

Effective: 01/03/2023

FEE SCHEDULE
BRADFORD COUNTY PROTHONOTARY AND CLERK OF COURTS
301 MAIN STREET, TOWANDA PA

APPEALS:

Appeal from Common Pleas to Appellant Court
(two separate checks required)

Prothonotary	\$55.00
Appellant Court	\$90.25

Appeal from District Justice Civil Judgment	\$153.75
Appeal from Award of Arbitrators	\$155.00
Appeals (Civil) New Case	\$151.50

CERTIFICATIONS:

Certification of Judgment for filing in other county	\$20.25
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Certification of motor vehicle judgment to PA DOT	\$20.25
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Exemplification of any record	\$20.25
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Certified Copy of any CIVIL document	\$6.25
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Certified Copy of any CRIMINAL document	\$6.25
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COMPLAINTS:

Complaint commencing any new action at law

Or equity	\$151.50
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PETITIONS:

Petition commencing any new Civil Action \$151.50

CUSTODY:

Complaint for Custody, New Action \$156.75

Complaint/Petition for Custody/Visitation
To Existing Case \$77.75

Petition to modify Custody/Visitation \$26.75

DIVORCE:

Initial Family Court Action (new or existing #) \$151.50

Divorce only (1 count)

Add \$40.25 for each additional count or
Counterclaim.

Add \$49.75 for each additional custody count
Or counterclaim

Family Court petitions (subsequent) including
Special Relief \$26.75

Praecipe to Transmit Record \$98.25

Certified copy of Final Decree \$6.25

Contested: Deposit per day of Master's Hearing \$500.00

FINAL DECREES:

Includes equity, title action, etc. \$17.00

JUDGMENTS:

Complaint in Confession of Judgment	\$151.50
Default, By Agreement, Non Pros, Verdict, Court Order Finding or Opinion, Arbitration Award	\$17.00
District Justice Transcripts	\$26.75
Judgments on Writ of Revival	\$17.00
Lis Pendens	\$17.00
Certified/Exemplified Judgment from Another Court	\$24.50
Judgment on Certification of Arrearages	\$24.50
Judgment on Surety Bond/Pre-paid satisfaction	\$34.50
Petition to Open/Strike Judgment	\$17.00

LIENS:

Federal & State Tax Liens	\$23.00
Mechanics Liens	\$24.50
Municipal Liens	\$12.75
Stipulation/Waiver Against Liens	\$26.75
Revival of Tax Lien	\$16.00

PRAECIPES:

To Place on Arbitration	\$26.75
Reinstate Complaint or Writ	\$10.00

SATISFACTIONS:

Satisfaction of Judgment	\$10.00
Release, Subordination, Assignment of Judgment	\$10.00
Withdrawal of Federal Tax Lien after Release	\$10.00
Vacate Judgment	\$10.00

Discontinuance against Garnishee \$10.00

WRITS:

Writ of Revival \$32.00

Writ of Execution \$39.50

Writ Commencing a New Action \$151.50

Writ of Possession \$26.75

All other Writs not commencing a new action \$26.75

MISCELLANEOUS:

School Audit Reports \$17.00

Tax Anticipation Filings \$17.00

Letters of Attorney & Revocation of same \$17.00

Road Docket Filings \$17.00

Civil Record Check \$10.00

Certification of Discontinuance \$3.00

Constable and Tax Collectors Bonds \$10.00

Retake Prior Name \$11.00

Corporate Financial Statements \$17.00

NOTARY PUBLIC SERVICES:

Registration of Notary Signature \$4.00

Certification of Notary Authority \$4.00

Notary Services (Sworn Statements) \$4.00

Apostille \$4.00

SUBPOENA \$4.00

CRIMINAL FEES:

APPEALS:

From Summary convictions before DJ	\$50.00
Appeal from Common Pleas to Appellant Court (two separate checks required)	
Clerk of Courts	\$55.00
Appellant Court	\$90.25

EXPUNGEMENT FEES:

2 CHECKS REQUIRED:

Both checks Payable to CLERK OF COURTS	\$50.00
	\$132.00

POUNDAGE:

For handling money paid into this office for criminal bail	
Each dollar of the first \$1,000.	3%
Each dollar or fraction thereafter	1%

Subpoena	\$4.00
(added to defendant's costs)	

No refunds on overpayment of \$5.00 or less. The Prothonotary and Clerk of Courts SHALL NOT be required to enter on the docket any suit or action or/by Order of Court or enter any judgment thereon or perform any services whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.