

Fee Schedule Effective: 01/03/2023

Fee Schedule
Bradford County Prothonotary & Clerk of Courts
301 Main Street
Towanda, PA 18848
570-265-1705

Appeals:

Appeal from Common Pleas to Appellant Court (2 separate checks required)	
Prothonotary	\$55.00
Appellant Court	\$90.25
Appeal from District Justice Civil Judgment	\$153.75
Appeal from Award of Arbitrators	\$155.00
Appeals (Civil) New Case	\$151.50

Certifications:

Certification of Judgment for filing in other county/ Foreign Judgment	\$20.25
Certification of Motor Vehicle Judgment to PA Dot	\$19.00
Certification of Judgment- Local Taxes	\$25.00
Exemplification of any Record	\$24.50
Certified Copy of any Document	\$6.25

Complaints:

Complaint commencing any New Action at law or equity	\$151.50
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Petitions:

Petition commencing any new Civil Action \$151.50

Custody:

Complaint for Custody, New Action \$157.25

Complaint/ Petition for Custody/Visitation to existing case \$78.25

Petition to Modify Custody/Visitation \$26.75

Divorce:

Initial Family Court Action (New or existing #)

– Divorce only- 1 Count \$151.50

Add \$40.25 for each additional count or counterclaim

Add \$50.25 for each additional custody county or counterclaim

Family Court Petitions (subsequent) including Special Relief \$26.75

Praeipce to Transmit Record \$98.25

Certified Copy of Final Divorce \$6.25

Contested Divorce: Deposit per day of Master's Hearing \$500.00

Judgements:

Complaint in Confession of Judgment \$151.50

Default, by agreement, Non-Pros, Verdict, Court order

Finding or opinion, Arbitration Award \$17.00

District Justice Transcripts \$26.75

Judgments on Writ of Revival \$17.00

Lis Pendens \$17.00

Certified/Exemplified Judgment from another court \$24.50

Judgment in Certification of Arrearages \$24.50

Judgment on Surety Bond/Pre-paid Satisfaction \$34.50

Petition to Open/Strike Judgment \$17.00

Liens:

Federal & State Tax Liens	
Mechanics Liens	\$24.50
Municipal Liens	\$12.75
Stipulation/ Waiver against Liens	\$26.75
Revival of Tax Lien	\$16.00

Praecipes:

To Place on Arbitration	\$26.75
Reinstate Complaint of Writ	\$10.00

Satisfactions:

Satisfaction of Judgment	\$10.00
Release, Subordination, Assignment of Judgment	\$10.00
Withdrawal of Federal Tax Lien after Release	\$10.00
Vacate Judgment	\$10.00
Discontinue against Garnishee	\$10.00

Writs:

Writ of Revival	\$32.00
Writ of Execution	\$39.50
Writ commencing a New Action	\$151.50
Writ of Possession	\$26.75
All other writs not commencing a new action	\$26.75

Notary Public Services:

Registration of Notary Signature	\$4.00
Certification of Notary Authority	\$4.00
Notary Services (Sworn Statements)	\$4.00

Apostille
\$4.00

Subpoena (Civil) \$4.00
Criminal Subpoena fee added to case

Criminal Fees:

Appeals:

From Summary Convictions before MDJ \$50.00
Appeal from Common Pleas to Appellant Court (2 separate checks)
Clerk of Courts \$55.00
Appellant Court \$90.25

Expungements

2 checks required; both checks payable to Clerk of Courts
\$50.00
\$132.00

Poundage:

For handling money paid into this office for Criminal Bail
Each dollar of the first \$1,000 3%
Each dollar or fraction thereafter 1%

Subpoena:

Added to defendants case (\$4.00)

Miscellaneous

Case Record Check	\$10.00
Certification of Discontinuance	\$3.00
Constable & Tax Collectors Bonds	\$10.00
Corporate financial statements	\$17.00
Final Decrees:	
Includes equity, title action, etc.	\$17.00
Letter of Attorneys & Revocation of same	\$17.00
Retake prior name	\$11.00
Road Docket Filings	\$17.00
School Audit Reports	\$17.00
Tax Anticipation Filings	\$17.00

No refunds on overpayments of \$5.00 or less.

The Prothonotary and Clerk of Courts SHALL NOT be required to enter on the docket any suit or action or/by order of court or enter any judgment thereon or perform any services whatsoever for any person, political subdivision or the Commonwealth until the requisite fee is paid.