

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY AUGUST 25, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:01 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

Open bids for the bridge project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of July 28, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the month of August as Child Support Enforcement awareness month.



Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner

Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

**Child Support Enforcement Awareness Month
August 2022**

WHEREAS, the Title IV-D Child Support Enforcement Program is dedicated to improving the lives of Bradford County’s children by forging partnerships to assist families and making child support a reliable source of income and security; and

WHEREAS, Bradford County is committed to providing support for all children, their families and caregivers; and

WHEREAS, county child support enforcement workers are a valuable asset to Bradford County, working in the cooperative spirit to ensure families receive quality services.

NOW THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of August as CHILD SUPPORT ENFORCEMENT AWARENESS MONTH, in Bradford County, and encourage all county residents to observe this month with appropriate programs and activities.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 25th day of August, in the year of our Lord, two thousand twenty two.

ATTEST:

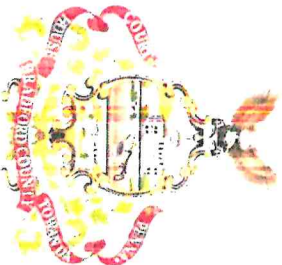
[Handwritten signatures of Daryl Miller, Doug McLinko, and John M Sullivan]
Bradford County Commissioners

[Handwritten signature of Michelle L. Shedden]
Michelle L. Shedden, Chief Clerk

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-09 for the 2022 Community Development Block Grant application.

Doug McLinko, Chairman
Daryl L. Miller, Vice Chairman
John Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2022-09

AUTHORIZING 2022 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

WHEREAS, THE COUNTY OF BRADFORD, Commonwealth of Pennsylvania, being the duly organized governing body of the COUNTY of BRADFORD, as designated by the Sixth Class County Code, having its principal place of business located at the Bradford County Courthouse, Towanda, PA 18848, and;

WHEREAS, the Commonwealth of Pennsylvania, through the Department of Community of Economic Development (DCED), administers the Community Development Block Grant, Small Communities Program (CDBG-SCP) as authorized by the Housing and Community Development Act of 1974, as amended and Act 179 or 1984, and;

WHEREAS, the COUNTY OF BRADFORD intends to submit an application under the CDBG-SCP program and has held a public hearings on July 6, 2022 and will conduct the final hearing on October 11, 2022 in accordance with the Citizen Participation requirements, as required by DCED, and;

WHEREAS, the COUNTY of BRADFORD has held the aforesaid public hearings for the purpose of receiving public input on the 2022 Bradford County Fair Housing Resolution and the 2022 CDBG application, and;

WHEREAS, the COUNTY of BRADFORD does hereby authorize administration of the CDBG program to the Bradford County Grants Office, and;

WHEREAS, the COUNTY of BRADFORD does hereby agree to the conditions contained in the Statement of Assurances as required by DCED, and attached hereto, and;

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www.bradfordcountypa.org


A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

NOW, THEREFORE BE IT RESOLVED, the COUNTY of BRADFORD does hereby authorize and agree to the following:

- 1) The preparation and submission of the 2022 Community Development Block Grant Application.
- 2) The adoption of the Bradford County Three Year Community Development Plan.
- 3) The conditions of the Statement of Assurances.
- 4) The adoption of Bradford County CDBG's Excessive Force, Code of Conduct and Conflict of Interest; Ant-displacement and Relocation Assistance Plan; MBE-WBE, Section 3, and Equal Opportunity Policies.

THIS RESOLUTION ENACTED THIS 25th DAY OF August, 2022
IN WITNESS WHEREOF, we hereunto set our hands and cause the seal of
Bradford County to be affixed this 25th DAY OF August, 2022.

ATTEST:



John M. Sullivan
Bradford County Commissioners

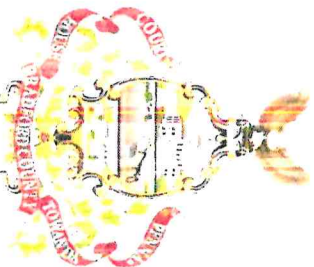


Michelle Shedden, Chief Clerk

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-10 for Fair Housing for the 2022 Community Development Block Grant and authorize the Chairman to sign.

Doug McLinko, Chairman
Daryl Miller, Vice Chairman
John Sullivan, Commissioner



Michelle Shadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office



Resolution 2022-10

FAIR HOUSING RESOLUTION

LET IT BE KNOWN TO ALL PERSONS of the Bradford County OBO Sayre Borough that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status(families with children), or handicap (disability) is prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Act) and the Pennsylvania Human Relations Act adds the additional protected classes of age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. It is the policy of the Bradford County OBO Sayre Borough to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals. Therefore, the Bradford County OBO Sayre Borough does hereby pass the following resolution.

BE IT RESOLVED, that within available resources the Bradford County OBO Sayre Borough will assist all persons who feel they have been discriminated against because of race, color, sex (including gender identity and sexual orientation), national origin, religion, familial status, handicap, age, ancestry and use of guide or support animals because of the blindness, deafness or physical handicap of the user or because the user is a handler or trainer of support or guide animals to seek equity under federal and state laws by filing a complaint with the local Fair Housing Officer, Pennsylvania Human Relations Commission and the U.S. Department of Housing and Urban Development, whichever is chosen by the person filing the complaint.

BE IT FURTHER RESOLVED that the Bradford County OBO Sayre Borough shall make publicly known this Resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Act, the Pennsylvania Human Relations Act, and any local laws or ordinances.

FURTHER ACTION will at a minimum include, but not to be limited to:

- (1) Publicizing the name and contact information of the local Fair Housing Officer, which will include the process to file a complaint if a person feels they have been discriminated against in housing in any manner and other applicable fair housing information through local media and community contracts; and

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A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

- (2) Conduct at least one fair housing activity annually to better inform the public of their rights under the Fair Housing Law and Pennsylvania Human Relations Act; and
- (3) Use the fair housing logo on all materials dealing with housing programs such as but not limited to:
 - a. Public advertisements for vacancy or discussing the program
 - b. Applications for assistance
 - c. Contracts
 - d. Municipal letters dealing with the federal programs

If you're a person with a disability and require a reasonable accommodation to be able to access any notification, please contact the business offices of Bradford County Grants Department, 29 VanKuren Dr. Suite 1. Towanda, PA 18848, Phone-570-268-4103, Email- johnsonm@bradfordco.org.

If you have Limited English Proficiency and require a document translation of any notification, please contact the business offices of Bradford County Grants Department, 29 VanKuren Dr. Suite 1. Towanda, PA 18848. Phone-370-268-4103. E-mail johnsonm@bradfordco.org.

Approved at the regularly scheduled meeting of the Bradford County Commissioners held August 25, 2022.

Signature: 

Chief Elected Official
(SEAL)

8/25/22

Date

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-11 for a bridge loan to the Central Bradford Progress Authority for the dark fiber infrastructure project in the amount of \$3,000,000.

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M. Sullivan, Commissioner



Michelle L. Shedd, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Resolution 2022-11

WHEREAS, the Bradford County Board of Commissioners have reviewed information regarding a need for increased funds for the current dark fiber infrastructure program; and

WHEREAS, the Central Bradford Progress Authority administers the current program.

NOW THEREFORE BE IT RESOLVED that the County Commissioners of Bradford County hereby authorize the transfer of Act 13 funds not to exceed \$3,000,000 from the Bradford County Commissioners to the Progress Authority for a bridge loan to complete the dark fiber infrastructure project. The funds will be transferred per the loan agreement. The funds must meet all requirements under the Act 13 guidelines and categories.

BE IT FURTHER RESOLVED that this Resolution is hereby adopted by action of the Board of County Commissioners at its Regular Board of Commissioners meeting of Thursday August 25, 2022.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 25th day of August, in the year of our Lord, two thousand twenty two.

ATTEST:

Bradford County Commissioners
Michelle L. Shedd, Chief Clerk

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for the Bradford County Progress Authority to apply for a grant for the dark fiber infrastructure project.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Four Factor Analysis Certification for the 2022 Community Development Block Grant and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Three Year Plan for the 2022 Community Development Block Grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Excessive Force Policy for the 2022 Community Development Block Grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the Fair Housing Notice for the 2022 Community Development Block Grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Minority Business Enterprise and Women Business Enterprise Goals for the 2022 Community Development Block Grant and authorize the Chief Clerk to sign.

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the Notice of Bradford County’s Section 504 Officer and Process for Grievance for the 2022 Community Development Block Grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the Notice of Fair Housing Officer and Complaint Process for Bradford County & Sayre Borough for the 2022 Community Development Block Grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Project Extension request for CDBG 2018 Monroe Borough ADA Ramp from 8/31/2022 to 9/30/2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the 3-Year Project Extension Request for CDBG 2018 for 9/30/2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a renewal between Bradford County and Ellie’s Cleaning for cleaning services for District Justice Wilcox office, at a fee of \$60 per week, effective August 20, 2022 through August 20, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the application for appointment to the professional staff at the Bradford County Manor for Dr. Matthew Heackman.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to amending the contract with Doreen Passmore to increase the yearly contract amount by \$1500 to cover the increase in cost for supplies.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Manor and General Healthcare Resources, LLC for personnel staffing and recruitment services and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the initial allocation amount for Fiscal year 2022-2023 for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the BeST transportation for the non-emergency medical transportation.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a settlement agreement with Lowes to reduce the assessed value of the property at a fair market value of \$4,000,000.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a settlement agreement with Walmart to reduce the assessed value of the property at a fair market value of \$6,000,000.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a settlement agreement with Bradford Hospitality for the Comfort Inn in Athens, for a one-year reduction for the 2021 tax year with the fair market value being reduced from \$3,992,500 to \$1,760,000 due to loss of income during the pandemic. The 2022 value would return to the fair market value of \$3,992,500.

Consider approving the Business Associate and Qualified Service Organization Agreement between Bradford County Commonwealth of Pennsylvania, Bradford County Correctional Facility and PrimeCare Medical and authorize the Chairman to sign.

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter to PEMA in regards to the new PEMA Certification Program Directive 2022-02.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a twenty year Interoperability and Site Sharing Agreement between Bradford County and the Commonwealth of Pennsylvania for the Statewide Radio Network.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the Subrecipient agreement with Children’s House to transfer \$24,417.50 from the Finding New Hope Counseling program to the Children’s House program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an Subrecipient agreement between Bradford County and the United Way for a one time donation in the amount of \$25,000.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Purchase of Service Agreement between Bradford County Children and Youth Services and the following effective July 1, 2022 through June 30, 2023 inclusive.

Merakey Pennsylvania
George Junior Preventative Aftercare for Truaney
Dale’s Depot
Twin Pines
Community Specialists Corporation
Summit Academy
Bethesda Children’s Home Lutheran Social Services
Catholic Charities of the Diocese of Harrisburg, PA Inc.
Children’s Choice, Inc.
Families United Network, Inc.
Pentz Run Youth Services Inc.
Valley Youth House
Penn York Opportunities Inc.
Centre County Youth Service Bureau
Pathways Adolescent Center, Inc.
Community Solutions Inc.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Commonwealth of Pennsylvania for the CWIS Data Sharing Agreement, effective October 1, 2022 – September 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the fiscal year 2022-2023 Bradford County Human Services Plan, Assurance of Compliance, to be submitted to the Pennsylvania Department of Human Services (DHS).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Space Available Agreement between Bradford County Children and Youth Services and George Junior Republic in Pennsylvania effective July 1, 2022 through June 30, 2023 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the agreement between the Bradford/Sullivan Drug and Alcohol Program and the following providers: effective July 1, 2021 through June 30, 2023

A Better Today
Abuse Rape Crisis Center Firetree, LTD.
Avenues Recovery Medical Center at Valley Forge Gatehouse
Bowling Green Brandywine, LLC. Gaudenza, Inc.
Bradford Recovery Center Harbor Counseling
Casa-Trinity, Inc. Huntington Creek Recovery Center

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

Clem-Mar House, Inc. Lebanon Treatment Center
Colonial House, Inc. Pathway to Recovery
Cornell Abraxas Group, LLC. Positive Recovery Solutions
Crossroads Counseling, Inc. Pyramid Healthcare, Inc.
Drug and Alcohol Rehabilitation Services, Inc. Sullivan County Victim Services
Eagleville Hospital The Main Link
Endless Mountains Extended Care White Deer Run
Finding New Hope Counseling Williamsport Medical Center

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Letter of Agreement between the Bradford/Sullivan Drug and Alcohol Program and the following; effective July 1, 2022 through June 30, 2023.

Athens Area School District
Athens Area School District – TGFD Sullivan County School District
BLaST Intermediate Unit 17 Towanda Area School District
Canton Area School District Towanda Area School District - TGFD
Northeast Bradford School District Troy Area School District
Northern Tier Career Center Wyalusing Area School District
Sayre Area School District
Endless Mountains Extended Care
Huntington Creek Recovery Center
Libertae, Inc.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Unit of Service Funding Contract between the Bradford/Sullivan County Mental Health and Big Brothers, Big Sisters of the Twin Tiers, effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the Memorandum of Understanding between the Bradford/Sullivan County Mental Health and Sullivan County School District, effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between the County of Bradford and Dale’s Depot, effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the agreement between the County of Bradford and The Children’s House, effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Assurance of Compliance for the fiscal year 2022-2023 Bradford County Human Services Plan to be submitted to the Pennsylvania Department of Human Services (DHS).

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the agreement between the County of Bradford and YMCA of Bradford County, effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the agreement between the County of Bradford and Bradford-Wyoming Literacy Program, effective July 1, 2021 through June 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the appointment of Brian Gallagher to the Drug & Alcohol Planning Council of Bradford & Sullivan Counties for a three year period ending on August 2, 2025.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Sareena Jackson full time CNA to full time Activities Aide, per recommendation Tamara Chandler, Manor Administrator effective July 31, 2022.

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jasmine Sharkey from full time CNA to Per Diem CNA, per recommendation Tamara Chandler, Manor Administrator effective August 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Jessica Meeker from full time CNA to per diem CNA, per recommendation Tamara Chandler, Manor Administrator effective August 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Kyle Shaddock from full time Unit Clerk to full time Account Clerk II, per recommendation Tamara Chandler, Manor Administrator effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Anea Renzo as full time housekeeping attendant, per recommendation Tamara Chandler, Manor Administrator effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kensey Salsman as full time housekeeping attendant, per recommendation Tamara Chandler, Manor Administrator effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Cynthia Preston from part time regular to full time unit clerk, per recommendation Tamara Chandler, Manor Administrator effective August 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Emily Chamberlain as full time housekeeping, per recommendation Tamara Chandler, Manor Administrator effective August 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Raelynn Barrett as part time casual Nurse Aide Trainee, per recommendation Tamara Chandler, Manor Administrator effective August 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Margaret Allen from full time LPN to part time casual LPN, per recommendation Tamara Chandler, Manor Administrator effective August 18, 2022.

Consider approving the hire of Julia Webster as per-diem CNA, per recommendation Tamara Chandler, Manor Administrator effective August 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jessica Brent as part time casual Housekeeping, per recommendation Tamara Chandler, Manor Administrator effective August 25, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Makaylee Hill as part time casual Nurse Aide Trainee, per recommendation Tamara Chandler, Manor Administrator effective August 29, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Cassandra Swain as full time CNA, per recommendation Tamara Chandler, Manor Administrator effective August 29, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Christina Rought part time casual Valet to per-diem CNA, per recommendation Tamara Chandler, Manor Administrator effective August 17, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Dominique Strait as full time GPN, per recommendation Tamara Chandler, Manor Administrator effective August 29, 2022.

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jacquelyn McClelland as full time Correctional, per recommendation Don Stewart, Warden effective August 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Keith Cottom as full time Correctional, per recommendation Don Stewart, Warden effective August 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kaylin Milazzo as full time Correctional, per recommendation Don Stewart, Warden effective August 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Alexis Wiles as Full time Correctional, per recommendation Don Stewart, Warden effective August 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Andrew Hutz as full time Assistant District Attorney 2nd, per recommendation Al Ondrey, District Attorney effective August 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Teashia Calkins as part time Victim Witness Coordinator, per recommendation Al Ondrey, District Attorney effective July 28, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Teashia Calkins part time Victim Witness Coordinator to full time Victim Witness Coordinator per recommendation Al Ondrey, District Attorney effective August 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Destiny Brennan as full time Custodian 1, per recommendation Rod Manley, Maintenance Director effective August 15, 2022.


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Laura Parks full time Admin Assistant III to full time IT Admin Assistant/Helpdesk, per recommendation Lilly Foust, IT Director effective September 6, 2022.


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Justine Braden as part time Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator effective August 29, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Mathew Schoen as Dirt and Gravel Road Specialist, per recommendation Cathy Yeakel, Conservation District effective August 30, 2022.

OTHER

Recognition of Erika Severson, DRO Enforcement Officer, for receiving an award of excellence from Domestic Relations Association of Pennsylvania.





John M. Sullivan
Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

SALARY BOARD
THURSDAY AUGUST 25, 2022
PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approving creating a part time/temporary Housing Assistant for Human Services Grade 16 effective August 29, 2022.

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approving the reclassification of 911 QA Supervisor from Grade 23 to G21PSC.

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

Sareena Jackson, FT Activities Aide Effective July 31, 2022	MU10 \$13.47
Jasmine Sharkey, Per Diem CNA Effective August 8, 2022	MU12 \$15.50
Jessica Meeker, Per Diem CNA Effective August 8, 2022	MU12 \$15.50
Kyle Shadduck, FT Account Clerk II Effective August 1, 2022	MU14 \$14.48
Amea Renzo, FT Housekeeping Attendant Effective August 1, 2022	MU9 \$11.00
Kensley Salsman, FT Housekeeping Attendant Effective August 1, 2022	MU9 \$11.00
Justine Barden, PT Dietary Attendant Effective August 29, 2022	MU9 \$11.00
Cynthia Preston, FT Unit Clerk Effective August 15, 2022	MU11 \$13.86
Emily Chamberlain, FT Housekeeping Attendant Effective August 15, 2022	MU9 \$11.00
Raelynn Barrett, PTC Nurse Aide Trainee Effective August 15, 2022	\$11.75
Margaret Allen, PTC LPN Effective August 18, 2022	Grade 22 \$24.00
Julia Webster, Per Diem CNA Effective August 22, 2022	MU12 \$15.50
Jessica Brent, PTC Housekeeping Effective August 25, 2022	MU9 \$11.00
Makaylee Hill, PTC Nurse Aide Trainee Effective August 29, 2022	\$11.75



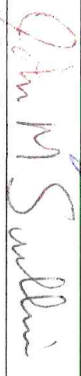
A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

Cassandra Swain, FT CNA Effective August 29, 2022	MU12 \$15.00
Christina Rought, Per Diem CNA Effective August 17, 2022	MU12 \$15.50
Dominque Strait, FT GPN Effective August 29, 2022	Grade 20 \$18.00
Rachel Potter, FT LPN Effective July 29, 2022	Grade 22 \$23.00
Jacquelyn McClelland, FT Correctional Officer Effective August 15, 2022	\$15.00
Keith Cottom, FT Correctional Officer Effective August 22, 2022	\$15.00
Kaylin Milazzo, FT Correctional Officer Effective August 22, 2022	\$15.00
Alexis Wiles, FT Correctional Officer Effective August 22, 2022	\$15.00
Andrew Hutz, FT ADA 2nd Effective August 1, 2022	Grade 22 \$24.04
Teashia Calkins, PT Victim Witness Coordinator Effective July 28, 2022	Grade 21 \$20.67
Teashia Calkins, FT Victim Witness Coordinator Effective August 15, 2022	Grade 21 \$20.67
Christine Jayne, FT Paralegal/VOJO Effective August 15, 2022	Grade 18 \$17.50
Destiny Brennan, FT Custodian I Effective August 15, 2022	Grade 12 \$14.00
Laura Parks, FT IT Admin Asst/Helpdesk Effective September 6, 2022	Grade 18 \$16.81
Ethan Sheets, FT Dispatcher I Effective August 14, 2022	G18PSC \$16.58
Jonathan Mizener, FT Dispatcher I Effective August 14, 2022	G18PSC \$16.58
Keith Morton, FT Dispatcher II Effective August 14, 2022	G19PSC \$18.29
Seth Wills, PTC Dispatcher I Effective August 14, 2022	G18PSC \$16.58
Jared Stewart, PTC Dispatcher I Effective August 14, 2022	G18PSC \$16.58
Arianna Warnagiris, PTC Dispatcher I Effective August 14, 2022	G18PSC \$16.58
Christopher Warren, PTC Dispatcher II Effective August 14, 2022	G19PSC \$19.92

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

Christopher Johnson, PTC Dispatcher II Effective August 14, 2022	G19PSC \$19.15
Mikayla Pipher, PTC Dispatcher II Effective August 14, 2022	G19PSC \$18.77
Casey Shiposh, PTC Dispatcher II Effective August 14, 2022	G19PSC \$20.78
Austyn Merrill, PTC Dispatcher III Effective August 14, 2022	G20PSC \$20.72
Matthew Schoen, Dirt and Gravel Road Specialist Effective August 30, 2022	Grade 15 \$16.35


Bradford County Treasurer




Salary Board

ASSESSMENT BOARD
THURSDAY AUGUST 25, 2022
PRESENT: Daryl Miller, Doug McLinko and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for exemption:

Jessica Ripley
88 Woodland Drive
Troy, PA 16947
VA Exempt - NEW
Parcel# 52-068.04-043-000-000

John Felt
210 Olive Street
Sayre, PA 18840
VA Exempt - NEW
Parcel# 36-020.22-521-000-000

Judy Brotzman
101 E Frederick Street
Athens, PA 18810
VA Exempt – NEW
Parcel# 08-020.17-351-000-000

Nancy Smith
52 Potterville Street
Rome, PA 18837
VA Exempt – NEW
Parcel# 27-051.01-007-000-000

A CONTINUATION OF THE MINUTES OF AUGUST 25, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for July 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for July 2022.




Assesment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 10:35 am.

