

THE MINUETS OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:01 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving the minutes of January 12, 2023

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approving Resolution 2023-02 to allocate a donation for Supporting Area Families Everyday (SAFE) program.

Daryl L Miller, Chairman  
Doug McLinko, Vice Chairman  
John M Sullivan, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**RESOLUTION 2023-02**

**A RESOLUTION TO ALLOCATE A DONATION FOR Supporting Area Families Everyday (SAFE house)**

**WHEREAS**, the Bradford County Commissioners recognize that the development of social services is important to the communities in Bradford County, and

**WHEREAS**, in accordance with Section 2314(g) of Act 13, money can be distributed for the delivery of Social Services, and

**NOW THEREFORE**, we, the Commissioners of Bradford County, Pennsylvania do hereby resolve that effective this 26<sup>th</sup> day of January 2023 a donation in the amount of \$75,000 will be distributed to Supporting Area Families Everyday program in efforts to establish financial sustainability; and

**IN WITNESS WHEREOF**, we have set our hand and seal this 26<sup>th</sup> day of January 2023.

ATTEST:

Michelle L. Shedden, Chief Clerk

Bradford County Commissioners

A CONTINUATION OF THE MINUETS JANUARY 26, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving an agreement between Bradford County and the Pennsylvania District Attorneys Institute for SAVIN maintenance and service effective January 1, 2023 through December 31, 2023 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving Resolution 2023-03 certifying provision of local match for state operating financial assistance to Endless Mountains Transportation Authority in the amount of fifty five thousand seven hundred thirty-two dollars and sixty-eight cents \$55,732.68.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to renewing an agreement between Bradford County and Paperless Solutions Incorporated for software support and maintenance for the Prothonotary's office effective for one year starting March 1, 2023 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the renewal of an agreement between Thompson Law Office and Bradford County Planning Commission for solicitor services at a fee of nine thousand six hundred dollars \$9,600.00 annually effective February 1, 2023 thru January 31, 2024.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving an amendment to the Point Click Care agreement, for the Bradford County Manor at a one time fee of \$5550.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving an application to Pennsylvania Commission on Crime and Delinquency (PCCD) for Juvenile Probation Services Gant.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving a statement of work from Dawood Engineering for blight mitigation phases 2 & 3 for Bradford County with the total cost not to exceed \$40,000.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of April Delamater full time RN, per recommendation Tamara Chandler, Manor Administrator, effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Jennifer Maynard full time LPN, per recommendation Tamara Chandler, Manor Administrator, effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Brooke Powell part time casual Valet, per recommendation Tamara Chandler, Manor Administrator, effective February 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Russell J. Haskins, County Caseworker 1, Children & Youth Services, from Probationary to Regular status, per recommendation Mayme Carter, Human Services Administrator, effective January 28, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Russell J. Haskins, County Caseworker 1 to County Caseworker 2, per recommendation Mayme Carter, Human Services Administrator, effective January 28, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Jessica J. Allen, County Caseworker 1, Intellectual Disabilities, per recommendation Mayme Carter, Human Services Administrator, effective January 31, 2023.

A CONTINUATION OF THE MINUETS JANUARY 26, 2023

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Danielle R. Babcock, County Caseworker 2, Children and Youth Services, per recommendation Mayme Carter, Human Services Administrator, effective February 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Catherine J. Miller, Administrative Assistant 2, Intellectual Disabilities to County Caseworker 1, Mental Health, per recommendation Mayme Carter, Human Services Administrator, effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Viola Miller full time Chief Deputy of Orphans Court, per recommendation Sheila Johnson, Register and Recorder, effective February 6, 2023.

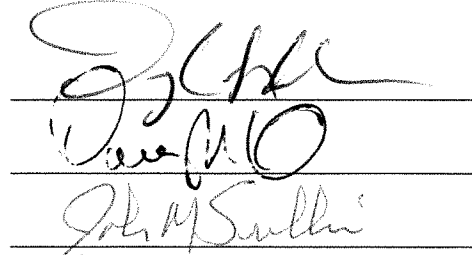
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the transfer of Dawn Chamberlain full time Chief Deputy to Office Manager/Chief Deputy, per recommendation Sheila Johnson, Register and Recorder, effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Gerardo Reyes full time Corrections Sargent, per recommendation Don Stewart, Warden, effective February 6, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Heather Covert full time Correctional Office, per recommendation Don Stewart, Warden, effective January 30, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the hire of Alexander Vanderpool full time Correctional Office, per recommendation Don Stewart, Warden, effective January 30, 2023.

OTHER

  
Bradford County Commissioners

SALARY BOARD

THURSDAY JANUARY 26, 2023

PRESENT: Daryl Miller via zoom, Doug McLinko and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

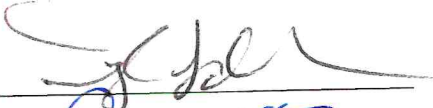


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving reclassification for Register and Recorder Office Manager to Office Manager/Chief Deputy effective January 23, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following salaries:

April Delamater, FT RN Effective January 23, 2023	Grade 27 \$40.00
Jennifer Maynard, FT LPN Effective January 23, 2023	Grade 22 \$28.00
Brook Powell, PTC Valet Effective February 6, 2023	\$10.00

A CONTINUATION OF THE MINUETS JANUARY 26, 2023

Russell Haskins, CYS Caseworker 1 Effective January 28, 2023	Grade 22 \$18.66
Russell Haskins, CYS Caseworker 2 Effective January 28, 2023	Grade 24 \$20.57
Jessica Allen, County Caseworker 1 ID Effective January 1, 2023	Grade 24 \$20.57
Danielle Babcock, CYS Caseworker 2 Effective February 6, 2023	Grade 24 \$20.57
Catherine Miller, MH Caseworker 1 Effective January 23, 2023	Grade 24 \$20.57
Vicky Schrader, FT CYS Fiscal Assistant Effective January 1, 2023	Grade 18 \$15.90
Matthew Poll, FT Case Management Specialist D&A Effective January 11, 2023	Grade 25 \$30.37
Viola Miller, FT Chief Deputy of Orphans Court Effective February 6, 2023	Grade 18 \$16.40
Dawn Chamberlin, FT Office Manager/Chief Deputy R&R Effective January 23, 2023	Grade 20 \$20.00
Gerardo Reyes, FT Corrections Sgt. Effective February 6, 2023	G20PSC \$19.09
Heather Covert, FT Correctional Officer Effective January 30, 2023	\$15.00
Alexander Vanderpool, FT Correctional Officer Effective January 30, 2023	\$15.00

  
  
  
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 Salary Board

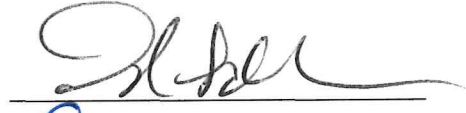
ASSESSMENT BOARD  
 THURSDAY JANUARY 26, 2023  
 PRESENT: Daryl Miller via zoom, Doug McLinko and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approving the following for tax exemption:

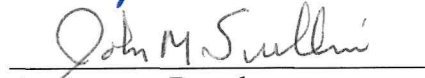
Richard Seeley  
 4203 Fall Brook Road  
 Troy, PA 16947  
 Veterans Exemption – NEW  
 Parcel # 53-080.00-139-000-000



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Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Sullivan, second by Commissioner Miller, all voted "aye" to adjourn at 10:20 a.m.

