

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING THE AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of January 26, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2023-04 for the 2022 Community Block Grant and authorize the Chairman to sign.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION
2022 Community Development Block Grant
RESOLUTION NO. 2023-04

A Resolution of the Bradford County Commissioners, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program, as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that Bradford County Commissioners, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant Program; and

WHEREAS, the Bradford County Commissioners has the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, Bradford County Commissioners have undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan; and

WHEREAS, Bradford County Commissioners are familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, Bradford County Commissioners wish to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Bradford County Commissioners that the Daryl L. Miller is authorized to have prepared the necessary

A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

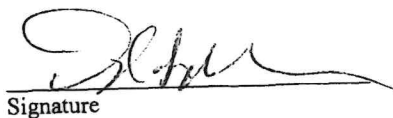
forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, Bradford County Commissioners agree to repay the proportion deemed ineligible from non-federal sources.

BE IT FURTHER RESOLVED that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED that the Daryl L. Miller of the Bradford County Commissioners is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of Bradford County Commissioners.

Adopted by Bradford County Commissioners at the regular meeting on February 9, 2023.



Signature

February 9, 2023

Date

Seal

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to renewing an agreement between Bradford County and Priority One Consulting, LLC for quality assurance for 911 calls in the amount of \$33,732.50.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the total certified county match funds for the Farmland Preservation program, 2023 program year in the amount of \$6,843.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the purchase service agreement for professional services between Bradford County Children and Youth Services and Penn York Opportunities Inc. effective January 1, 2023 through June 30, 2023 inclusive.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a grant application to Pennsylvania Commission on Crime and Delinquency (PCCD) for County Adult Probation and Parole Grant in Aid.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the second quarter report for the Medical Assistance Transportation Program.

A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to authorize the Chairman to sign a release from Mortgage for Parcel numbers 12-084.00-061-000-000 and 12-084.00-066-000-000 for James Madigan.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to appointing Frank Watson of Canton to the Bradford County Airport Authority Board to replace Evan Barnes who resigned, effective February 9, 2023 through December 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise a request for sealed bids for the Bradford County Bridge Painting Project for County Bridge Nos. 10, 12 & 45.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to authorizing the Chief Clerk to legally advertise a request for sealed bids for the Bradford County Bridge Maintenance and Rehabilitation Project for County Bridge Nos. 30, 34, 40 & 48.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of April Delamater full time RN, per the recommendation of Tamara Chandler, Manor Administrator, effective February 2, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Misti Burdick FT Dietary Attendant, per the recommendation of Tamara Chandler, Manor Administrator, effective February 13, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Madison Nonnemacher per diem CNA, per the recommendation of Tamara Chandler, Manor Administrator, effective February 13, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Laci Niemczyk part time housekeeping to Per diem CNA, per the recommendation of Tamara Chandler, Manor Administrator, effective February 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Lorri Heasley full time housekeeping to full time CNA, per the recommendation of Tamara Chandler, Manor Administrator, effective February 19, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Richard Spencer full time building maintenance, per the recommendation of Tamara Chandler, Manor Administrator, effective February 13, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Grace E. Martin, Fiscal Technician, Human Services from Probationary to Regular status, per the recommendation of Mayme Carter, Human Services Director, effective February 4, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Karen Laboranti D&A Administrator 2, Drug and Alcohol from Probationary to Regular status, per the recommendation of Mayme Carter, Human Services Director, effective October 10, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Heather Covert par time Correctional Officer, per the recommendation of Don Stewart, Warden, effective January 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Travis Pond full time Correctional Officer, per the recommendation of Don Stewart, Warden, effective February 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Toni Sollick part time Correctional Officer, per the recommendation of Don Stewart, Warden, effective February 6, 2023.

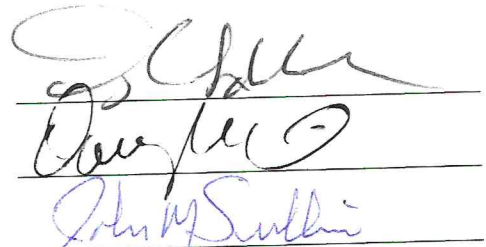
A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Larry Taylor part time Correctional Officer, per the recommendation of Don Stewart, Warden, effective February 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Darlene Quick part time Correctional Officer, per the recommendation of Don Stewart, Warden, effective February 13, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Samantha Bohart full time Correctional Officer to part time Correctional Officer, per the recommendation of Don Stewart, Warden, effective February 3, 2023.

OTHER



Bradford County Commissioners

SALARY BOARD

THURSDAY FEBRUARY 9, 2023

PRESENT: Daryl Miller via zoom, Doug McLinko, John Sullivan AND Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasure Matt Allan, seconded by Commissioner McLinko, all voted "aye" to approving the following salaries:

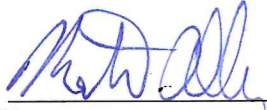
April Delamater, FT RN Effective February 2, 2023	Grade 27 \$40.00
Misti Burdick, FT Dietary Attendant Effective February 13, 2023	MU9 \$11.00
Laci Niemczyk, Per Diem CNA Effective February 9, 2023	MU12 \$15.50
Lorri Heasley FT CNA Effective February 19, 2023	MU12 \$14.11
Madison Nonnemacher, Per Diem CNA Effective February 13, 2023	MU12 \$15.50
Richard Spencer, FT Building Maintenance Effective February 13, 2023	MU16 \$15.00
Grace E. Martin, Fiscal Technician Human Services Effective February 4, 2023	Grade 21 \$17.77
Karen Laboranti, D&A Administrator 2 Effective October 30, 2022	Grade 26 \$25.29
Heather Cover, PT Correctional Officer Effective January 30, 2023	\$14.00
Travis Pond, FT Correctional Officer Effective February 6, 2023	\$15.00
Toni Sollick, PT Correctional Officer Effective February 6, 2023	\$14.00

A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

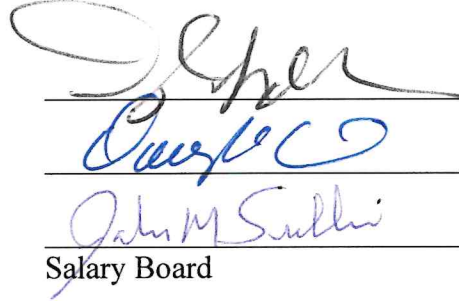
Larry Taylor, PT Correctional Officer
Effective February 6, 2023 \$14.00

Samantha Bohart, PT Correctional Officer
Effective February 3, 2023 \$18.78

Darlene Quick, PT Correctional Officer
Effective February 13, 2023 \$14.00



Treasure



Salary Board

ASSESSMENT BOARD

THURSDAY FEBRUARY 9, 2023

PRESENT: Daryl Miller via zoom, Doug McLinko and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

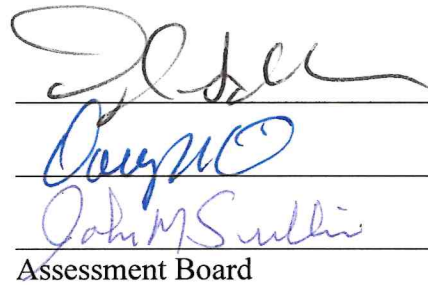
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the real estate report for the month of January 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the occupation report for the month of January 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for tax exemption:

Gabriel J. Unger
612 Main Street
Athens, PA 18810
Veteran Exemption – NEW
Parcel # 05-020.11-121-000-000

David L. Nero
41 Nero Lane
Troy, PA 16947
Veteran Exemption – RENEW
Parcel # 42-056.00-071-000-000



Assessment Board

ELECTION BOARD

THURSDAY FEBRUARY 9, 2023

PRESENT: John Sullivan, Fred Wheaton

ABSENT: Charles Wells

UNFINISHED BUSINESS

NEW BUSINESS

Reorganization of board and election of officers: John Sullivan as Chairman, Judge Wheaton and Charles Wells.

A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

A motion was made by Judge Wheaton, seconded by Commissioner Sullivan, all voted "aye" to authorizing the Chief Clerk to legally advertise Notice to Candidates for the casting of the lots to determine ballot position for the Municipal Primary Election.

A motion was made by Judge Wheaton, seconded by Commissioner Sullivan, all voted "aye" to authorizing Chief Clerk to legally advertise the following:

In accordance with the provisions of the Pennsylvania Election Code, notice is hereby given by the Bradford County Board of Elections for which candidates are to be nominated and elected at the Municipal Primary Election, May 16, 2023, between the hours of 7:00 A.M. and 8:00 P.M. prevailing time. The following are the public offices to be elected at the Primary Election in all Precincts in Bradford County. Nominations are to be made for the following public offices on the Democratic and Republican primary ballots.

JUDICIAL OFFICES

ONE (1) Justice of the Supreme Court
TWO (2) Judge of the Superior Court
ONE (1) Judge of the Commonwealth Court

COUNTY OFFICES (4 Year Term)

THREE (3) Auditors
THREE (3) Commissioners
ONE (1) District Attorney
ONE (1) Coroner
ONE (1) Prothonotary & Clerk of Courts
ONE (1) Sheriff
ONE (1) Register of Wills, Recorder of Deeds & Clerk of Orphans
ONE (1) Treasurer

MAGISTERIAL DISTRICT JUDGE (6 Year Term)

ONE (1) MDJ – 42-3-01: Alba Boro., Armenia Twp., W. Burlington Twp., Canton Boro., Canton Twp., Columbia Twp., Granville Twp., LeRoy Twp., Ridgebury Twp., Smithfield Twp., South Creek Twp., Springfield Twp., Sylvania Boro., Troy Boro., Troy Twp., Wells Twp., and Ulster Twp.

ONE (1) MDJ – 42-3-02: Athens Boro., Athens Twp., Sayre Boro., and South Waverly Boro.

ONE (1) MDJ – 42-3-03: Albany Twp., Burlington Boro., Burlington Twp., Franklin Twp., Monroe Boro., Monroe Twp., New Albany Boro., Overton Twp., Towanda Boro., Towanda Twp., and North Towanda Twp.

ONE (1) MDJ – 42-3-04: Asylum Twp., Herrick Twp., LeRaysville Boro., Orwell Twp., Pike Twp., Litchfield Twp., Rome Boro., Rome Twp., Standing Stone Twp., Stevens Twp., Terry Twp., Sheshequin Twp., Tuscarora Twp., Warren Twp., Wilmot Twp., Windham Twp., Wyalusing Boro., Wyalusing Twp., and Wysox Twp.

BOROUGH OFFICES

ALBA:

THREE (3) Council – 4 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

ATHENS:

FOUR (4) Council – 4 Year Term

BURLINGTON:

TWO (2) Council – 4 Year Term
ONE (1) Council – 2 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

CANTON:

FOUR (4) Council – 4 Year Term
ONE (1) Council – 2 Year Term

LERAYSVILLE:

FOUR (4) Council – 4 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

MONROE:

THREE (3) Council – 4 Year Term

NEW ALBANY:

ONE (1) Council – 4 Year Term

ROME:

THREE (3) Council – 4 Year Term
ONE (1) Council – 2 Year Term

SAYRE:

FOUR (4) Council – 4 Year Term

SOUTH WAVERLY:

A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

TWO (2) Council – 4 Year Term

1st Ward TWO (2) Council – 4 Year Term
2nd Ward ONE (1) Council – 4 Year Term
3rd Ward TWO (2) Council – 4 Year Term

SYLVANIA:

TWO (2) Council – 4 Year Term
ONE (1) Council – 2 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

TROY:

FOUR (4) Council – 4 Year Term

TOWANDA:

WYALUSING:

THREE (3) Council – 4 Year Term

TOWNSHIP OFFICES

All Townships in Bradford County will nominate candidates for the following offices:

ALBANY:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

LEROY:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

ARMENIA:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

LITCHFIELD:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 2 Year Term

ASYLUM:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

MONROE:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 2 Year Term

ATHENS:

TWO (2) Supervisor – 6 Year Term
ONE (1) Supervisor – 2 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term
ONE (1) Tax Collector – 2 Year Term

ORWELL:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

BURLINGTON:

ONE (1) Supervisor – 6 Year Term
ONE (1) Supervisor – 2 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

OVERTON:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

WEST BURLINGTON:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

PIKE:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

CANTON:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 2 Year Term

RIDGEBURY:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

COLUMBIA:

ONE (1) Supervisor – 6 Year Term
ONE (1) Supervisor – 2 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Tax Collector – 2 Year Term

ROME:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

FRANKLIN:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

SHESHEQUIN:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

GRANVILLE:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

SMITHFIELD:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

HERRICK:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 2 Year Term

SOUTH CREEK:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

SPRINGFIELD:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

A CONTINUATION OF THE MEETING FEBRUARY 9, 2023

ONE (1) Auditor – 4 Year Term

ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

STANDING STONE:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

ULSTER:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

STEVENS:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

WARREN:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Tax Collector – 2 Year Term

TERRY:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

WELLS:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

TOWANDA:

ONE (1) Supervisor – 6 Year Term
ONE (1) Supervisor – 4 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 2 Year Term

WILMOT:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 2 Year Term

NORTH TOWANDA:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term
ONE (1) Auditor – 2 Year Term

WINDHAM:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

TROY:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term

WYALUSING:

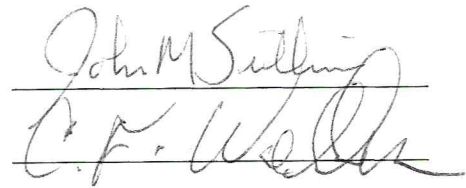
ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term

TUSCARORA:

ONE (1) Supervisor – 6 Year Term

WYSOX:

ONE (1) Supervisor – 6 Year Term
ONE (1) Auditor – 6 Year Term
ONE (1) Auditor – 4 Year Term



Election Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, second by Commissioner Sullivan, all voted “aye” to adjourn at 10:30 a.m.