

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY JULY 28, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:01 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to amending the Minutes of July 14, 2022 to read: Consider approving the Purchase of Service Agreement between Bradford/Sullivan Intellectual Disability/Autism and The Advocacy Alliance effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the bid for Mt. Pisgah observation platform to the lowest responsible bidder, Solid Ground Services Inc, for \$101,000.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the bid for Sunfish Pond Campground Improvements to the lowest responsible bidder, Cuz Excavating LLC, for \$275,000.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a motion to sign a letter of intent with Allaire Health Services for the purpose of final review of information between now and the next board of Commissioners meeting in August. Allaire was the highest bidder in our request for proposals to purchase the Bradford County Manor. This letter of intent will begin the process what will begin the due diligence process to move forward towards formally approving their proposal next month. We look forward to working with Allaire both now and in the future.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of July 14, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Chief Clerk to legally advertise bids for the Bradford County Bridge Maintenance and Repair Project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Purchase of Service Agreement between Bradford County Children and Youth Services and the following; effective July 1, 2022 through June 30, 2023.

Cornell Abraxas Group, LLC
Adoption Connection

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Children and Youth Services and Central Counties Youth Center, effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Gabriel FERA, P.C. effective July 20, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the agreement between Bradford County Human Services Agency/Children and Youth Services and Kevin Garcia effective July 1, 2022 through June 30, 2023.

A CONTINUATION OF THE MINUTES OF JULY 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Unit of Service Funding contract between Bradford/Sullivan County Joinder and Concern Professional Services effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the CDBG 2019 budget revision between Canton Borough War Memorial Park and Canton Borough Residential Sidewalk in the amount of \$7,458.91 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Central Bradford Progress Authority for technical assistance in preparing the NTIA grant application.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Sullivan County Dental to receive Human Services Development Funds in the amount of \$7864.56 for the 2021-2022 fiscal year, contingent on State funding.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following reappointments to the Northern Tier Regional Planning and Development Membership Executive board:

Daryl Miller
John Sullivan
Doug McLinko
Lori Barnett
Jason Krise

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following reappointments to the Northern Tier Regional Planning and Development Economic Development Advisory board:

Matt Williams
Thomas (T.) Thompson

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the appointment of Lauren Egleston to the Northern Tier Regional Planning and Development Economic Development Advisory board.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following reappointments to the Northern Tier Regional Planning and Development Local Loan Review board:

Keith Kline
Anthony Gabello
Sue Williams

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following reappointments to the Northern Tier Regional Planning and Development Rural Area Transportation board:

Doug McLinko
Rick Biery
Matt Williams

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jenifer Schoonover, full time LPN to part time casual LPN, as per recommendation of Tamara Chandler, Manor Administrator, effective July 23, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mindy Hartford, full time CNA to Per Diem CNA, as per recommendation of Tamara Chandler, Manor Administrator, effective July 27, 2022.

A CONTINUATION OF THE MINUTES OF JULY 28, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Genevieve Wilson, part time casual Data Clerk to full time Account Clerk 2, as per recommendation of Matt Allen, Treasurer, effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Susan Jaquish, full time Victim Witness Coordinator to part time casual Victim Witness Coordinator, as per recommendation of Al Ondray, District Attorney, effective July 18, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Stacey Fields, per diem LPN, per recommendation Tamara Chandler, Manor Administrator, effective June 29, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Rachel Potter, full time LPN, per recommendation Tamara Chandler, Manor Administrator, effective June 29, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Stephanie Eddy, per diem CNA, per recommendation Tamara Chandler, Manor Administrator, effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Alexis Roberts, per diem CNA, per recommendation Tamara Chandler, Manor Administrator, effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Shelby Fleming, full time Interdepartmental Team Assistant, per recommendation Tamara Chandler, Manor Administrator, effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Russell Haskins, CYS Caseworker, per recommendation Mayme Carter, Human Services Administrator, effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Sarah Kellar, part time casual Administrative Clerk II, per recommendation Richard Wilson, Public Defender, effective August 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Megan Wakefield, part time casual RN, per recommendation Tamara Chandler, Manor Administrator, effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Grace Martian, full time fiscal tech, per recommendation Mayme Carter, Human Services Administrator, effective August 8, 2022.




A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Christina Koser, full time Field Investigator Trainee, per recommendation Colleen Klein, Assessment Director, effective August 8, 2022.

OTHER

Jamie Cole has been hired in response to a court order by the Court of Common Pleas to the position of Court Monitor/Judicial Secretary for the Court of Common Pleas in the office of Bradford County effective July 25, 2022.

The Prison Board meeting scheduled for August 11, 2022 has been rescheduled to August 4, 2022 at 11 a.m. in the Commissioners conference room.

A CONTINUATION OF THE MINUTES OF JULY 28, 2022




Bradford County Commissioners

SALARY BOARD
THURSDAY JULY 28, 2022

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to amending the Minutes of July 14, 2022 to correct the hourly rate for Colleen McCarthy to \$21.28.

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

Jenifer Schoonover, PTC LPN
Effective July 23, 2022
Grade 22
\$28.58

Mindy Hartford, Per Diem CNA
Effective July 27, 2022
MU12
\$15.50

Genevieve Wilson, FT Account Clerk 2
Effective August 1, 2022
Grade 14
\$14.57

Susan Jaquish, PTC Victim Witness Coordinator
Effective July 18, 2022
Grade 14
\$18.29

Stacey Fields, Per Diem LPN
Effective June 29, 2022
Grade 22
\$27.00

Rachel Potter, FT LPN
Effective June 29, 2022
Grade 22
\$21.00

Stephanie Eddy, Per Diem CNA
Effective August 1, 2022
MU12
\$15.50

Alexis Roberts, Per Diem CAN
Effective August 1, 2022
MU12
\$15.50

Shelby Fleming, FT Interdepartmental Team Assistant
Effective August 1, 2022
MU15
\$14.06

Russell Haskins, CYS Caseworker
Effective August 1, 2022
Grade 22
\$18.66

Sarah Kellar, PTC Administrative Clerk II
Effective August 8, 2022
Grade 13
\$14.28

Jamie Cole, FT Court Monitor/Judicial Secretary
Effective July 25, 2022
Grade 17
\$15.46

Megan Wakefield, PTC RN
Effective August 1, 2022
Grade 17
\$34.00

A CONTINUATION OF THE MINUTES OF JULY 28, 2022

Grace Martin, FT Fiscal Tech
Effective August 8, 2022


Grade 17
\$15.46


Christina Koser, FT Field Investigator Trainee
Effective August 8, 2022


Grade 15
\$14.86



Bradford County Treasurer







Salary Board

ASSESSMENT BOARD
WEDNESDAY JULY 28, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

UNFINISHED BUSINESS

N/A

NEW BUSINESS

N/A

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted "aye" to adjourn at 10:35 am.

