

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

0266

WEDNESDAY JUNE 8, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of May 26, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of June 6 – 10, 2022 as Child Welfare Professionals Appreciation week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor



**Bradford County Commissioners Office
Bradford County Proclamation
Children and Youth staff appreciation week**

WHEREAS, the week of June 6-10, 2022 has been proclaimed as Child Welfare Professionals Appreciation Week by Governor Wolf, recognizing the efforts of child welfare professionals serving the children of Pennsylvania; and

WHEREAS, every day in Bradford County, local children are at risk of child abuse and neglect or have been removed from their homes due to such abuse and neglect; and

WHEREAS, we, the Commissioners of Bradford County recognize the risks and the need to protect the children in the Commonwealth; and

WHEREAS, the challenging task of investigating child abuse, providing services to families, assessing safety, and providing services to ensure that the children of Bradford County are provided with nurturance, family connections, support as they transition into adulthood, and services that allow a child to remain safely in their home or return home as expeditiously as possible made more challenging by the global pandemic falls to the child welfare professionals of Bradford County’s child welfare system; and

WHEREAS, the work of child welfare professionals may require them to enter into situations in which their personal safety may be put at risk; and

WHEREAS, the work of child welfare professionals of Bradford County require them to take on the role of frontline essential workers in the time of a global pandemic and provide services to the families of Bradford County despite the risk to the professional’s health and safety; and

WHEREAS, child welfare professionals work in difficult and emotional situations with children who have been victimized by physical abuse, sexual abuse, neglect, and other forms of maltreatment; and

WHEREAS, the professionals of Bradford County CYS must develop great skill in working with families who are in crisis situations, struggling with mental health challenges, suffering from drug and alcohol afflictions, poverty, and other difficult issues; and

WHEREAS, the professionals of Bradford County CYS must develop substantial knowledge and skills surrounding the rights of families, the laws surrounding child welfare, and the legal processes governing the system; and

A CONTINUATION OF THE MINUTES OF JUNE 8, 2022

WHEREAS, the staff of Bradford County CVS selflessly undertake the endeavor to protect Pennsylvania's children, often with low pay, long hours, tremendous demands, little appreciation, great criticism, and with dramatic impacts to their personal lives; and

WHEREAS, every year, child welfare professionals are injured or killed in their pursuit to protect children across the United States; and

WHEREAS, the Coronavirus epidemic, has created substantial challenges in providing child welfare services to which the staff of child welfare rose most proficiently; and

WHEREAS, immeasurable injuries and deaths of children in Bradford County have been averted due to the efforts of Bradford County CVS therefore, in special recognition of the efforts of Bradford County CVS serving the children of Bradford County. We the Commissioners of Bradford County, do hereby issue the resolution recognizing the staff of Bradford County Children and Youth Services for their dedicated efforts in protection the children of Bradford County.

THEREFORE, We, the Bradford County Commissioners, do hereby proclaim the week of June 6 - 10, 2022 as Children and Youth staff appreciation week.

A T T E S T

Michelle L. Shedd
Michelle L. Shedd, Chief Clerk

John M. Sullivan
John M. Sullivan
Bradford County Commissioners

301 Main Street Towanda PA 18848 (670) 265-1727 Fax (670) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to proclaiming the month of June as Dairy Awareness Month in Bradford County.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner

Michelle Shedd, Chief Clerk
Jonathan Foster, Solicitor



Bradford County Commissioners Office

PROCLAMATION

DAIRY AWARENESS MONTH JUNE 2022

WHEREAS, dairying is the branch of farming devoted to the production of milk and many trades and industries are dependent on milk to make such products as butter, cheese, yogurt, ice cream and many other by-products; and

WHEREAS, today's farmer not only needs to be concerned with what the general public sees as dairy farming chores and responsibilities, such as the care, feeding and milking of cows; but needs to be aware of barn housing, the most effective and economical feeds, disease and stress prevention and milk prices; and

WHEREAS, our dairy farmers need our support as they compete with today's industry demands, so let us support a way of life which has lasted centuries and will meet the next century with confidence and determination for its survival; and

WHEREAS, we need milk to become healthy and fit to face the new horizons of the 21st century; the 2022 Bradford County Dairy Princess has been selected to help in the efforts of promoting the industry.

NOW, THEREFORE, because of the importance of the dairy industry in Bradford County, we, the Bradford County Commissioners, proclaim June 2022 as "**DAIRY AWARENESS MONTH**" in Bradford County to honor those who choose this way of life which is demanding in every aspect as well as to educate the public and to help promote this valuable commodity.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 8th day of June 2022.

ATTEST:

Michelle L. Shedd
Michelle L. Shedd, Chief Clerk

John M. Sullivan
John M. Sullivan
Bradford County Commissioners

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A CONTINUATION OF THE MINUTES OF JUNE 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Chief Clerk to legally advertise bids for Sunfish Pond expansion.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Chief Clerk to legally advertise bids for Mt. Pisgah County Park overlook platform.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-05 for a donation in the amount of \$22,000 to the Athens Township Parks and Recreation for the construction of an observation deck at Round Top Park.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-06 for a donation in the amount of \$30,000 to the Children’s House Child Advocacy Center for a security system and facility expansion.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-07 Delegation of Signing Authority on behalf of Bradford County authorizing Chief Clerk Michelle Shedden with official signing authority to submit any financial invoices for the Community Development Block Grant (CDBG).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-08 for Bridge #13 and the agreement for the Commonwealth’s Performance of Locally Owned Historic Bridge Project, for the rehabilitation and preservation of historic metal truss bridges and authorize the Chairman to sign and the Chief Clerk to attest and seal the same.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the Commonwealth of Pennsylvania, acting through the Department of Transportation for the Commonwealth’s Performance of Locally-Owned Historic Metal Truss Bridge Rehabilitation Project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the Commonwealth of Pennsylvania Department of Human Services for the Medical Assistance Transportation Program for fiscal year 2022/2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a modification of intergovernmental agreement between Bradford County Correctional Facility and the U.S. Department of Justice, United States Marshal Service and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the addendum between Bradford County Children and Youth Services and Robert Packer Hospital.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Larson, Kellett & Associates, P.C. to conduct a financial statement and single audit for year ending December 31, 2021 at a fee of \$72,000.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an acknowledgement of procedures between Bradford County and Larson, Kellett & Associates, P.C. for the Department of Human Services for the financial schedules and exhibits for the twelve- month period ended on June 30, 2021, September 30, 2021 and year ended December 31, 2021, at a fee of \$2500.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Larson, Kellett & Associates, P.C. for preparation of reports for the Bradford County Manor, as of December 31, 2021, fee not to exceed \$7000.00 and authorize the Chairman to sign.

A CONTINUATION OF THE MINUTES OF JUNE 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an addendum between Bradford County Manor and Amerihealth Caritas Health Plan for services to Medicare Advantage Members and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Professional Services Agreement between Bradford County Human Services and Susquehanna Software, Inc. effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Purchase of Service Agreement between Bradford County Human Services and the following; effective July 1, 2022 through June 30, 2023.

Andrew Hutz, Esquire
Bradford County Coroner
Kelly Carrubba, Esquire
Megan Wells, Esquire

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Unit of Service Funding Contract between Bradford County Human Services and the following; effective July 1, 2022 through June 30, 2023.

Allied Services
Community Solutions
Concern Professional Services
Merakey Pennsylvania
Northern Tier Counseling
Penn York Opportunities
The Main Link

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Clint Vernilya, full time Sheriff Deputy, per recommendation CJ Walters, Sheriff effective June 6, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Misty Yates, full time Dietary attendant, per recommendation Tamara Chandler, Manor Administrator effective June 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Jessica Tice, full time Administrative Assistant III, per recommendation Matt Williams, Public Safety Director effective June 13, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Breanna Brokaw, Administrative Director Trainee to full time Administrative Director, per recommendation Colleen Klein, Assessment Director effective June 13, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Sabrina Walker full time Custodian I, per recommendation Rod Manley, Maintenance Director effective June 6, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Bertha Bellows full time CNA to full time Activities Aide, per recommendation Tamara Chandler, Manor Administrator effective June 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of George Ingrassia, full time Maintenance Mechanic, per recommendation Tamara Chandler, Manor Administrator effective June 13, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Schwana Kutt, full time Activities Aide, per recommendation Tamara Chandler, Manor Administration effective June 13, 2022.

A CONTINUATION OF THE MINUTES OF JUNE 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Molly Rodney full time CNA, per recommendation Tamara Chandler, Manor Administration effective June 13, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Blake Saxon County Caseworker, Intellectual Disabilities Probationary to Regular status, per recommendation Mayme Carter, Human Services Director effective June 4, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the transfer of Blake Saxon County Caseworker 1 to County Caseworker 2, per recommendation Mayme Carter, Human Services Director effective June 4, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Lydia Keeney, part time casual Seasonal Parks, per recommendation of Rod Manley, effective May 27, 2022.

OTHER

Schuyler Smith has been hired in response to a court order by the Court of Common Pleas to the position of Law Clerk for the Court of Common Pleas in the office of Bradford County effective June 1, 2022.

Sara Bailey has been hired in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Court of Common Pleas in the office of Magisterial District Court 42-3-01 effective June 20, 2022.



Doug McLinko

John P. Sullivan
Bradford County Commissioners

SALARY BOARD

WEDNESDAY JUNE 8, 2022

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, all voted “aye” to the reclassification of Administrative Director from 35hrs to 40hrs effective June 13, 2022.

A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, all voted “aye” to set the following salaries:

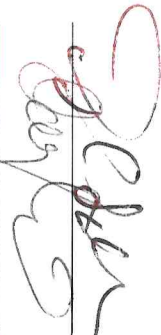
Clint Vermilya, FT Sheriff Deputy Effective June 6, 2022	Grade 20PSC \$18.36
Misty Yates, FT Dietary Attendant Effective June 8, 2022	MU9 \$11.00
Jessica Tice, FT Administrative Assistant III Effective June 1, 2022	Grade 16 \$15.16


A CONTINUATION OF THE MINUTES OF JUNE 8, 2022

Breanna Brokaw, FT Administrative Director Effective June 13, 2022	Grade 22 \$19.02
Sabrina Walker, FT Custodian I Effective June 6, 2022	Grade 11 \$14.00
Bertha Bellows, FT Activities Aide Effective June 7, 2022	MU10 \$15.54
George Ingrassia, FT Maintenance Mechanic Effective June 13, 2022	MU16 \$15.00
Schwana Kutt, FT Activities Aide Effective June 13, 2022	MU10 \$11.27
Molly Rodney, FT CNA Effective June 13, 2022	MU12 \$13.03
Blake Saxon, County Caseworker 1 Effective June 4, 2022	Grade 20 \$17.41
Blake Saxon, County Caseworker 2 Effective June 4, 2022	Grade 22 \$18.66
Schuyler Smith, FT Law Clerk Effective June 1, 2022	Grade 21 \$17.77
Sara Bailey, Administrative Clerk III Effective June 20, 2022	Grade 15 \$14.86
Lydia Keeney, PTC seasonal park Effective May 27, 2022	Grade 11 \$12.00



Bradford County Treasurer





Salary Board

ASSESSMENT BOARD
WEDNESDAY JUNE 8, 2022
PRESENT: Daryl Miller, Doug McLinko and John Sullivan

NEW BUSINESS




A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for May 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupational report for May 2022.

A CONTINUATION OF THE MINUTES OF JUNE 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

Dennis J. Cooper
5536 Leisure Lakes Road
Stevensville, PA 18845
Exemption: NEW
Parcel# 44-078.00-012-000-000




Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 10:28 am.

