application Acceptance (*Indicates Modification Request): Glenn Aikens made a motion to approve the new applications, Jim Souto seconded. Motion carried unanimously.

-2022-084	Thomason Family Trust	Towanda Township
-2022-085	Curtis & Nancy Brown	Orwell Township*
-2022-086	Donald & Margaret Ross	Ulster Township
-2022-087	Spring Creek Tree Farms, LLC.	Sylvania Borough
-2022-088	Bradford Land Conservation	Monroe Township
-2022-089	David H. Seidler & Marvin Wayne Van Doren	Wilmot Township

C. Visitors: Phillip O'Dell from the daily review and James Lowenstein from the Rocket Courier.

D.) Subdivision Plan Reviews:

2022-085 Curtis & Nancy Brown / Orwell Township: - The subdivision of lands of Curtis & Nancy Brown Trust is a subdivision of a 172 acre parcel described in Bradford County Instrument 202110369. Proposed Lot #3 (2.00 acres) is vacant and has percolation testing as shown. Percolation testing has been performed as shown on the plan for residential system of one EDU (400 g/day). Lot #1 is the remaining land. It is occupied by a house with on-site septic and water supply systems. Lot #2 was previously conveyed. The surrounding parcels in this area are generally used for agricultural and residential purposes. There is no sewage collection system in the vicinity of this subdivision.

Action Taken: Scott Williams Abstained, Warren Knapp Motioned to approve the modification. Jim Souto Seconded. Motion granted unanimously.

E.) Land Development Reviews

F.) Municipal Planning Commission Review:

-2022-014	Ray & Virginia Weaver	Troy Township
-2022-015	Robert P. & Barbara L. Horton	Athens Township
-2022-016	Ronald A. & Diane W. Prados	Athens Township
-2022-017	Cameron Group, LLC	Athens Township
-2022-018	Dandy Mini Mart (Store 19)	Athens Township

G.) Possible Violations

H.) Violations

DC Rauscher – Ulster Township – Court hearing was on September 12, 2022 in Carr's Office. A judgement in the amount of \$500.00 was awarded to the Bradford County Planning Commission.

Final Plats were received on September 12, 2022 by the office, a copy has been sent out to our engineer to review.

Four Friends (Fulmer) – Wysox Township – They agreed to a settlement and to have final plan submitted in 60 days.

-Ark of the Covenant Church – Monroe Township – Solicitor Thompson stated that all parties have signed the resolution agreement.

I.) **Sketch Plan Review:**
-Decristo – Warren Township, No issues.

J.) **DEP Permit Review:**

- 2022 Mark A. & Juliette D. Allis (Module 4B) Litchfield Township

Action Taken: Warren Knapp made a motion to table until a later date. Jim souto seconded, motion carried unanimously.

K.) **Items Reviewed With Solicitor**

L.) **Other: For Informational Purposes**

5.) **Communications** (*See below*)

6.) **Reports**

7.) **Old Business** (*See summary*)

8.) **New Business** (*See summary*)

9.) **Adjournment**

(Communications Summary):

A. **Incoming:**

B. **Outgoing:**

Old Business Summary

2004 SALDO Amendments: The Community Planning and Mapping Staff is currently in process of performing an update to the Bradford County SALDO in coordination with the County Planning Commission. A draft document was provided to the Planning Commission for comment on August 20, 2019 which contained the first

two section of the SALDO with new definitions for review. Updates will be provided periodically to the BCPC and public as the process in completed.

NBIS Local Bridge Inspection Program: The 2022-2027 NBIS Umbrella Agreement is currently under review with PennDOT and will go into effect on shortly. This Program will ensure than all locally owned bridges are inspected at their needed interval for the next 5 year cycle. Inspections for the 2021 season have been completed and the final inspections reports are being review by PennDOT for approval. The County currently has 9 bridges that are classified as structurally deficient. We are currently in the process of working with our engineers to weigh the options for reducing this number through a bridge bundling process.

County Bridge # 38 / Wells Twp.: TS&:L Documents have been approved by PennDOT and project will enter Final Design shortly. We expect that this will be ready for construction in 2022. The old bridge #38 has been evaluated for adaptive re-use and it has been determined that it is not feasible to place at the proposed Route 6/14 intersection as a pedestrian crossing. We are working with FHWA and SHPO to determine the next steps in moving forward.

Bradford County Land Bank Feasibility Study: The County Commissioners in coordination with Towanda Borough and Progress Authority have retained Dawood Engineering to perform a Land Bank/Blight Mitigation study for Bradford County. The goal of this program is to address on-going blight issues that exist within the county by providing a mechanism to rehabilitate properties and get them back on the tax rolls. Phase I Draft study has been submitted to staff and the County Commissioners for review. Dawood will be reviewing with the Commissioners and Progress Authority to determine the next steps for moving forward.

APPLICATIONS ACCEPTED FOR REVIEW 2022

- 2022-001	Endless Mountain Land Management	Rome Township
- 2022-002	Charles H. Pyle	Overton Township
- 2022-003	Thomson Business Ventures, LP	Standing Stone Township
- 2022-004	Richard & Lori Coleman	Orwell Township
- 2022-005	Robert Barlow	Canton Township
- 2022-006	Deborah L. Morgan	Wells Township
- 2022-007	Robert E. & Ruth D. Palmer	Canton Township
- 2022-008	David & Diane Bride	Asylum Township
- 2022-009	Joseph J. Osburn	Wells Township
- 2022-010	John R. Burleigh	Smithfield Township
- 2022-011	Hilfiger & Palmer	Canton Township
- 2022-012	Carl J. Yurgatis	Tuscarora Township
- 2022-013	Roger E. & Catherine W. Brown	Springfield Township
- 2022-014	James H. Hopper	Granville Township
- 2022-015	Susan Bird	Orwell Township
- 2022-016	DMP Northern Tier, LP	Wysox Township
- 2022-017	Verne & Maxine Alderson	Pike Township
- 2022-018	Daniel Gustin	Springfield Township
- 2022-019	Jerry L. & Cathy A. Johnson	Pike Township
- 2022-020	Joan L. & William E. Dinse	Wysox Township
- 2022-021	Dean & Rebecca Jackson	Springfield Township

-	2022-022	Ted D. Foust	Canton & Granville Township
-	2022-023	Guthrie Federal Credit Union	Sayre Borough
-	2022-024	Gavin & Dinah Chilson	Monroe Township
-	2022-025	William J. Gamble	Warren Township
-	2022-026	South Plainfield Double O-O Club	Tuscarora Township
-	2022-027	Leo & Richard Hutchinson	Warren Township
-	2022-028	Fredric G. Seeley	Canton Township
-	2022-029	Robert I. Stoll	Rome Borough*
-	2022-030	Estate of Ronald E. Cooper	South Creek Township
-	2022-031	Steven C. Bell	Orwell Township*
-	2022-032	David & Amy DeCristo	LeRoy Township*
-	2022-033	Regina L. Excell	South Waverly Borough
-	2022-035	Marcus E. Jones	Ridgebury Township
-	2022-036	Paul David Allen	Franklin Township*
-	2022-037	Robert Fulmer	Wysox Township
-	2022-038	Shaffer, Hugo, Gamble, Moodey & Matson	Wyalusing Township*
-	2022-039	Vickie, Kimberly & Vincent Teribery	South Creek Township
-	2022-040	David C. & Tanya R. Decker	Wells Township
-	2022-041	Robert & Brenda Wandell	Athens Borough
-	2022-042	Michael R. & Debra A. Krause	Albany Township*
-	2022-043	James Earl Folkers & Nicholas Lee Folkers	Ridgebury Township
-	2022-044	Robert E. Bardo	Alba Borough*
-	2022-045	Michelle L. Jennings	LeRoy Township
-	2022-046	Susan R. Olbrys	Ulster Township
-	2022-047	Thomas James & Marjorie E. Fritsch	Columbia Township
-	2022-048	Rodney T. Newton	Terry Township
-	2022-049	Nancy & Matt Curry	North Towanda Township*
-	2022-050	Rodney & Terry Hall	Sayre Borough
-	2022-051	Benjamin B. & Cheryl A. Chamberlin	Terry Township
-	2022-052	Paul R. & Sue A. Sites	Monroe Township
-	2022-053	Martha M. & Joshua J. Watkins	Springfield Township
-	2022-054	Parker D. & Robin R. Mathers	Sheshequin Township
-	2022-055	Stephen & Lucinda Watkins	Ulster Township
-	2022-056	David W. & Barbara Gottshall	Smithfield Township
-	2022-057	John J. Lavin, Jr.	Warren Township
-	2022-058	Guthrie Federal Credit Union	Sayre Borough
-	2022-059	Clint Sherman	Columbia Township
-	2022-060	Ray Byers	Sheshequin Township*
-	2022-061	Martin & Anna Chovanes	Armenia Township
-	2022-062	Ronald & Karen Burlingame	Smithfield Township
-	2022-063	Lorraine & Alan Larrabee & Florence Hoover	Terry Township
-	2022-064	Steven Bell	Orwell Township*
-	2022-065	Chaapel Irrevocable Trust	LeRoy Township
-	2022-066	Joseph & Joanna Polzella	Athens Borough
-	2022-067	Joseph & Joanna Polzella	Athens Borough
-	2022-068	Gerald & Josephine Brann	Canton Borough
-	2022-069	George & Mary Ann Wilcox	Smithfield & Ridgebury Twp.
-	2022-070	Brett Kolesar	Orwell Township*
-	2022-071	Llyod & Mary Lou Decker	Albany Township

-	2022-072	Michael & Erin Earle	Terry Township
-	2022-073	Estate of Harry & Helen Horton	Rome Township*
-	2022-074	Michael Dudek	Springfield Township*
-	2022-075	Bennett Young	Smithfield Township
-	2022-076	Edward Kulick	Wysox Township
-	2022-077	Jan & Joy Nichols	Smithfield Township
-	2022-078	Lori Fisk	Smithfield Township
-	2022-079	Ulilla Costello & Edward Kulick	Wysox Township
-	2022-080	Matthew Curry	N. Towanda Township*
-	2022-081	Paula & Frank Heath	Sheshequin Township*
-	2022-082	Eric Levengood	Canton Township
-	2022-083	Towanda Township (Fox Chase Drive)	Towanda Township