

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the minutes of December 22, 2022

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to awarding FEMA DR-4408-PA-020 and 021 Bradford County Project 3 and 4 Contract 1, Asbestos Abatement and Suspect Hazardous Material Removal, subject to the review and approval of the Project Consultant, to the apparent low bidder:

Conservative Environmental Services, LLC, Mechanicsburg, PA in the amount of \$33,985.00

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to awarding FEMA DR-4408-PA-020 and 021 Bradford County Project 3 and 4 Contract 2, Structure Demolition, subject to review and approval of the project consultant, to the apparent low bidder:

A R Popple Trucking and Excavating, LLC, Wilkes-Barre, PA in the amount of \$19,000.00.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving resolution 2023-01 for a Covid Relief ARPN – Whole Home Repairs Program grant in the amount of \$486,444.00 from Department of Community and Economic Development.

Appendix II – Authorized Official Resolution

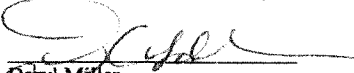
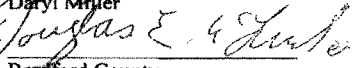

Be it RESOLVED, that the County of Bradford hereby request a Covid Relief ARPN – Whole Home Repairs Program grant of ~~\$486,444.00~~ from Department of Community and Economic Development to be used for Whole Home Repairs Program.

Be it FURTHERMORE RESOLVED, that the Applicant does hereby designate Daryl Miller as the official to execute all documents and agreements between Bradford County and the Department of Community and Economic Development.

BE IT RESOLVED that the County designates **Trehab** to implement the Program.

I, **Daryl Miller**, duly qualified Chairman of **Bradford County, PA**, hereby certify that the foregoing is a true and correct copy of a Resolution duly adopted by a majority vote of the ~~Bradford County Commissioners~~ at a regular meeting held Jan. 12, 2023 and said Resolution has been recorded in the Minutes of the ~~Bradford County Commissioners~~ and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the ~~Bradford County Commissioners~~ this 12 day of January, 2023.


Daryl Miller

Bradford County

Secretary

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving proclaiming January 9, 2023 as Law Enforcement Appreciation Day in Bradford County.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

WHEREAS, the safety and wellbeing of all citizens is the first priority and highest calling of Bradford County; and

WHEREAS, we are honored to stand by Bradford County's dedicated law enforcement professionals who, day after day, safeguard our families and communities, enforce the rule of law, and respond in times of crisis; and

WHEREAS, the mission of law enforcement requires the ability to act courageously and quickly; to make the right call in the face of imminent danger; to run toward danger instead of away; and to act with empathy and compassion as one serves others in their time of greatest need; and

WHEREAS, it is with immense gratitude that we set apart a day to reflect on and celebrate the selfless service and immeasurable contributions our law enforcement personnel make every day to ensure every citizen is safe in their home, workplace, and community; and

WHEREAS, we stand by our everyday heroes, including Bradford County's local Police forces, the Pennsylvania State Troopers, Bradford County's Sheriffs Department, Probation and Parole officers and Correctional Officers, and lend our wholehearted support to them as they continue to give of themselves for the benefit of all.

NOW THEREFORE, We the Bradford County Commissioners do hereby declare January 9, 2023 as Law Enforcement Appreciate Day in Bradford County.

ATTEST:

Michelle L. Shedden
Chief Clerk

Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the CDBG 2018 Extension Request from March 20, 2023 to July 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the rules and regulations for the Bradford County Parks for the year 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the renewal of a contract between Bradford County, Bradford County Planning Commission and Keystone Engineering Services, PC and Hunt Engineers, Architects & Land Surveyors, P.C., to act as engineers that review land development applications where the Bradford County Subdivision and Land Development Ordinance applies, at a fee of \$84.00 per hour for a period of two years effective January 1, 2023.

A CONTINUATION OF THE MINUTES OF JANUARY 12, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving annual agreements between Bradford County and AMP Global Strategies for professional services in the amount of \$262,666.00 effective January 1, 2023 through December 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Supporting Area Families Everyday effective July 1, 2022 through June 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County and Patrick L. Beirne, Esq. to provide legal services to clients on behalf of the Bradford County office of the Public Defender as needed at the rate of \$55.00 per hour not to exceed a total of 450 hours a year.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Emma Baxter part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator, effective January 22, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Olatunde Okunnu part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator, effective December 27, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Sophie Liddy full time housekeeping, per recommendation of Tamara Chandler, Manor Administrator, effective January 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Nathaniel Fenton part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator, effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jayme Robitille part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator, effective January 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Kacey Fox part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator, effective January 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of, Amanda Shepard full time CNA, per recommendation of Tamara Chandler, Manor Administrator, effective January 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Jaslyne Reynolds part time casual Valet, per recommendation of Tamara Chandler, Manor Administrator, effective December 27, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Stephanie Sawyer full time LPN to per diem LPN, per recommendation of Tamara Chandler, Manor Administrator, effective December 27, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Samantha Shepard per diem RN, per recommendation of Tamara Chandler, Manor Administrator, effective January 4, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mayra Porter part time casual CNA to full time Activities aide, per recommendation of Tamara Chandler, Manor Administrator, effective January 16, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Isaac Walker full time Agriculture Resource/Farmland Preservation Specialist, per recommendation Cathy Yeakel, Conservation Director, effective January 3, 2023.

A CONTINUATION OF THE MINUTES OF JANUARY 12, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Anastasia Stirrat full time Mental Health Caseworker 1, per recommendation Mayme Carter, Human Services Director, effective January 4, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Britney Brooks full time D&A Prevention specialist trainee, per recommendation Mayme Carter, Human Services Director, effective January 9, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Courtney L. Coleman, County Caseworker 2, Mental Health, to full time Prevention Specialist, Drug & Alcohol, per recommendation Mayme Carter, Human Services Director, effective January 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Matthew D. Poll, County Caseworker 2, Mental Health to full time Case Management Specialist, per recommendation Mayme Carter, Human Services Director, effective January 11, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mikaela L. Brown, County Caseworker 1, Intellectual Disabilities, from Probationary to Regular status, per recommendation Mayme Carter, Human Services Director, effective January 8, 2023.

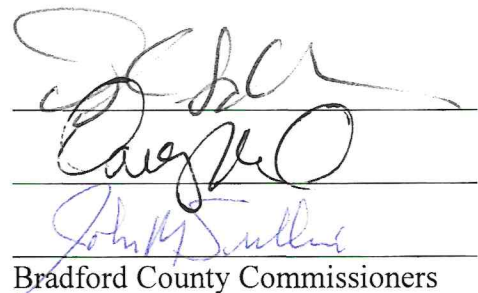
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Mikaela L. Brown, County Caseworker 1, Intellectual Disabilities to County Caseworker 2, per recommendation Mayme Carter, Human Services Director, effective January 8, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the transfer of Diana L. Strobe, County Casework Supervisor, Mental Health, from Probationary to Regular status, per recommendation Mayme Carter, Human Services Director, effective June 4, 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Ariel Plaisted full time Accounting Supervisor, per recommendation Dan Thorp, Accounting Director, effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the hire of Ryan Murrelle part time casual Sheriff Deputy Trainee, per recommendation Clinton Walters, Sheriff, effective January 23, 2023.

OTHER



Bradford County Commissioners

SALARY BOARD

THURSDAY JANUARY 12, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted “aye” to approving the following salaries:

A CONTINUATION OF THE MINUTES OF JANUARY 12, 2023

Emma Baxter, PTC Valet Effective January 22, 2023	\$10.00
Olatunde Okunnu, PTC Valet Effective December 27, 2022	\$10.00
Sophie Liddy, FT Housekeeping Effective January 9, 2023	Grade 9 \$11.00
Nathaniel Fenton, PTC Valet Effective January 23, 2023	\$10.00
Jayne Robitille, PTC Valet Effective January 9, 2023	\$10.00
Kacey Fox, PTC Valet Effective January 9, 2023	\$10.00
Amanda Shepard, FT CNA Effective January 9, 2023	Grade 12 \$15.00
Jaslyne Reynolds, PTC Valet Effective December 27, 2022	\$10.00
Stephanie Sawyer, Per Diem LPN Effective December 27, 2022	Grade 22 \$27.00
Samantha Shepard, Per Diem RN Effective January 4, 2023	Grade 27 \$40.00
Mayra Porter, FT Activities Aide Effective January 16, 2023	Grade 10 \$11.27
Isaac Walker, FT Agriculture Resource/Farmland Preservation Specialist Effective January 3, 2023	Grade 15 \$16.83
Anastasia Stirrat, FT MH Caseworker 1 Effective January 4, 2023	Grade 24 \$20.57
Britney Brooks, FT D&A Prevention Specialist Trainee Effective January 9, 2023	Grade 22 \$18.66
Courtney L. Coleman, FT Prevention Specialist D&A Effective January 6, 2023	Grade 25 \$21.59
Matthew D. Poll, FT Case Management Specialist D&A Effective January 11, 2023	Grade 25 \$30.08
Mikaela L. Brown, County Caseworker 1 ID Effective January 8, 2023	Grade 24 \$20.57
Mikaela L. Brown, County Caseworker 2 Effective January 8, 2023	Grade 25 \$21.59
Diana L. Strobe, County Casework Supervisor MH Effective June 4, 2022	Grade 23 \$20.18
Dominique Daley, FT Deputy Sheriff Effective January 1, 2023	G20PSC \$20.28
James Guenther, FT Corrections Officer Effective February 3, 2023	\$18.36


A CONTINUATION OF THE MINUTES OF JANUARY 12, 2023

Ariel Plaisted, FT Accounting Supervisor
Effective January 23, 2023

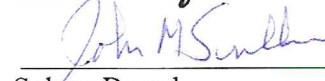
Grade 22
\$26.93

Ryan Murrelle, PTC Sheriff Deputy Trainee
Effective January 23, 2023

G18PSC
\$17.24



Bradford County Treasure



Salary Board

ASSESSMENT BOARD
THURSDAY JANUARY 12, 2023
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

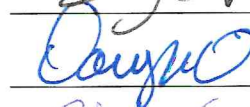
NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the following for tax exemption:

Michael T. Miller
320 N Keystone Ave
Sayre, PA 18840
VA Exemption – NEW
Parcel # 34-007.11-015-000-000

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the occupation report for the month of December 2022.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the real estate report for the month of December 2022.



Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan, second by Commissioner Miller, all voted “aye” to adjourn at 10:39 a.m.

A CONTINUATION OF THE MINUTES OF JANUARY 12, 2023

SPECIAL ELECTION BOARD MEETING

FRIDAY JANUARY 6, 2023

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Jon Foster Jr via phone

CALL TO ORDER

A meeting of the Bradford County Election Board was called to order by Chairman Daryl Miller at 9:05 am.

VISITORS REMARKS CONCERNING THE AGENDA

N/A

UNFINISHED BUSINESS

N/A

NEW BUSINESS

Discuss signing a stipulation on Case No. 1:22-cv-00339-SPB. NAACP, et al.v.Chapman, et al, A motion was made by Commissioner Sullivan, second by Commissioner Miller voting "aye" to sign the stipulation, Commissioner McLinko voted "nay".

Discuss Election Board Appointments for the 2023 Municipal Election. Commissioner John Sullivan will remain on the board, Commissioner Miller has asked Judge Wheaton to serve in his place, Commissioner McLinko does not have a recommendation yet.

A motion was made to pay \$10.00 per hour for the election board members, all voted "aye" to approve.

OTHER


N/A

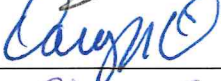
VISOTOR REMARKS


N/A

ADJOURNMENT

A motion was made by Commissioner Sullivan, second by Commissioner Miller, all voted "aye" to adjourn at 9:31 a.m.







Election Board

