

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

Meeting turned over to Chief Clerk of Elections of Offices Election of Officers inclusive of all associated Boards (Commissioners, Salary, Assessment, Retirement, and Election.)

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve Chairman – Daryl Miller

A motion was made by Commissioner Miller, seconded by Commissioner Gates, all voted “aye” to approve Vice Chairman – Doug McLinko

A motion was made by Commissioner Miller, seconded by Commissioner McLinko, all voted “aye” to approve Secretary – Zachary Gates

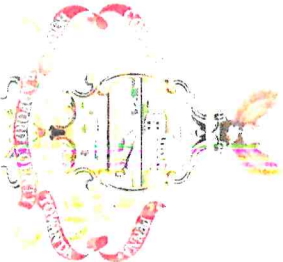
A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Minutes of December 28, 2023

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve Bradford County meetings will follow the Robert Rules of Order for Modern Meetings.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve of Resolution 2024-01 designating Bradford County Depository as Citizens and Northern Bank of Towanda.

Daryl Miller, Chairman
Doug Melanko, Vice Chairman
Zachary R Gates, Commissioner



Michelle L Shedd, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2024-01

WHEREAS, the County Code Section 1762, states that the Commissioners of Bradford County, together with the County Treasurer, shall designate official depositories for all County funds.

NOW THEREFORE, BE IT RESOLVED that on a motion made by Doug Melanko, seconded by Zachary R Gates, all voted "aye" to select Citizens and Northern Bank as the official depository for all County funds.

ATTEST:

Michelle L. Shedd, Chief Clerk

Bradford County Commissioners

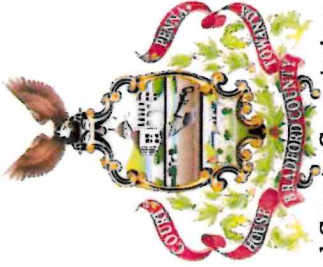
Date 1/2/24

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A CONTINUATION OF THE MINUTES TUESDAY JANUARY 2, 2024

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve of Resolution 2024-02 authorizing Treasurer Matt Allen as the authorized person to invest county funds.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R Gates, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor


Bradford County Commissioners Office

RESOLUTION 2024-02

BRADFORD COUNTY POLITICAL ENTITY
INVESTMENT AUTHORIZATION


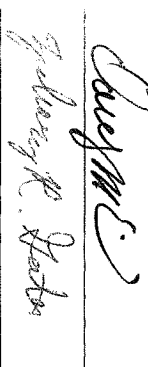
BE IT RESOLVED THAT,

- (1) Any Financial Institution as authorized by the Bradford County Commissioners, whenever funds are to be invested, is designated as a depository for the investment of funds of Bradford County.
- (2) This resolution shall continue to have effect until express written notice of its recession or modification has been duly acted upon by the political entity.
- (3) All transactions, if any, with respect to any investments, deposits and withdrawals by or on behalf of the political entity with the Financial Institution prior to the adoption of this resolution are hereby ratified, approved and confirmed.
- (4) Any of the persons named below, so long as they act in a representative capacity as agents of this political entity authorized to invest County funds and to withdraw said investment upon the maturity of the investment at the Financial Institution. This would involve funds that were previously approved for deposit in an investment form with the Financial Institution.
- (5) The political entity agrees to the terms and conditions of any account agreement, properly opened by any authorized representative(s) of the political entity as named below.
- (6) As indicated above, any person listed below (subject to any expressed restriction) is authorized to open and/or withdraw any investment account funds in the name of this political entity:

Name and Title	Signature	Facsimile Signature (if used)
A. <u>Matt Allen</u> Treasurer		_____

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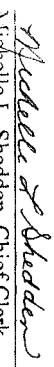
(7) We further certify that this political entity has, and at the time of adoption of this resolution had, full power and lawful authority to adopt the foregoing resolutions and to confer the powers granted to the persons named who have full power and lawful authority to exercise the same.



Bradford County Commissioners

ATTEST:


Michelle L. Shedd, Chief Clerk

I, Michelle L. Shedd, certify that I am the Chief Clerk of the above named organization (referred to as the "political entity") organized under the laws of the Commonwealth of Pennsylvania, Federal Employer ID, Number 24-600071, and that the following is a correct copy of a resolution adopted at a meeting of the Bradford County Commissioners duly and properly called and held on the 2nd day of January, 2024. This resolution appears in the minutes of this meeting and has not been rescinded or modified.


Michelle L. Shedd, Chief Clerk

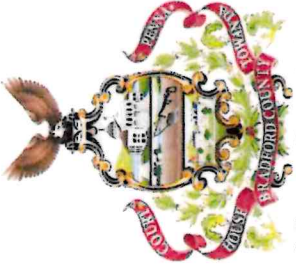
(SEAL) Date: 1/2/2024

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A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve of Resolution 2024-03 authorizing Treasurer Matt Allen and Deputy Treasurer, Ann Warner to sign, seal and deliver all transactions handled with the Citizens and Northern Bank including Internet Banking Services.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
Zackary R. Gates, Commissioner

Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor


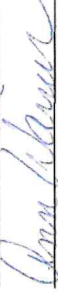


Bradford County Commissioners Office

RESOLUTION 2024-03

I HEREBY CERTIFY that I am the duly appointed and qualified Chief Clerk of Bradford County Commissioners, a County Government duly organized and existing under the laws of Pennsylvania; that the following is a true and correct copy of resolutions duly adopted by the Board of Commissioners of said County at a meeting duly held on the 4th day of January 2016 and that such resolutions have not been rescinded or modified;

RESOLVED, that any one of the following officers of this County:

Officer Title	Typed or Printed Name	Official Signature
<u>Treasurer</u>	Matt Allen	
<u>Deputy Treasurer</u>	Ann Warner	

be and they hereby are authorized:

- (i) to sign, seal under County seal and deliver, upon such terms as they may determine, any and all agreements relating to Internet Banking Services and Cash Management Services offered by Citizens and Northern Bank, including but not limited to the following agreements: C&Now Internet Banking Agreement, ACH Agreement and Funds Transfer Service Agreement and any and all documents and authorizations relating to the use of those services(s) by third parties;
- (ii) to modify existing contracts of deposits between this County and Citizens and Northern Bank and to execute such agreements relating thereto as such officers may in their discretion deem necessary or proper including but not limited to that instrument captioned as "Waiver of Joint Signatures;"
- (iii) to transact any other business and perform any and all acts in the future necessary to implement the powers herein granted.

RESOLVED FURTHER that the above two named officers are authorized to transfer funds, make payment orders (or instructions) designate users to access the County's depository accounts at Citizens and Northern Bank and to perform any and all acts necessary for the County's use of the Internet Banking Services offered by Citizens & Northern Bank including the following Cash Management Services:

Pay Bills	EFT Tax Payments	Wire Transfer
Payroll	ACH Payments	Fast Pay Inclearings
Collections	ACH Receipts	Send a File

RESOLVED FURTHER that Citizens & Northern Bank shall not be required or be under any obligation to inquire as to the circumstances of the issuance or use of any funds transferred in accordance with the foregoing resolutions; and

RESOLVED FURTHER that the Chief Clerk shall certify to said Citizens & Northern Bank the names of the presently duly elected, the signatures of said officers and qualified officers of this County, and from time to time hereafter as changes in the personnel of said officers are made, immediately certify such changes to Citizens & Northern Bank, and Citizens & Northern Bank shall be fully protected in relying on such certifications of the Chief Clerk and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any officer so certified or refusing to honor any signature not so certified; and

RESOLVED FURTHER, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescission shall have been received by Citizens & Northern Bank, and that receipt of such notice shall not affect any action taken by Citizens & Northern Bank prior thereto; and

RESOLVED FURTHER, that the Chief Clerk be, and he hereby is, authorized and directed to certify Citizens & Northern Bank that the foregoing resolutions and that the provisions thereof are in conformity with the Laws Governing Pennsylvania Counties.




We, further certify that there is no provision in the Laws Governing Pennsylvania Counties limiting the power of the Board of Commissioners to pass the foregoing resolutions and that the same are in conformity with the Laws Governing Pennsylvania Counties.

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Resolution 2024-03

IN WITNESS THEREOF, we have hereunto set our hand and caused the official seal of Bradford County to be affixed this 2nd day of January 2024.

ATTEST:


Michelle L. Shedden, Chief Clerk




Bradford County Commissioners

I further certify that the names and official signatures of the above name officers of this County are as set forth above.

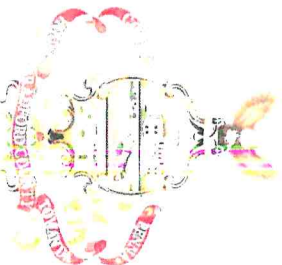
IN WITNESS WHEREOF, I have hereunto subscribed and affixed the seal of said County, this 2nd day of January 2024.

(Seal)


Michelle L. Shedden, Chief Clerk

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve of Resolution 2024-04 authorizing signature authority to Treasurer Matt Allen and Deputy Treasurer Ann Warner under the Pennsylvania State Treasurer’s Invest and Piggy Program.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R Gates, Commissioner



Michelle L Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2024-04

STATE TREASURER'S INVEST PROGRAM

A Resolution authorizing Bradford County (hereinafter referred to as "Local Government") to participate as a member in the State Treasurer's INVEST Program for Local Governments ("INVEST") for the purpose of purchasing and redeeming shares of INVEST ("INVEST" Shares").

BE IT RESOLVED THAT:

1. This Local Government shall join with other local governments in accordance with the Intergovernmental Cooperation Law by becoming a member in INVEST and by entering into an Intergovernmental Cooperation Agreement with Treasury (the "Agreement"), upon such terms and conditions as are more fully set forth in the attached agreement, a signed copy of which shall be filed with the minutes of the meeting at which this Resolution is adopted.
2. The duration of the Agreement shall be for a period of three years, with automatic renewal for one year periods.
3. The purpose of the Agreement is to permit the State Treasurer to invest the funds of this Local Government, with the objectives of safety of principal, liquidity, and high yield consistent with sound investment strategy.
4. State Treasurer shall serve as the investment manager under the terms of the Agreement.
5. This Local Government is permitted to purchase and redeem shares that in turn are pooled with other local government shares to acquire and sell certain investment securities, at a rate of \$1.00 per share.

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A CONTINUATION OF THE MINUTES TUESDAY JANUARY 2, 2024

Page 2
Resolution 2024-04

6. Any one of the following individuals shall be authorized to make deposits and withdrawals, establish accounts, and to perform such other duties as are necessary or appropriate for participation as an INVEST member:

Matt Allen Telephone # 570-265-1700

Ann Warner Telephone # 570-265-1700

7. This Resolution shall become effective at the earliest date permitted by law.
Passed and approved this 2nd day of January 2024.

IN WITNESS WHEREOF, we have set our hand and seal this 2nd day of January 2024.



Zachary R. Gates

Bradford County Commissioners

ATTEST:


Michelle L. Shedden
Michelle L. Shedden, Chief Clerk

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A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve of the submission of the Delegation of Signatory Authority to the Pennsylvania Civil Service Commission SCS-5280 and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the appointment of Zachary Gates to the Bradford Sullivan Transportation Authority effective January 2, 2024, thru January 31, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the appointment of John M Sullivan to the Bradford Sullivan Transportation Authority to replace Steve Pelton, effective January 2, 2024, thru January 31, 2027.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the appointment of Zachary R Gates to the MH/ID advisory board to replace John M Sullivan who retired.

A CONTINUATION OF THE MINUTES TUESDAY JANUARY 2, 2024

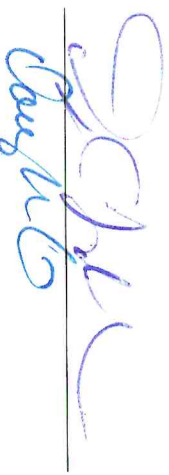
A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the appointment of Zachary R Gates to the Drug and Alcohol Advisory Board to replace John M Sullivan who retired.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the appointment of Zachary R Gates to the Endless Mountain Heritage Region effective January 2, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the appointment of Daryl Miller to the Bradford County Tourism Board, effective February 1, 2024 thru January 31, 2027

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the appointments of the members of the Bradford County LEPC for calendar year 2024 and 2025, expiring February 28, 2026.

Ann DiDonoto	John Corbin
April Snyder	Keith Stackhouse
Bob Sickler	Lance Stevens
Brad Seward	Mark Ponzi
Brian Cozzi	Margaret Miller
Chris Clay	Matt Davidson
Comner McCloskey	Maria White
Daryl Miller	Matt Williams
David Werner	Maureen Ball-Keene
Derrick Hall	Paul Baird
Doug McLinko	Jordan Baird
Ed Wright	Robert Repasky
Eric Keeney	Robert Williams
Eric Hottenstein	Ron Furstross
Gary Wilcox	Scott Nichols
Jason Krise	Seth Williams
Jeffrey Rosenheck	Mark Pellerito
Jessica Sheets	Steve Solomon
Jimmy O'Brien	TJ Jimmie
Joe Shay	Tom Mears
Joe Yates	Zachary Gates
John Storelli	



Bradford County Commissioners

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner Miller, second by Commissioner McLinko, all voted “aye” to adjourn at 10:13