

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY NOVEMBER 10, 2022

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of October 27, 2022

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorizing the Chief Clerk to legally advertise that the 2023 County Budgets will be available for public review for twenty (20) days effective November 10, 2022 and action to approve the budgets will be taken on December 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support to the Spay Neuter Save Network in their effort to reduce and control the feral and domestic animal population in Bradford County.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of commitment to provide matching funding up to \$2500.00 to the Spay Neuter Save Network for one specific project to help reduce and control the feral and domestic animal population in Bradford County.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2022-14 supporting Trehab’s application to the Pennsylvania Housing Finance Agency for 2021 PHARE funds in the amount of \$480,000.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving a letter of support for Trehab and Bradford County Housing Program to the Pennsylvania Housing Finance Agency for 2022 PHARE applications.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Sheidlen, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

2022-14

**RESOLUTION AUTHORIZING THE FILING OF
A PROPOSAL FOR
PENNSYLVANIA HOUSING AFFORDABILITY AND REHABILITATION ENHANCEMENT FUNDS**

WHEREAS, the Pennsylvania Housing Finance Agency (PHFA) is seeking proposals for funding from the PHARE Fund, which was established by Act 105 of 2010; and

WHEREAS, the PHARE Fund, hereinafter referred to as Program, provides financial assistance to Counties/Communities impacted by the Marcellus Shale industry to address housing needs; and

WHEREAS, Trehab prepared a Proposal on behalf of the County to apply for \$480,000 to administer a Down Payment/Closing Cost Assistance Program and Home Renovation Assistance;

WHEREAS, the County wishes to file said Proposal with PHFA;

NOW THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the County of Bradford that approval is hereby given to file with PHFA said Proposal, including all certifications, understandings and assurances contained therein, and that the Chairman of the Board of Commissioners is hereby authorized and directed to execute said Proposal on behalf of the County

BE IT FURTHER RESOLVED that the Board of Commissioners of the County of Bradford does hereby authorize, through a Management Agreement, the administration of the program through Trehab.

I hereby certify that the above resolution is a true and correct copy of the resolution duly passed and adopted by the Board of Commissioners of the County of Bradford, at a regular meeting held on 10th day of November 2022.

Bradford County Commissioners

ATTEST:

Chief Clerk

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a Cooperation agreement between Bradford County and Trehab for the Bradford County Home Buyer/Down Payment/Closing Cost Assistance and Home Renovation Assistance Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the re-appointment of Jamie Weis to the Bradford/Sullivan MH/ID Advisory Board for a three year term ending December 31, 2025.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the re-appointment of Steve Allabaugh to the Northern Tier Solid Waste Authority for a five year term ending December 31, 2027.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the re-appointment of Alvin Herman as Farmer Director to the Bradford County Conservation District Board, effective January 1, 2023 thru December 31, 2027.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the re-appointment of Daryl L. Miller to the Bradford County Conservation District Board for a one year term beginning January 1, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to appointing the following to the Drug & Alcohol Planning Council of Bradford/Sullivan Counties for a period of three years ending October 4, 2025

Donna Yale
Keegan Canfield

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to appointing Gale Bowen to fill a vacant seat on the Board of Directors for Best Transit.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to renewing an agreement with Class A Cleaning for weekly cleaning services at District Justice Hurley's office, at a fee of \$79.00 per week, effective December 1, 2022 thru November 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a subscription agreement between Bradford County 911 and Emergency Services Marketing Corp. Inc. for emergency responders for five years for a total sum of \$83,440.00 effective January 01, 2023 through December 31, 2027.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the first quarter report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving an amended agreement between Bradford County and LexisNexis effective November 1, 2022 through October 31, 2025.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the purchase of services agreement between Bradford County Children and Youth Services and the following effective July 1, 2022 through June 30, 2023 inclusive.

Clear Vision Residential Treatment Services, Inc.
Northampton County Juvenile Justice Center

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the amended agreement between Bradford/Sullivan Drug & Alcohol, single County Authority and Libertae Inc. effective July 1, 2022 through June 30, 2023.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to awarding the 2023 Room Tax Grants per the recommendation of the Tourism Grant Committee and the Bradford County Tourism Board of Directors, in the total amount of \$127,400.00 to the following:

Sayre Revitalization Initiative	\$5,000.00
Towanda Borough	\$2,000.00
Greater Wyalusing Chamber of Commerce	\$8,000.00
Bradford County Heritage Association	\$4,000.00
Endless Mountains Heritage Region	\$3,900.00
Monroe Hose Co	\$5,000.00
Greater Valley Chamber of Commerce	\$4,000.00
Rekindle The Spirit--Rialto Theatre Borough of Sayre	\$5,000.00
Central Bradford County Chamber of Commerce	\$2,500.00
Arts4All	\$4,000.00
Northern Tier Unified Arts Association	\$5,000.00
Bradford County YMCA	\$1,500.00
Bradford County Regional Arts Council	\$5,000.00
French Azilum Historic Site	\$7,500.00
Sayre Historical Society	\$4,000.00
Wyalusing Valley Museum Association	\$4,000.00
Bradford County Historical Society	\$5,200.00
LeRoy Heritage Museum	\$8,000.00
Troy Sale Barn Operating Corporation	\$6,000.00
4th US Light Artillery & Alexander's 4th CSA Light Artillery	\$8,000.00
Canton Area Chamber of Commerce	\$1,000.00
Alparon Community Park, Inc	\$7,000.00
Spalding Memorial Library	\$20,800.00
	\$1,000.00

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Amanda Vanderpool, full time Dietary Attendant, per recommendation Tamara Chandler, Manor Administrator, effective November 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Amea Renzo full time Housekeeping Attendant to part time casual Housekeeping Attendant, per recommendation Tamara Chandler, Manor Administrator, effective October 23, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Betty Austin full time Housekeeping Attendant to full time Laundry, per recommendation Tamara Chandler, Manor Administrator, effective November 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Walker Kelly, full time Correctional Officer, per recommendation Don Stewart, Warden, effective November 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Kyle Frey, full time Correctional Officer, per recommendation Don Stewart, Warden, effective November 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to the hire of Jasmine Reynolds, full time Correctional Officer, per recommendation Don Stewart, Warden, effective November 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Tabitha Metzger, full time Deputy Sheriff Trainee, per recommendation CJ Walters, Sheriff, effective November 2, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Samantha Osorio-Ortiz part time casual GIS Planning Analyst, per recommendation Matt Williams, Planning Director, effective October 31, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Rachelle Horton full time Administrative Assessment Assistant, per recommendation Colleen Klein, Assessment Administrator, effective November 28, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Cadie Anderson full time Field Investigator Trainee to full time Field Investigator, per recommendation Colleen Klein, Assessment Director, effective November 28, 2022.

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Sophia Dimitratos full time Public Safety Center Custodian/Maintenance, per recommendation Rod Manley, Maintenance Director, effective November 7, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to the hire of Kaitlyn Ensminger part time casual Valet, per recommendation Tamara Chandler, Manor Administrator, effective November 14, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to the transfer of Brianna Hartford CYS Caseworker Supervisor probationary to regular status, per recommendation Mayme Carter, Human Services Administrator, effective January 1, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Lori Radney, part time casual Data Clerk, per recommendation of Renee Smithkors, Elections Director, effective November 8, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, voted "aye" and Commissioner Miller abstained to approving the hire of Kay Miller, part time casual Data Clerk, per recommendation of Renee Smithkors, Elections Director, effective November 8, 2022.

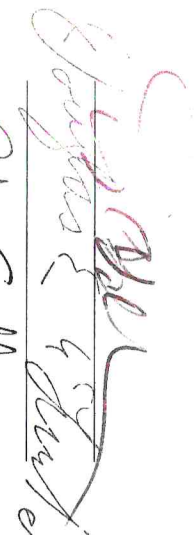
A motion was made by Commissioner McLinko, seconded by Commissioner Miller, voted "aye" and Commissioner Sullivan abstained to approving the hire of Christine Sullivan, part-time casual Data Clerk, per recommendation of Renee Smithkors, Elections Director, effective November 8, 2022.

OTHER

Adrienne Grippo has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Court of Common Pleas in the office of Bradford County Domestic Relations effective October 31, 2022.

Melissa Defelice has been appointed/transfer in response to a court order by the Court of Common Pleas to the position of Enforcement Officer for the Court of Common Pleas in the office of Bradford County Domestic Relations effective October 31, 2022.

Dakota Smith has been appointed in response to a court order by the Court of Common Pleas to the position of Court Monitor/Judicial Secretary for the Court of Common Pleas effective November 3, 2022.



John Sullivan
Bradford County Commissioners

SALARY BOARD
THURSDAY NOBEMBER 10, 2022
PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasure Matt Allen, seconded by Commissioner Sullivan, all voted "aye" to approving the following salaries:

Amanda Vanderpool, FT Dietary Attendant Effective November 14, 2022	\$11.00	MU9
Arnea Renzo, PTC Housekeeping Attendant Effective October 23, 2022	\$11.00	MU9
Betty Austin, FT Laundry Effective November 14, 2022	\$11.00	MU9

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

Walker Kelly, FT Correctional Officer
Effective November 7, 2022 \$15.00

Kyle Frey, FT Correctional Officer
Effective November 7, 2022 \$15.00

Jasmine Reynolds, FT Correctional Officer
Effective November 7, 2022 \$15.00

Tabitha Metzger, FT Deputy Sheriff Trainee
Effective November 2, 2022 G18PSC
\$16.58

Melissa Defelice, FT DRO Enforcement Officer
Effective October 31, 2022 Grade 20
\$16.91

Adrienne Grippo, FT Administrator Clerk 3
Effective October 31, 2022 Grade 16
\$15.16

Samantha Osorio-Ortiz, PTC GIS Planning Analyst
Effective October 31, 2022 Grade 21
\$17.77

Dakota Smith, FT Court Monitor/Judicial Secretary
Effective November 3, 2022 Grade 17
\$15.46

Rachelle Horton, FT Administrative Assessment Assistant
Effective November 28, 2022 Grade 16
\$15.16

Cadie Anderson, FT field investigator
Effective November 28, 2022 Grade 20
\$16.91

Sophia Dimitratos, FT PSC Custodian/Maintenance
Effective November 7, 2022 Grade 14
\$14.57

Kaitlyn Ensminger, PTC valet
Effective November 14 2022 \$10.00

Brianna M. Hartford, CYS Casework Supervisor
Effective January 17, 2022 Grade 26
\$23.34

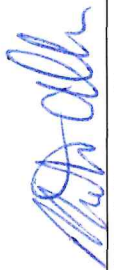
Lorie Radney, PTC Elections Clerk
Effective November 8, 2022 Grade 11
\$15.00

A motion was made by Treasure Matt Allen, seconded by Commissioner Sullivan, voted “aye” and Commissioner Miller abstained to approving the salary of:

Kay Miller, PTC Election Rover
Effective November 8, 2022 Grade 11
\$15.00

A motion was made by Treasure Matt Allen, seconded by Commissioner McLinko, voted “aye” and Commissioner Sullivan abstained to approving the salary of:

Christine Sullivan, PTC Elections Clerk
Effective November 8, 2022 Grade 11
\$15.00



Bradford County Treasurer





Salary Board

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

ASSESSMENT BOARD

THURSDAY NOVEMBER 10, 2022

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the occupation report for the month of October 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the real estate report for the month of October 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for exempt status:

William May
2164 Bucks Creek Road
Gillett, PA 16925
Veterans Exemption – RENEWAL
Parcel # 30-030.00-109-000-000

Joseph Stanco
16898 Route 187
Towanda, PA 18848
Veterans Exemption – NEW
Parcel # 04-101.00-106-000-000



Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted "aye" to adjourn at 10:53 a.m.

SPECIAL MEETING

THURSDAY NOVEMBER 10, 2022

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

CALL TO ORDER

A special meeting of the Bradford County Commissioners to set the salary classifications for elected officials for 2024 through 2027 was called to order by Chairman Daryl Miller at 6:24 pm.

PUBLIC PARTICIPATION

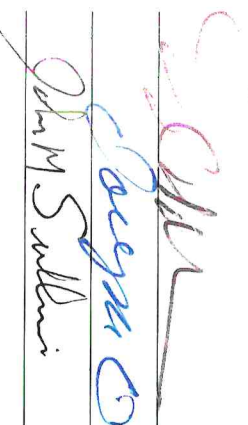
No comments, James Loewenstine from the Rocket Carrier asked about the salary being set.

NEW BUSINESS

A motion was made by Commissioner Sullivan and second by Commissioner McLinko, all voted "aye" to set the salaries as advertised.

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted "aye" to adjourn at 6:27 pm.



Bradford County Commissioners