

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY SEPTEMBER 8, 2022

PRESENT: Daryl Miller, John Sullivan and Doug McLinko via phone

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:01 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the bridge maintenance project to M.R. Dirt the lowest responsible bidder in the amount of \$237,692.03.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of August 25, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to proclaiming the month of September 2022 as National Recovery Month.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

Recovery Month 2022 Proclamation

WHEREAS, behavioral health is an essential part of health and one’s overall wellness; and

WHEREAS, recovery from alcohol and other drug use occurs every day through a variety of recovery support resources and treatment programs; and

WHEREAS, prevention of mental and substance use disorders works, treatment is effective, and people recover across Pennsylvania and around the nation; and

WHEREAS, millions of people across the United States are in long-term recovery living happy, healthy, and productive lives; and

WHEREAS, the 2022 National Recovery Month theme, “Recovery is For Everyone: Every Person, Every Family, Every Community,” reminds people in recovery and those who support them that no one is alone in the journey through recovery. Everyone’s journey is different, but we are all in this together, and

WHEREAS, education about recovery and addiction is essential to combating the stigma and discrimination faced by people in recovery is needed by all Pennsylvanians including public health and safety officials, the workforce, older adults, and families; and

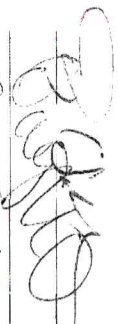
WHEREAS, to help more people achieve and sustain long-term recovery, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the White House Office of National Drug Control Policy, the Pennsylvania Department of Drug and Alcohol Programs, and Bradford/Sullivan Drug & Alcohol, Single County Authority, invite all residents of Bradford County to participate in National Recovery Month;

A CONTINUATION OF THE MINUTES OF SEPTEMBER 8, 2022

NOW, THEREFORE, BE IT RESOLVED the Bradford County Board of Commissioners does hereby proclaim September 2022 as "National Recovery Month" in Bradford County.

Proclaimed this 8th day of September, 2022.

ATTEST:



Michelle L. Shedd
Michelle L. Shedd, Chief Clerk

P. L. M. Sullivan
Bradford County Commissioners

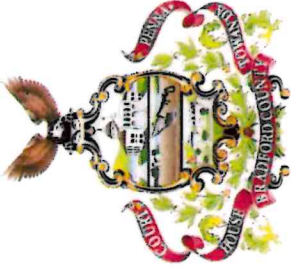
301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the Holiday Schedule for all county employees and bargaining units for 2023.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-12 approving a donation to the Mansfield University for the Municipal Officers’ Education and Training Commission in the amount of \$30,000.00.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2022-12




WHEREAS, the Bradford County Commissioners recognize that Mansfield University is an approved school for the Municipal Police Officers’ Education and Training Commission, and

WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of public safety, and

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 8th day of September 2022 a donation in the amount of \$30,000 will be distributed to the Mansfield University; and

IN WITNESS WHEREOF, we have set our hand and seal this 8th day of September 2022.

ATTEST:

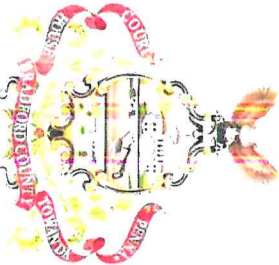

Michelle L. Shedden, Chief Clerk

Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF SEPTEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving resolution 2022-13 to allocate a donation for Volunteer Emergency Responders.

Darryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**A RESOLUTION TO ALLOCATE A DONATION FOR
VOLUNTEER EMERGENCY RESPONDERS
2022-13**

WHEREAS, the Bradford County Commissioners recognize that the development of natural gas has created dramatic changes for our emergency responders. Our volunteers are presented with constantly increasing call volumes, the purchase of new equipment, and more training and yet their resources continue to be strained; and
0266

WHEREAS, in accordance with Section 2314(g) of Act 13, money can be distributed for emergency preparedness and public safety services.

NOW THEREFORE, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 8th day of September 2022, a donation in the amount of \$10,000.00 will be distributed to all volunteer fire departments and EMA's that currently service Bradford County to be used only for the purposes allowed under Act 13 as stated herein.

IN WITNESS WHEREOF, we have set our hand and seal this 8th day of September 2022.

ATTEST:

Michelle L. Sheddin, Chief Clerk

Bradford County Commissioners

301 Main Street Towanda PA 16848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Purchase of Service Agreement between Bradford County Children and Youth Services and the following providers, effective July 1, 2022 through June 30, 2023 inclusive.

- Pressley Ridge
- Mark A. Goral, PHD
- Diakon Child, Family & Community Ministries
- Bair Foundation of Pennsylvania
- Serve Inc.
- The Impact Project

A CONTINUATION OF THE MINUTES OF SEPTEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Wendy Smith, part time casual Unit Clerk, per recommendation Tamara Chandler, Manor Administrator, effective September 12, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Lori Foust full time Business Office Manager to part time casual Business Office Manager, per recommendation Tamara Chandler, Manor Administrator, effective September 3, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kaitlyn Philips, per diem CNA, per recommendation Tamara Chandler, Manor Administrator, effective August 30, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Emily Ceraolo, per diem RN, per recommendation Tamara Chandler, Manor Administrator, effective August 29, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Allie Vanderpool, part time casual Valet, per recommendation Tamara Chandler, Manor Administrator, effective September 12, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Erin Starr, full time Unit Clerk, per recommendation Tamara Chandler, Manor Administrator, effective September 26, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Brian Morgan full time Dietary Attendant to part time casual Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator, effective September 25, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Helen Connor full time Account Clerk to full time business office manager, per recommendation Tamara Chandler, Manor Administrator, effective September 12, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Sandra Kipp full time Correctional Officer to full time Sergeant, per recommendation Don Stewart, Warden, effective September 4, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Dustin Chilson full time Correctional Officer, per recommendation Don Stewart, Warden, effective September 12, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Ashley Welles, full time Correctional Officer, per recommendation Don Stewart, Warden, effective September 12, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Samannatha P. Poole, County Caseworker 2, Intellectual Disabilities probationary status to regular status, per recommendation Mayme Carter, Human Services Director, effective April 20, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Shannon N. Cahill, Program Specialist 2, Mental Health, probationary status to regular status, per recommendation Mayme Carter, Human Services Director, effective May 9, 2022.

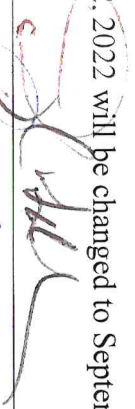


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Kelsey M. Jamison, County Caseworker 2, Intellectual Disabilities to County Caseworker 2, Mental Health, per recommendation Mayme Carter, Human Services Director, effective September 12, 2022.

A CONTINUATION OF THE MINUTES OF SEPTEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Sarah Fowler full time Literacy Program Coordinator, per recommendation Jeff Singer, Library Director, effective September 6, 2022.

OTHER

Commissioners meeting scheduled for September 22, 2022 will be changed to September 21, 2022 at 10:00 a.m.




Bradford County Commissioners

SALARY BOARD
THURSDAY SEPTEMBER 8, 2022
PRESENT: Daryl Miller, Doug McLinko via phone, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

Wendy Smith, PTC Unit Clerk
Effective September 12, 2022
MU11
\$18.63

Lori Foust, PTC Business Office Manager
Effective September 3, 2022
Grade 20
\$19.00

Kailyn Phillips, Per Diem CNA
Effective August 30, 2022
MU12
\$15.50

Emily Ceraolo, Per Diem RN
Effective August 29, 2022
Grade 27
\$40.00

Allie Vanderpool, PTC Valet
Effective September 12, 2022
\$10.00

Erin Starr, FT Unit Clerk
Effective September 26, 2022
MU11
\$11.80

Brian Morgan, PTC Dietary Attendant
Effective September 25, 2022
MU9
\$17.33

Helen Connor, FT Business Office Manager
Effective September 12, 2022
Grade 21
\$16.91

Sandra Kipp, FT Sergeant
Effective September 4, 2022
G20PSC
\$18.69

Dustin Chilson, FT Correction Officer
Effective September 12, 2022
\$15.00

Ashley Welles, FT Correction Officer
Effective September 12, 2022
\$15.00

Samantha Poole, County Caseworker 2, ID
Effective April 20, 2022
Grade 22
\$19.20

A CONTINUATION OF THE MINUTES OF SEPTEMBER 8, 2022

Shannon Cahill, Program Specialist 2, MH
Effective May 9, 2022

Grade 26
\$23.70



Kelsey Jamison, County Caseworker 2, MH
Effective September 12, 2022

Grade 22
\$19.20

Sarah Fowler, FT Literacy Program Coordinator
Effective September 6, 2022

Grade 22
\$18.66


Bradford County Treasurer



John M. Sullivan
Salary Board

ASSESSMENT BOARD
THURSDAY SEPTEMBER 8, 2022



PRESENT: Daryl Miller, Doug McLinko via phone and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for the month of August 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for the month of August 2022.



John M. Sullivan
Assessment Board

ELECTION BOARD
THURSDAY SEPTEMBER 8, 2022

PRESENT: Daryl Miller, Doug McLinko via phone and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

Consider approving the County Election Intergrity Compliance Report.

Consider approving an application and agreement between Bradford County Elections and the Commonwealth of Pennsylvania Department of State for 2022 HAVA grant funds.



John M. Sullivan
Election Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 10:35 am.

