

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY APRIL 25, 2024

PRESENT: Daryl Miller, Doug McLinko and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to amending the minutes of April 11, 2024, to correct the following:

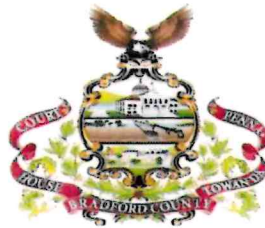
| | |
|--|---------|
| Katherine Watkins, FT Case Management Specialist | GHS 25 |
| Effective March 3, 2024 | \$22.24 |

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Minutes of April 11, 2024.

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to proclaim May 2, 2024, as National Day of Prayer in Bradford County, the reading of the proclamation will be on May 2nd in front of the courthouse at noon.

Daryl Miller Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
PROCLAMATION
National Day of Prayer

WHEREAS, America trusts in the abiding power of prayer and asks for the wisdom to discern God's will in times of joy and of trial.

WHEREAS, As we observe this National Day of Prayer, we recognize our dependence on the Almighty and thank Him for the many blessings He has bestowed upon us as we put our country's future in His hands.

WHEREAS, From our Nation's humble beginnings, prayer has guided our leaders and played a vital role in the life and history of the United States.

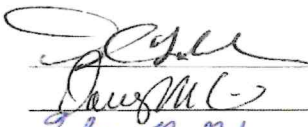
WHEREAS, Americans of many different faiths share the profound conviction that God listens to the voice of His children and pours His grace upon those who seek Him in prayer.

WHEREAS, On this 73rd National Day of Prayer, we ask God's continued blessings on our country and its citizens. This year's theme “Lift up the Word, Light up the world” is a reminder that we are to be a beacon of light in our communities as a reflection of our faith in the Bible and the Almighty.

NOW THEREFORE, We, the Commissioners of Bradford County, call upon the citizens of Bradford County to give thanks for our many freedoms and blessings and invite all people of faith to join us in asking for God's continued guidance, mercy, and protection as we proclaim May 2, 2024, a Day of Prayer in Bradford County.

ATTEST:


Michelle L. Shedden, Chief Clerk


Doug McLinko
Zachary R. Gates
Bradford County Commissioners

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to proclaim the month of May as Mental Health Awareness in Bradford County.

Daryl Miller Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

**Bradford County Commissioners Office
PROCLAMATION
Mental Health Awareness Month May 2024**

WHEREAS, the U.S. Surgeon General states that mental health is fundamental to health and indispensable to personal well-being, family and interpersonal relationships, and contributes to community and society; and

WHEREAS, the U.S. Surgeon General confirms that mental illness affects one in five Americans every year, regardless of age, gender, race, ethnicity, religion or economic status;

WHEREAS, Bradford County has made a commitment to community-based systems of mental health care for all residents; and

WHEREAS, the guiding principles of community mental health care have always been comprehensiveness, cost-efficiency, effective management and high-quality and consumer-responsive services, and these principles are now being adopted by private and public healthcare payers; and


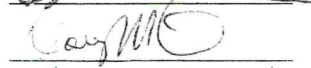

WHEREAS, The National Mental Health Association, the National Council for Community Behavioral Healthcare and their national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness;

NOW, THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of May 2024, as “MENTAL HEALTH AWARENESS MONTH” in Bradford County. As County Commissioners, we also call upon all Bradford County citizens, government agencies, public and private institutions, businesses and schools to recommit our community to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Bradford County to be affixed this 25th day of April 2024.

ATTEST:


Michelle L. Shedden, Chief Clerk




Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve an amended agreement between Bradford County and John E. Thompson Esq. to increase the maximum not-to-exceed amount from \$30,000.00 to \$50,000 for 2024 for legal services in the Bradford County District Attorney’s office.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Professional Services agreement between Bradford/Sullivan Human Services (ID/EI) and Susquehanna Software for SC Tracker & WAV Tracker, effective July 1 2024 through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Professional Services Agreement between Bradford/Sullivan Human Services (MH) and Susquehanna Software for CPR-Web, effective July 1, 2024, through June 30, 2025.

A CONTINUATION OF THE MINUTES THURSDAY APRIL 25, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the Letter of Agreement between Bradford/Sullivan Mental Health Program and the following providers effective July 1, 2024 through June 30, 2025:

Athens Area School District
Canton Area School District
Northeast Bradford School District
Sayre Area School District
Towanda Area School District
Troy Area School District
Wyalusing Area School District

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the Memorandum of Understanding between Bradford/Sullivan Mental Health Program and the following providers effective July 1, 2024 through June 30, 2025:

Athens Area School District
Canton Area School District
Northeast Bradford School District
Sayre Area School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wyalusing Area School District

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Letter of Agreement between Bradford/Sullivan Drug & Alcohol, SCA, and the following providers effective July 1, 2024, through June 30, 2025:

Athens Area School District
BLaST
Canton Area School District
Northeast Bradford School District
Northern Tier Career Center
Sayre Area School District
Sullivan County School District
Towanda Area School District
Troy Area School District
Wyalusing Area School District

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Amended Unit of Service Funding Contract between Bradford/Sullivan Intellectual Disability/Autism Program and the following providers effective July 1, 2022 through June 30, 2023:

Martha Lloyd Community Residential Facility
Secure Rehabilitation and Vocational Enterprises, Inc.
Youth Advocate Programs

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Amended Unit of Service Funding contract between Bradford/Sullivan Intellectual Disability/Autism Program and Secure Rehabilitation and Vocational Enterprises, Inc. effective July 1, 2023, through June 30, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Adam Mingos Deputy Sheriff Trainee to full-time Deputy Sheriff, per the recommendation of Clinton Walters, Sheriff, effective April 15, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Pablo Torres from part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective April 28, 2024.

A CONTINUATION OF THE MINUTES THURSDAY APRIL 25, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Douglas Kelley from part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective April 28, 2024.

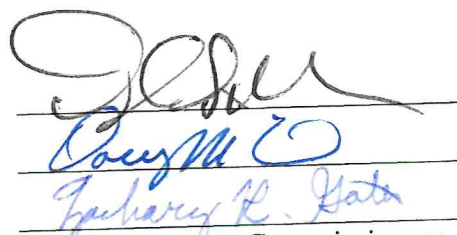
A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Sally Richlin part part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective April 28, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Theresa Acla County Caseworker 2, Children & Youth Services, from probationary to regular status, per the recommendation of Mayme Carter, Human Services Director, effective May 18, 2024.

OTHER

Sheila May has been transferred in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Court of Common Pleas in the Domestic Relations Office effective April 15, 2024.

Michelle Brown has been transferred in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III/Fiscal Tech for the Court of Common Pleas in the Domestic Relations Office effective April 22, 2024.



Doug McLinko

Zachary R. Gates
Bradford County Commissioners

SALARY BOARD

THURSDAY APRIL 11, 2024

PRESENT: Daryl Miller, Doug McLinko, Zachary Gates and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approve the following salaries:

Water Quality Manager
Effective January 1, 2024 \$3,200 Annually

A motion was made by Treasurer Matt Allen, seconded by Commissioner Gates, all voted "aye" to approve the following salaries:

Adam Mingos, FT Deputy Sheriff
Effective April 15, 2024 PSCG21
\$20.16

Pablo Torres, FT CO
Effective April 28, 2024 \$17.00

Douglas Kelley, FT CO
Effective April 28, 2024 \$17.00

Sally Richlin, FT CO
Effective April 28, 2024 \$17.00

Theresa Acla, FT County Caseworker 2
Effective May 18, 2024 HSG 24
\$20.57

A CONTINUATION OF THE MINUTES THURSDAY APRIL 25, 2024

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|--|----------------|
| Sheila May, FT Administrative Clerk III, DRO Effective April 15, 2024 | G16 \$16.05 |
| Michelle Brown, FT Administrative Clerk III/Fiscal Tech, DRO Effective April 22, 2024 | G17 \$16.55 |

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the following on-call rates:

MH, ID, SCO and D&A


| | | |
|------------------|-------------------------|----------|
| Weekly Rate | Sunday through Saturday | \$150.00 |
| Daily Rate | M, Tu, W, Th, F | \$20.00 |
| | Saturday and Sunday | \$25.00 |
| County Holiday’s | | \$25.00 |

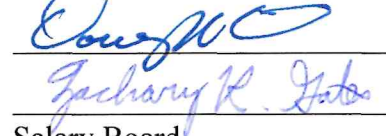
Legal Delegates

| | | |
|------------------|-------------------------|----------|
| Weekly Rate | Sunday through Saturday | \$246.00 |
| Daily Rate | M, Tu, W, Th, | \$30.00 |
| | F, Sat. and Sun. | \$42.00 |
| County Holiday’s | | \$50.00 |



Treasurer





Salary Board

ASSESSMENT BOARD

THURSDAY APRIL 25, 2024


PRESENT: Daryl Miller, Doug McLinko via phone, Zachary Gates and Matt Allen

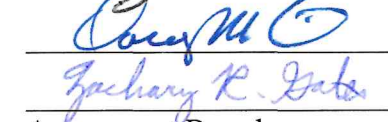
UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the following for tax exemption:

Robert C. Souder
335 Bumpville Rd
Ulster, PA 18850
Veteran Exemption – NEW
Parcel # 32-048.00-073-001-000





Assessment Board

VISITOR REMARKS

Walter Woods – HR position inquiry and executive sessions

Nancy Schrader – Senior Centers closing and Public Defender attorney inquires

James Lowenstein – Questions concerning the agenda

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to adjourn at 10:29 a.m.

MINUTES OF THE BRADFORD COUNTY ELECTION BOARD

THURSDAY APRIL 25, 2024

PRESENT: Daryl Miller, Doug McLinko and Zachary Gates

CALL TO ORDER: 11:30 Chairman Miller

VISITOR'S MARKS CONCERNING THE AGENDA: None

UNFINISHED BUSINESS: None

NEW BUSINESS:

A motion was made by Zachary R Gates, seconded by Doug McLinko, all voted for the following:

Provisional Ballot Review (19)

- *11 Fully Counted*
- *1 Partially Counted*
- *7 Rejected*

A motion was made by Zachary R. Gates, seconded by Doug McLinko, all voted "aye" to add the following items to the agenda:

- *Mail-in / Absentee Ballot Review*
- *2 % Audit*
- *Canvass Employee Donna Engle*
- *Sayre 5th*
- *Uncommitted Write Ins*

A motion was made by Zachary R Gates, seconded by Doug McLinko, all voted per the following:

- BOE Review – 5
 - Stephens, C. – Yes – All
 - Kulick, D. – No – All
 - Kelley, M.B. – No – All
 - Shoemaker, T. – No – All
- No date
 - No Year – (22) – 2 No – D. Miller and D. McLinko – 1 Yes – Z. Gates Ball vs. Chapman
 - No Date – (1) – No - All
 - No day – (1) – No - All
- Incorrect Date
 - Year – (2) – No - All
 - Outside of date range – (10) No - All

Renee Smithkors, Director of Election asked the board if the staff undertaking the canvas should hand count 2% or continue using the RLA Software as in past practices. Zachary R Gates made a motion, Doug McLinko seconded all voted "aye" to continue using software.

Due to an accident one member of staff is unable to work on the canvas of votes, Renee Smithkors, Director of Election asked for Donna Engle to be added to the election office staff for the canvas of votes. A motion was made by Zachary Gates, seconded by Doug McLinko, all voted "aye" to approve.


There was discussion on the lack of workers at Sayre 5 precinct, Commissioners and Election Director will gather some information and discuss at a later date.

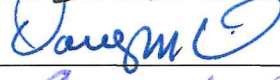
A motion was made by Zachary R. Gates, seconded by Doug McLinko, all voted to continue the previous practice and place the write-ins in the non-compliant category.


OTHER:

VISITOR'S REMARKS:

ADJOURNMENT: A motion was made by Zachary R Gates, seconded by Doug McLinko, all voted "aye" to adjourn the meeting at 12:19 p.m.







Election Board

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