

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

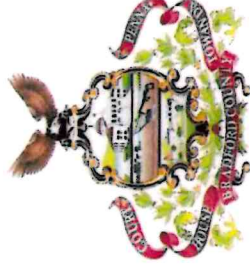
UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of November 10, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-15 setting the Bradford County Budget in the amount of \$82,989,082.00 for 2023 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2023 salary schedule with a 5% pay increase for all county employees not covered under a union contract.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle L. Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

**Bradford County Commissioners Office**



**Resolution 2022-15**

**BE IT RESOLVED**, that the Bradford County Commissioners’ set the Bradford County Budgets in the amount of \$82,989,082.00 for 2023 with the County Real Estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2023 salary schedule with a 5% pay increase for all County employees not covered by a Union contract.

**IN WITNESS THEREOF**, we have set our hand and seal this 8<sup>th</sup> day of December 2022.

ATTEST:

  
Michelle L. Sheddin, Chief Clerk

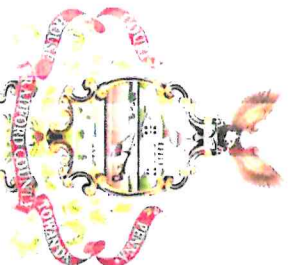
  
  
John M Sullivan  
Bradford County Commissioners

12/8/2022  
Date

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-16 implementing ACT 57 of 2022 property tax penalty waiver provisions.

Daryl L Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle L Sheddin, Chief Clerk  
Jonathan Foster, Solicitor

**Bradford County Commissioners Office**  
**Resolution 2022-16**

**IMPLEMENT ACT 57 OF 2022 PROPERTY TAX PENALTY WAIVER PROVISIONS**

WHEREAS, Act 57 of 2022, amending the Local Tax Collection Law, was signed by Governor Wolf on July 11, 2022, and takes effect on October 10, 2022; and  
WHEREAS, Act 57 requires taxing districts that impose taxes on the assessed value of real property to adopt an ordinance within 90 days of the effective date of the act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations; and  
NOW, THEREFORE, BE IT RESOLVED, that Bradford County comply with the provisions of Act 57 and this ordinance for tax years beginning on or after January 1, 2023.

**1. DEFINITIONS**

The following words and phrases shall have the meanings given to them within this ordinance unless the context clearly indicates otherwise:

- a. **Additional charge:** Any interest, fee, penalty, or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.
- b. **Qualifying event:**
  1. For the purpose of real property, the date of transfer of ownership.
  2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.
- c. **Tax Collector:** The elected tax collector for Athens Borough, Bradford County, any authorized or designated delinquent tax collector, the Bradford County Tax Claim Bureau, or any alternative collector of taxes as provided for in the act of July 7, 1947 (P.L. 1368, No. 542), known as the “Real Estate Tax Sale Law,” an employee, agent or assignee authorized to collect the tax, a purchaser of claim for the tax or any other person authorized by law or contract to secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A CONTINUATION OF THE MINUTES OF DECMEBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-17 for a donation in the amount of \$25,000 to the Central Bradford Progress Authority for the marketing plan for the Sayre Streetscape Project.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**RESOLUTION 2022-17**

**A RESOLUTION TO ALLOCATE A DONATION FOR CENTRAL BRADFORD PROGRESS AUTHORITY**

**WHEREAS**, the Bradford County Commissioners recognize that the development of local economic development is important to the communities in Bradford County, and

**WHEREAS**, in accordance with Section 2314(g) of Act 13, money can be distributed for the economic development, and

**NOW THEREFORE**, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 8<sup>th</sup> day of December 2022 a donation in the amount of \$25,000.00 will be distributed to Central Bradford Progress Authority; and

**IN WITNESS WHEREOF**, we have set our hand and seal this 8<sup>th</sup> day of December 2022.

ATTEST:

Michelle L. Shedden  
Michelle L. Shedden, Chief Clerk

John M. Sullivan  
Bradford County Commissioners

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A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

2. WAIVER

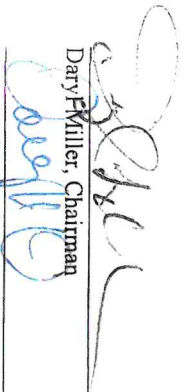


The Tax Collector shall, for tax years beginning on and after January 1, 2023, grant a request to waive additional charges for real estate taxes if the taxpayer does all of the following:

- A. Provides a waiver request of additional charges, on a form provided by the state Department of Community and Economic Development, to the Tax Collector in possession of the claim within twelve (12) months of a qualifying event;
- B. Attests that a tax notice was not received; and
- C. Provides the Tax Collector in possession of the claim with one of the following:
  - 1. A copy of the deed showing the date of real property transfer; or
  - 2. A copy of the title following the acquisition of a mobile or manufactured home subject a taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and
- D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

ADOPTED BY THE BRADFORD COUNTY THIS \_\_\_\_\_ DAY OF  
December, 2022.

ATTEST:

  
Michelle Shedden, Chief Clerk

  
Dary F. Miller, Chairman  
  
Doug McLinko, Commissioner  
  
John Sullivan, Commissioner

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www.bradsfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an employment contract with Jonathan P. Foster, Jr., Esquire for the 2023 calendar year, effective January 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of the following Solicitor Agreements:

Auditors	Brann, Williams, Caldwell & Sheets	\$ 700.00
Coroner	Griffin, Dawsey & De Paola	\$ 500.00
Sheriff	Griffin, Dawsey & De Paola	\$2000.00
Prothonotary	Niemiec, Smith and Pellingier, LLP	\$2500.00
Register and Recorder	Niemiec, Smith and Pellingier, LLP	\$2500.00
Treasurer	Niemiec, Smith and Pellingier, LLP	\$2700.00

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time and location of the Agricultural Land Preservation Board meetings. The meetings will be held at 9:00am in the Stoll Natural Resources Center in Wysox as follows: March 21, June 20, August 15, and November 21, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise the date, time and location of meetings of the Bradford County Commissioners and Salary Board, as well as Assessment and Elections (when applicable) at 10 a.m. on the second and fourth Thursday of every month in the Commissioners Conference Room, Courthouse Towanda PA, with the exception of legal holidays.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time and location of preliminary agenda review meetings with county department heads. The Bradford County Commissioners preliminary agenda review meetings with county department heads will be held every Monday- Friday from 9:00 a.m. each day until such time as the business is concluded.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time and location of the Bradford County Retirement Board meetings. The meetings will be held at 10:00 am in the Commissioner’s office located in the Bradford County Courthouse as follows: February 2, May 4, August 3, and November 2, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise setting the date, time and location of the Superfund Amendment and Authorization Act (SARA III meetings.) The meetings will be held at 3:00 p.m. in the Emergency Management Agency conference room as follows: February 21, April 18, June 21, August 15, October 17 and December 19, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the Commonwealth of Pennsylvania Department of Corrections for technical assistance related to review of the physical construction of the facility and operational practices.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement Bradford County Correctional Facility and Commonwealth University of Pennsylvania to provide an educational experience for students in the Bachelor of Science in Nursing program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and the Commonwealth of Pennsylvania, Department of Corrections for establishing a PREA (Prison Rape Elimination Act) hotline.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the State Homeland Security Grant Program agreement between the Commonwealth of Pennsylvania and the North Central Task Force.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to appointing the following to fill vacant seats on the Farmland Preservation Board for a one year term effective January 1, 2023.

Kathryn Yoachim  
Paul Yoachim  
Terry Butler

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to reappointing the following to the Farmland Preservation Board for a three year term effective January 1, 2023.

Marvin Meteer  
Cain Chamberlin  
Amberleigh Packard

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Air Methods Corporation for Air Medical Service calls dispatched in Bradford County.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving and agreement between Bradford County and the Bradford County Conservation District for the Growing Greener grant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an amendment to the agreement between Bradford County and the PCHHP Board of Directors.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the amendment agreement for professional Services between Bradford County Children and Youth Services and Dale’s Depot effective July 1, 2022 through June 30, 2023 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of agreement between Bradford County Children and Youth Services and the following effective July 1, 2022 through June 30, 2023 inclusive.

Interpretek Pennsylvania  
Robert Packer Hospital

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the Amended Agreement by and between the Bradford and Sullivan County Joinder and Onewell, LLC effect from January 1, 2023 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to renewing an agreement between Bradford County Manor and Lackawanna Mobile X-Ray, Inc. to providing mobile diagnostic services to residents at the Bradford County Manor.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a fee agreement between Bradford County Manor and Steinbacher, Goodall & Yurchak for the following hourly fees:

\$395.00	per hour for an attorney
\$275.00	per hour for a paralegal and long-term care planner
\$185.00	per hour for support staff

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Manor and Curitec, LLC for surgical dressings and/or wound care products.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving addendum to management services agreement between Bradford County and CHR Consulting Services, Inc.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an employment agreement between Bradford County and Tamara Chandler effective December 1, 2022.



A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Mindy Chilson, full time housekeeping, per recommendation Tamara Chandler, Manor Administrator, effective November 28, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Emilee Chilson part time casual Valet, per recommendation Tamara Chandler, Manor Administrator, effective November 28, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Chelsey Parks part time casual Admin Clerk 1, per recommendation Tamara Chandler, Manor Administrator, effective November 28, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jennifer Fritsch per diem RN, per recommendation Tamara Chandler, Manor Administrator, effective November 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Molly Radney full time to per diem CNA, per recommendation Tamara Chandler, Manor Administrator, effective November 24, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Shelbi Otis full time to per diem CNA, per recommendation Tamara Chandler, Manor Administrator, effective November 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Kensey Salsman full time to part time casual housekeeping, per recommendation Tamara Chandler, Manor Administrator, effective November 22, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Dennis Harrigan full time Custodian/Maintenance to full time Building Maintenance Mechanic II., per recommendation Rod Manley, Maintenance Director, effective December 5, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Brianna Hartford from full time CYS casework supervisor to full time Casework Manager 1, per recommendation Mayme Carter, Human Services Director, effective November 17, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Wesley A. Dibble, CYS Caseworker 1 to CYS Caseworker 2, per recommendation Mayme Carter, Human Services Director, effective December 10, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Wesley A. Dibble, CYS Caseworker 1 from Probationary to Regular status, per recommendation Mayme Carter, Human Services Director, effective December 10, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Gabrielle K. Maynard, County Fiscal Officer 1 from Probationary to Regular status, per recommendation Mayme Carter, Human Services Director, effective October 15, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Victoria Martin full time Assistant Public Defender, per recommendation Brian Gallagher, Public Defender, effective December 19, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Rebekkah Clark part time Deputy Sheriff, per recommendation CJ Walters, Sheriff, effective November 21, 2022.

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Garron Kregger full time Maintenance Director, per recommendation Commissioners, effective December 12, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Barry Keene Junior part-time Correctional Officer, per recommendation Don Stewart, Warden, effective November 28, 2022.

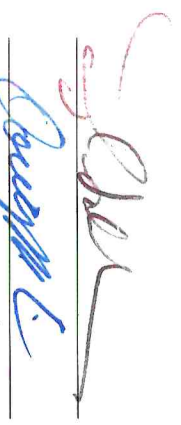

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Cody Smith full time Correctional Officer, per recommendation Don Stewart, Warden, effective November 28, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Sarah Mullaney full time Correctional Officer, per recommendation Don Stewart, Warden, effective December 5, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Madyson Steinbrunner PTC Intern, per recommendation Al Ondrey, District Attorney, effective December 8, 2022.

OTHER

Recognition of Michelle Tidlow for position as the President of Assessors' Association of Pennsylvania (AAP).

  
  
Bradford County Commissioners

SALARY BOARD  
THURSDAY DECEMBER 8, 2022  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasure Matt Allen, seconded by Commissioner Sullivan, all voted “aye” to approving the following salaries:

**Commissioners**

O'NEIL, LEAH D	20.16
RIPLEY, JESSICA A	16.57
SHEDDEN, MICHELLE L	33.83

**Custodial**

ADAMS, LINDA L	15.75
ARNOLD, BRENDA K	16.50
BRENNAN, DESTINY M	15.00
CHAPMAN, PATRICK T	15.75
DIMITRATOS, SOPHIA M	15.30
HOWARD, MATTHEW M	15.00
SMITH, DANIEL J	17.00
YAPLE, VICTORIA R	15.00



**Maintenance/Parks**

BOYLES, KEVIN R	25.22
GOWIN, TIMOTHY	16.93
HARRIGAN, DENNIS J	16.93
KREGER, GARRON W	32.81
WIBIRT, CODY J	16.93
YEAGER, PAUL	26.46
VODA, ROBERT A Jr	22.98

**Elections**

KEENEY, LYDIA M	15.75
MCDERMOTT, JESSICA N	17.39
SMITHKORS, RENEE E	26.25

**Assessment**

ACKLEY, JUDY L	28.39
ANDERSON, CADIE L	17.76
BROKAW, BREANNA	19.97
HORTON, RACHELLE J	15.92
KLEIN, COLLEEN M	25.86
KOLODZIEJ, DEBBIE E	33.19
KOSER, CHRISTINA M	17.76
TIDLOW, MICHELLE	24.86

**Accounting**

EMILJANI, ETHAN J	23.24
ROCKWELL, CONNIE L	24.07
THORP, DANIEL L	33.75
WOODCOCK, JACKIE L	15.92

**Collections**

DIEFFENBACH, JOY E	17.59
GROVER, JOAN L	17.16

**Planning/Grants**

JOHNSON, MEGAN C	19.20
LASKO, RICHARD M II	25.43
OSORIO-ORTIZ, SAMANTA A	18.66
TUTTLE, PATRICIA S	18.66

**Human Resources**

EMILJANI, ETHAN J	15,288.00
THURSTON, AMBUR L	24.12

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

**MIS**

BLISS, STEVEN R	18.87
FOUST, LILLIAN M	32.45
PARKS, LAURA J	17.65
PORTER, DANIEL	17.42
SCHANBACHER, PHILLIP	17.78
THOMAS, TERESA M	30.70

**Public Defender**

ARTHUR, JESSICA	16.38
GALLAGHER, BRIAN P	41.14
JACKSON, ANGELA	18.12
KELLAR, SARAH M	15.00
MARTIN, VICTORIA	25.24

**Correctional Facility**

BAILEY, COREY	19.62
BENJAMIN, KRAIG A	16.91
BROWN, JEREMIAH R	20.07
BUTTON, ANDREA L	26.17
CALAMAN, AKEEM J	21.25
CONNELL, RYAN P	20.82
HALL, MARIAN	17.21
HARRISON, JOHN D	29.56
KIPP, SANDRA J	19.62
MINGOS, ADAM J	19.28
MORGAN, RUBY B	19.62
MURPHY, APRIL B	15.30
PRICKITT, KEVIN S	26.81
QUATTRINI JR, PETER J	32.18
SCAFFIDI, PAUL J Jr	16.56
SHULTZ, HOLLY J	15.30
SILVERS, NATALIE R	18.28
STEWART, DONALD R	41.31
STROPE, KATILIN K	17.16
VISCHANSKY, STEVEN T	21.36

**Children & Youth Administr**

ARCHER, TIA R	24.99
BANKES, ALYSSA M	20.57
BUCK, NICHOLE M	21.87
DIBBLE, WESLEY A	20.57
ELLIOTT, MARIA A	25.67
HARTFORD, BRIANNA M	26.23
HASKINS, RUSSELL J	18.66
MALHO, DESIREE M	24.99

A CONTINUATION OF THE MINUTES OF DECMEBER 8, 2022

POWERS, STACY L 21.92  
SCHRADER, VICKY L 15.00  
SHEETZ, RICHARD D 39.30  
WOZNICKI, KACI L 21.18

**Housing Specialist**

FARNER, PAULA D 16.07  
STURDEVANT, MARY 21.59

**Soil Conservation District**

BROWN, KEVIN L 25.15  
CHORBA, ADAM D 17.94  
CULLEN, PATRICK M 30.16  
CUMMINGS, BRADLEY W 27.01  
DINELLI, KYLEEN H 15.75  
HOLECEK, CHERI A 15.75  
MARINO, JENNY A 17.64  
NEVILLE, MIRANDA E 20.65  
QUATRINI, JOSEPH D 29.82  
RHODES, DANIEL M 21.76  
ROBSON, TIMOTHY M 21.64  
SCHOEN, MATTHEW A 16.35  
VANNOY, JONATHAN M 20.68  
YEAKEL, CATHY S 31.03

**Emergency Management**

ROSENHECK, JEFFREY A 24.65  
SHEETS, JESSICA 15.92  
STACKHOUSE, KEITH A 18.66  
WILLIAMS, MATTHEW R 35.68

**Veterans Services**

ENGLE, DONNA L 15.75  
MILLER, PETER J 20.20

**Historial Society**

CARL, MATTHEW T 21.21  
GOLDEN, DENISE M 15.75

**911 Center**

COTTER, STACY M 26.51  
EBERLIN, COURTNEE L 17.41  
JELLIFF, ANDREW G 23.17  
JOHNSTON, CHRISTOPHER 20.11  
MERRILL, AUSTYN J 21.76  
MIZENER, JONATHAN J 17.41



A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

MORTON, KEITH M	19.20
PIPHER, MIKAYLA A	19.71
REPASKY, ROBERT G	32.07
SHEETS, ETHAN J	17.41
STEWART, JARED A	17.41
WARNAGIRIS, ARIANNA	17.41
WARREN, CHRISTOPHER R	20.92
WILLS, SETH F	17.41

**Tourism Promotion**

CUMMINGS, ROBYN S	27.65
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**Human Services Administration**

CARTER, MAYME B	44.11
DEKAY, CHERYL A	26.47
EVANS, JUDITH A	21.27
MARTIN, GRACE	17.77
MAYNARD, GABRIELLE K	30.58
MIX, MELONIE L	15.90
SHARP, DEBRA M	31.62

**Drug and Alcohol Case Management**

LABORANTI, KAREN L	26.81
MCCARTHY, COLLEEN S	22.56

**MH Base Service Unit**

CAHILL, SHANNON N	25.36
POLL, MATTHEW D	30.37
REYNOLDS, SARAH C	15.90
STROPE, DIANA L	22.67

**MH CASSP**

EVANS, AMY M	23.81
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**MH Intensive Case Managmt**

ALLEN, KATHERINA	21.59
BOOTH, TALIA	22.67
COLEMAN, COURTNEY L	21.59
COYLE, ASHLEY V	22.30
HODGDON, CORY B	21.59
LAFLEUR, MARIA N	21.59
MULLEN, CHRISTOPHER M	28.90
TURNER, RYAN M	20.57
WILHELM, ELIZABETH	21.59

**MH Chipps**

LANZO, JASON E 24.31  
WALTERS, JASON J 26.71

**ID Administration**

MILLER, CATHERINE J 16.12  
VOUGHT, ANGELA L 33.95

**ID Base Service Unit**

CLARK, KALI N 21.59  
DODGE, STEPHANIE L 26.92  
EGNATZKY, COURTNEY A 21.59  
HONS, BRITTANY M 21.59  
MORAN, CHELSEA L 21.59  
OVERPECK, ASHLEY L 23.71  
PACKARD, MARCEY L 25.80  
POOLE, SAMANNTHA P 21.59  
SAXON, BLAKE 21.59  
SNELL, DUSTIN J 21.59  
WILCOX, MIRIAM R 23.19  
BROWN, MIKAELA L

**ID Early Intervention**

GEISS, PENNEY C 35.86

**ID IE Case Managers**

CLARK, KRISTINA L 24.93  
FLYNN, JESSICA L 28.22  
SHARROW, KATRINA L 24.93

**ID Waiver Administration**

ABRESCH, KRISTA N 26.58  
TERRY, BILLIEJO 22.67

**Bradford County Library**

ASHWORTH, KATHERINE 15.75  
FRITCHMAN, THERESA L 15.75  
HANSEN, ROBERT S 15.75  
LAPTAN, ESTHER R 15.75  
ROLOSON, ALAN L 22.86  
SINGER, JEFFREY R 28.50  
TROUP-HODGDON, REBECCA S 20.20  
WYNOTT, ROSEMARY 15.75

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

**Bradford County Library Literacy**

FOWLER, SARAH 19.59

**Bradford County Library Systems**

CHISUM-CHAFFEE, LEA S 30.00

**County Manor**

ALLEN, MARGARET V 25.20  
 AVERY, TANYA R 52.50  
 BAUMGARTNER, FRANK M 42.00  
 BELAWSKE, MICHELLE M 24.31  
 BELLINGER, LARRY B 29.19  
 BENJAMIN, JEANETTE C 26.85  
 BENJAMIN, ROBIN T 26.51  
 BENNINGER, JESSICA N 28.35  
 CARTER, CHRISTINA B 42.00  
 CHANDLER, TAMARA L 69.16  
 CONNER, HELEN E 17.76  
 DONOHUE, KAROLINE 42.00  
 ENSMINGER, TERRI LYNN 42.00  
 FIELDS, STACEY A 28.35  
 FOUST, LORI J 19.95  
 FRITSGH, JENNIFER M 42.00  
 FULFORD, TERRI 19.59  
 HADLOCK, HARRY D 29.77  
 HALL, PENNI L 28.19  
 HOLDREN, DELORES A 18.74  
 KEEFE, MELISSA L 42.00  
 KOONTZ, SHEILA J 26.46  
 MALKEMES, DAVID A 49.61  
 MARSHALL, DONNA J 31.07  
 MCBRATNEY, CHARLOTTE A 44.10  
 MCBRIDE, STACY E 28.12  
 MCDONALD, ALICE O 44.10  
 MCDUFFEE, CHRIS R 43.18  
 MILLER, MELODY A 26.46  
 MULCAHY, LISAL 33.04  
 MULCAHY, TAYLOR 28.35  
 POTTER, RACHEL C 24.15  
 RAGAN, MARIANNE 15.75  
 ROBINSON, STACY S 26.46  
 ROLOSON, KELLY E 23.77  
 ROSSI, RHONDA R 44.10  
 SAMPSON, FELICA L 21.77  
 SCHOONOVER, JENIFER J 30.01  
 SIMCOE, PAMELA 22.86  
 SINDONI, DIANE 25.16  
 SITES, KATTINA G 26.78  
 SPENCER, TORI N 21.18



A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

STEBBINS, DANIELLE L	23.15
STREETER, TRACIE M	20.35
TAYLOR, CONNIE B	47.99
VALENZUELA, OCTIANNA A	24.15
VARGASON, JULIE A	28.35
WEAVER, ROBIN A	47.25
WELLS, STEPHANIE J	26.25
WHITE, SUSAN M	35.46
WILBER, TINA L	18.66
WILLIAMS, LYNNE M	44.10
WINTERMUTE, KYLENE A	23.15
YAPLE, SUE A	31.50

**Bradford Cty. Airport Auth**

BROWN, BRANDON M	19.89
HAUSER, SCOTT R	22.49

**Coroner**

CAHILL, TIMOTHY R Jr	16.80
MCHENRY, SHERYL A	18.95
OGDEN, ALBERT	15.00
URBAN, PAUL	15.00

**District Attorney**

BROKAW, BARBARA R	23.34
GORE, SUSAN D	16.96
HART, DAVID M	32.45
HUTZ, ANDREW G	25.24
JAYNE, CHRISTINE B	18.38
KILGUS, MARY C	25.44
LAMANNA, MICHAEL N	29.77
LYNCH, DIANE D	15.60
NASATKA, JAMES R	27.89
WISEL, KYLE G	20.58
WISEL, KYLE G	12,000.00
	Annual

**Prothonotary**

BOWKER, JANE L	18.12
BOYD, CONNIE L	15.75
BURNETT, SARAH J	16.09
PICKETT-RUBENDALL, CAROLINE E	15.75
ROCKWELL, RACHAEL E	15.75
SCHULZE, KAREN L	20.73
SEDA, JOHN	15.75
SEELEY, DOROTHY M	15.75
WEAVER, PATRICIA H	15.75

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

**Register & Recorder**

CHAMBERLAIN, DAWN M	17.05
FUSCHINO, KATHLEEN M	16.91
ROCKEFELLER, SHIRLEY E	33.09

**Tax Claim**

Warner, Ann M	2,722.72	Annual
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**Sheriff**

BROWN, KURT M	21.38
BUSH, DANIEL J	23.77
DALEY, DOMINIQUE	19.28
HART, JAMES L	25.06
KLINE, TAYLOR S	16.23
METZGER, TABITHA	17.41
RENZO, KAITLYN	17.81
SILVERS, MATTHEW J	18.65
SPENCER, BRIAN	17.41
STRINGHAM JR, DONALD C	26.31
WIBIRT, BRIAN J	27.55

**Treasurers**

HEINZE, BRITTANY L	16.38
WARNER, ANN M	17.81
WILSON, GENEVIEVE K	15.30

**Victim Witness**

CALKINS, TEASHIA	21.70
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**Courts**

BELLANCA, CATHERINE J	15.75
BOGACZYK, BRIANNA M	17.24
CHAPMAN, JULIA M	21.09
DICKERSON, DEANNA	16.23
GERRITY, TERRI L	15.75
MCGUINNESS, ROBERT B	41.98
MUCHICHKO, CHARLES A	15.75
PRICE, JESSICA O	16.23
RINEER JR, FRANCIS D	30.20
SMITH, DAKOTA C	16.23
SMITH, SCHUYLER J	18.66
STAFFORD, FRANCINE R	18.72

**District Magistrate - Athens**

BARCOCK, HARLEY L	15.92
WIMSATT, KATHLEEN M	16.14
WOLFE, SHAYLEE L	15.75

**District Magistrate - Towanda**

MOYER, RUTH T 17.38  
STEWART, KELLY J 19.15

**District Magistrate Troy**

BAILEY, SARA 15.6  
KINGSLEY, JENNIFER C 16.38

**District Magistrate Wysox**

CAMPBELL, AVERILL M 17.71  
INGHAM, ELISE R 15.75

**Probation**

FITCH, TRAVIS J 32.22  
HUFF, REBECCA E 17.88  
IDE, SUZANNE K 33.83  
JAYNES, DAVID C 15.75  
POPOVICH, JUSTIN M 32.53  
WHEELER, PENNY J 15.30  
WILLS, BRENDA L 15.75

**Domestic Relations**

BELLINGER, DAKOTA L 18.65  
BENNINGER, EMILY R 18.28  
DEFELICE, MELISSA L 17.76  
DUNHAM, CHRISTOPHER J 28.89  
GRIPPO, ADRIENNE 15.92  
HUFFMAN, VONDA M 34.41  
MAY, SHEILA A 16.23  
ROBERTS, CAROL L 15.00  
SONNEMA, JESSICA L 18.65  
TALLEY, STEPHANIE E 19.99

**Probation Union**

ALTENHAIN, ALEX 19.10  
CARTER, KYLIE M 19.66  
DEWEY, KEITH B 21.46  
DICKERSON, BRANDON M 19.10  
FITCH, NOAH T 18.36  
HYATT II, LIONEL KW 27.77  
RAHN, LORI B 23.35  
SAVERCOOL, DODY 19.10  
SLOTTER, ELISSA D 30.66  
TAYLOR, MEGAN M 18.73  
VINING, INGVAR K 19.10  
WATSON, REBEKAH L 25.16  
WEBSTER, LUCAS D 19.10  
BISHOP, ROXANNE B 26.45

**Manor Union**



A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

ALEXANDER, FRANK J	15.51
AUSTIN, BETTY J	11.22
BELLINGER, ALEXIS	10.40
BELLOWS, BERTHA M	15.85
BENEDICT, ARIEL R	14.66
BENJAMIN, BETH	10.20
BENSCOTER, AMY M	18.05
BING, AMY L	15.26
BOYER, CHRISTOPHER F	12.67
BOYER, DENISE L	20.03
BOYER, MICHAEL D	12.60
BRADEN, JUSTINE	11.22
BROWN, ELAINEAH	12.24
BROWN, JAKI L	15.26
BROWN, JANA E M	11.22
BROWN, LUELLA M	17.68
BROWN, RILEY D	15.08
CAIN, LESLIE K	14.93
CARLSEN, ANN M	15.72
CARTER, RAYMOND E	12.24
CASE, GARY L	17.68
CHAPMAN, JENNIFER B	11.50
CHILSON, EMILEE R	10.20
CHILSON, MINDY S	11.22
COLE, COLLEEN J	16.13
COTE, SANDRA L	19.29
DAVIS, KELLY A	13.29
DAVIS, MAKAYLA L	14.40
DECKER, WENDY S	13.03
DELACRUZ, ALYSSON J	15.81
DODGE, BRITTANY L	11.99
DODGE, BRYANA M	11.99
EDDY, STEPHANIE	15.81
EDWARDS, TINA L	19.73
EDWARDS, WILLARD F III	17.27
ENSMINGER, KAITLYN N	10.20
EVANS, EVELYN K	15.84
FLEMING, SHELBY A	14.34
FOLCARELLI, KAYLA M	11.22
GLISSON, JEFF E	24.10
GLISSON, RAYVN N	11.22
GREENE, CATHALEEN S	14.66
GRIFFIN, KELSEY	11.22
GROVER, ELIZABETH	12.68
GROVER, SANDRA K	12.86
HALL, JENELLE E	15.26
HARTFORD, DALE A	20.60
HARTFORD, MINDY H	15.81
HEASLEY, LORRI L	12.24
HEEMAN, BRENDA S	15.51
INGRASSIA, GEORGE	15.30
JACKSON, SAREENA R	13.74

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

KAISER, PENNY J	13.03
KRISE, LAURIE A	16.21
LAJE, LOVEJOY	12.53
LEIBY, PEYTON N	11.22
LEIBY, VICTORIA A	15.68
LOWMAN, JESSICA L	13.03
MANZER, JILL D	20.19
MARYOTT, SARAH E	15.81
MCKEAN, RYLEE E	10.20
MEEKER, JESSICA N	15.81
MEYERS, HOPE A	15.81
MIDDAUGH JR, ROBERT H	15.81
MIHALIK, TARA M	15.81
MINSTER, BENIGNA S	11.22
MORGAN, BRIAN J	17.68
MORGAN, TAMMY J	16.08
MORRIS, ANGELA M	14.20
MORRIS, SETH	12.73
MUIR, DIANNE L	13.03
NIEMCZYK, LACI L	11.22
NUSBAUM, THOMAS M	16.15
OTTIS, SHELBI R	15.81
OWEN, SANDRA L	15.26
PACKARD, KIERSTEN M	14.93
PARKS, BRENT	22.90
PARKS, CHELSEY J	11.50
PASKO, PAUL R	26.39
PEPPER, CAITLYN L	13.56
PHILLIPS, KAITLYN N	15.81
PORTER, MARYA	15.81
PRESTON, CYNTHIA L	14.14
PRUYNE, KYLE T	11.22
RADNEY, MOLLY C	15.81
RAUB, MACEE N	11.44
REYNOLDS, JUSTIN M	11.22
ROUGHT, CHRISTINA L	15.81
ROUTE, BRAYDEN B	11.22
SALSMAN, KENSEY S	11.22
SCHNELL, ANGELA M	13.03
SCHOONOVER, SARAH A	15.56
SEELEY, ANGEL L	14.40
SHADDUCK, KYLE J	14.77
SHAFFER, MELISSA	14.93
SHARKEY, JASMINE	15.81
SHAY, CINDY L	20.19
SHEPPARD, KARA	14.40
SHERIDAN, CHARLES N	14.54
SHOEMAKER, SHERRIE M	15.30
SMITH, BONNIE G	11.22
SMITH, WENDY A	19.00
SPACE, TIFFANY	12.24
SPARLING, DEVON	12.24

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

STARR, ERIN	12.04
STEVER, CHRISTIE	16.13
STONE, AMANDA E	14.93
SWAIN, CASSANDRA M	15.30
SZYDRACH, ADAM	11.22
TAYLOR, BETH A	15.26
VANDERPOOL, ALLIE J	10.20
VANDERPOOL, AMANDA L	11.22
VOORHEES, PATRICIA J	12.75
WARNER, CAROLYN C	15.26
WATKINS, JOAN	20.19
WEST, IRENE F	12.60
WISEL, PARKER S	10.20
WOODARD, SARA L	15.61
WRIGHT, KEEGAN M	14.66

**Auditors**

MATTHEWS, ERIC	26,505.00
SHANKS, SEBRINA R	26,505.00
WARNER, JEFF	26,505.00

**Commissioners**

MCLINKO, DOUGLAS E	70,696.00
MILLER, DARYL L	70,696.00
SULLIVAN, JOHN M	70,696.00

**Coroner**

BOWEN, JAMES A	56,032.00
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**District Attorney**

ONDRREY, ALBERT C	211,495.00
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**Prothonotary**

CLOSE, DAWN I	68,188.00
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**Register & Recorder**

JOHNSON, SHEILA M	68,188.00
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**Security Director**

WALTERS, CLINTON J	5,382.00
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**Sheriff**

WALTERS, CLINTON J	63,228.00
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**Treasurers**

ALLEN, MATTHEW P	63,228.00
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**Tax Claim**

ALLEN, MATTHEW P	6,886.10
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A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022




A motion was made by Treasure Matt Allen, seconded by Commissioner Sullivan, all voted “aye” to approving the following salaries:

Vera Torres, FT Correctional Officer Effective December 22, 2022	\$17.50
Leann Guenther, FT Correctional Officer Effective October 16, 2022	\$17.25
Mindy Chilson, FT housekeeping Effective November 28, 2022	MU9 \$11.00
Emilee Chilson, PTC Valet Effective November 28, 2022	\$10.00
Chelsey Parks, PTC Admin Clerk 1 Effective November 28, 2022	Grade 10 \$11.27
Jennifer Fritsch, Per Diem RN Effective November 8, 2022	Grade 27 \$40.00
Molly Radney, Per Diem CNA Effective November 24, 2022	MU12 \$15.50
Shelbi Otis, Per Diem CNA Effective November 24, 2022	MU12 \$15.50
Kensy Salsman, PTC housekeeping Effective November 24, 2022	Grade 9 \$15.50
Dennis Harrigan, FT Building Maintenance Mechanic II Effective December 5, 2022	Grade 19 \$16.12
Victoria Martin, FT Assistant Public Defender Effective December 19, 2022	Grade 23 \$24.04
Brianna Hartford, FT Casework Manager 1 Effective November 17, 2022	Grade 27 \$24.27
Rebekkah Clark, PT Deputy Sheriff Effective November 21, 2022	G20PSC \$18.36
Garron Kreger, FT Maintenance Director Effective December 12, 2022	Grade 25 \$31.25
Barry Keene Junior, PT Correctional Officer Effective November 28, 2022	\$12.00
Cody Smith, FT Correctional Officer Effective November 28, 2022	\$15.00
Sarah Mullaney, FT Correctional Officer Effective December 5, 2022	\$15.00
Gabrielle K. Maynard, County Fiscal Officer 1 Effective October 15, 2022	Grade 24 \$28.85
Wesley A. Dibble, CYS Caseworker 1 Effective December 10, 2022	Grade 22 \$20.57
Brianna M. Hartford, County Casework Manager 1 Effective November 17, 2022	Grade 27 \$24.27

A CONTINUATION OF THE MINUTES OF DECEMBER 8, 2022

Madyson Steinbrunner, PTC District Attorney Intern  
Effective December 8, 2022

Grade 11  
\$12.00

  
  
  
Salary Board

ASSESSMENT BOARD  
THURSDAY DECEMBER 8, 2022  
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption.

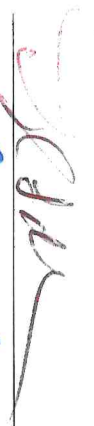
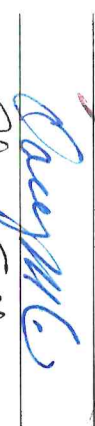

Raymond Scrivener  
2614 Riverside Drive  
Sayre, PA 18840  
Veteran Exemption – NEW  
Parcel # 09-007.14-023-000-000

Anthony Snyder  
144 Spalding Hill Road  
Troy, PA 16947  
Veteran Exemption – NEW  
Parcel # 53-068.00-078-000-000

Gerald Mletzko  
418 Mott Town Road  
Gillett, PA 16925  
Veteran Exemption – NEW

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for the month of November 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for the month of November 2022.

  
  
  
Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan, second by Commissioner Miller, all voted “aye” to adjourn at 10:39 a.m.