

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY MAY 23, 2024

PRESENT: Daryl Miller, Doug McLinko and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Minutes of May 9, 2024.

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to proclaim the week of May 19, 2024, to May 25, 2024, as EMS Week in Bradford County.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates, Commissioner



Michelle L Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

**PROCLAMATION
Emergency Medical Services Week
May 19-25, 2024**

WHEREAS, emergency medical services are a vital public service: and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers: and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills: and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

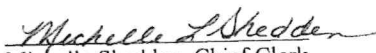
NOW THEREFORE, We, the Bradford County Commissioners do hereby proclaim the week of May 19-May 25, 2024 as Emergency Medical Services Week in Bradford County.

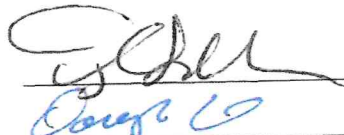
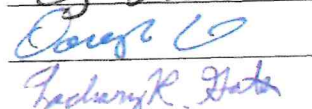
A CONTINUATION OF THE MINUTES THURSDAY MAY 23, 2024

We recognize the 50th anniversary of the first National EMS Week, we honor those who came before us, and we encourage the community to observe this week with appropriate pro, ceremonies and activities.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 23rd day of May 2024.

ATTEST:


Michelle Shedden, Chief Clerk



Bradford County Commissioners

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to proclaim the month of May 2024 as Military appreciation month in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

**Bradford County Commissioners Office
PROCLAMATION**

MILITARY APPRECIATION MONTH PROCLAMATION

WHEREAS, the rights of life, liberty, and the pursuit of happiness, enumerated in our Declaration of Independence, secured by the Constitution and the Bill of Rights, and enjoyed by every citizen of the United States, are protected by the dedication of the members of the United States Armed Forces; and

WHEREAS, the sacrifices made by all members of the United States Armed Forces and their loved ones are to be valued; and the brave men and women of our community who served and enlisted, ready to defend our homeland and safeguard the freedom and values for which we stand, deserve our recognition; and

WHEREAS, in 1999, Congress selected May as National Military Appreciation Month, to be a month-long observance honoring the sacrifices of the United States Armed Forces; and

WHEREAS, Pennsylvanians have a long and proud history of service in the United States Armed Forces in both times of peace and times of war, and Pennsylvania is home to nearly one million veterans and has a 19,000-member Pennsylvania National Guard; and

WHEREAS, we are proud to count our honorable service members still active, our veteran heroes on the home front, our wounded warriors and their family members as integral members of our community; and

WHEREAS, Bradford County is committed to translating its gratitude into sustainable social and civic support; and

WHEREAS, we dedicate this commemoration month for Military Appreciation as a symbol of unity to recognize, honor, and support the commitment and sacrifice of current, former and fallen members of all the branches of the U.S. Armed Forces;



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A CONTINUATION OF THE MINUTES THURSDAY MAY 23, 2024

NOW, THEREFORE, BE IT RESOLVED, that the Bradford County Board of Commissioners does hereby proclaim May 2024 as "Military Appreciation Month" in Bradford County and encourages all citizens to recognize those who have served, or are currently serving, our Nation and our Community, and to thank them for their tremendous contributions.

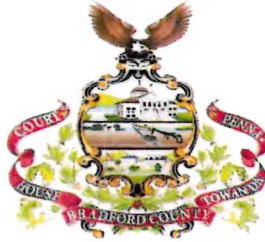
ATTEST


Michelle Shedden, Chief Clerk



Bradford County Commissioners

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve a proclamation affirming Bradford County's commitment to Equal Rights as described in our U.S. and Commonwealth Constitutions and Laws.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

**Bradford County Commissioners Office
PROCLAMATION**

Proclamation affirming Bradford County's commitment to Equal Rights as Described in our U. S. and Commonwealths Constitutions and Laws.

WHEREAS, Bradford County affirms its commitment to equality to all citizens of our county, and

WHEREAS, Bradford County firmly embraces the ideals so eloquently worded in our Nations founding documents such as, "We hold these truths to be self-evident, that all men are created equal and are endowed by their Creator with certain unalienable Rights, that among these are Life, Liberty, and the Pursuit of Happiness", and

WHEREAS, Bradford County fully supports all of our Constitutionally Guaranteed Rights including our First Amendment which states, Congress shall make no law respecting an establishment of religion, or prohibiting the free expression thereof; or abridging the freedom of speech, or of the press; or of the right of the people to peaceably assemble, and the petition the government for a redress of grievances. And

WHEREAS, Bradford County will not discriminate against anyone based upon an individual's, Race, Color, Religion, Ethnicity, National Origin, Sexual Orientation, Gender Identity, Pregnancy, Age, Disability, or Veteran Status, and

WHEREAS, Bradford County believes that all citizens should be able to enjoy these Freedoms and Liberties while living their lives to the fullest potential they choose to, and


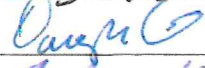
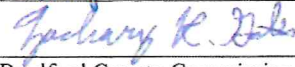
WHEREAS, The Creator referred to by our Founding Fathers created each one of us unique and in God's image, and

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THEREFORE, We the Bradford County Commissioners affirm our commitment to the equal protections afforded in our U. S. Constitution, our Commonwealth's Constitution and our State and Federal Laws. and

ATTEST:


Michelle Shedden, Chief Clerk




Bradford County Commissioners

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A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the 2023 CDBG Budget Modification Request and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the submission of a grant application to the Pennsylvania Commission on Crime and Delinquency for the Indigent State Funding Grant for \$108,781.00 for the Public Defender Office.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve a proposal from AJH Design for the design, construction drawings, bid documents and construction administration of the new Veteran’s Administration Building in North Towanda at a fee of \$41,025.00.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve a letter of support for the Central Bradford Progress Authority USDA ReConnect Broadband Grant Application.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to accepting the resignation of Donald Murray from the Bradford County Planning Commission effective May 21, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to seek letters of interest for filling the vacant seat on the Bradford County Planning Commission with a term expiring on 12/31/2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the reappointment of Emily Kenyon to the MH/ID Advisory Board effective July 1, 2024-June 30, 2027.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the reappointment of Marguerite Shaner to the CYS Advisory Board for a three-year term effective March 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve an agreement between Bradford County and Larson, Kellett & Associates, P.C. to conduct a financial statement and single audit for the year ending December 31, 2023, at a fee of \$80,000.00 and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve an engagement letter between Bradford County and Larson, Kellett & Associates, P.C. for the Department of Human Services for the financial schedules and exhibits for the twelve months ended on June 30, 2023, September 30, 2023, and the year ended December 31, 2023, at a fee of \$2750.00 plus out of pocket expenses and authorize the Chairman to sign.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2024-19 to allocate \$10,000 of Act 13 funds for the purchase of a used ambulance from the Greater Valley Emergency Medical Services.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2024-20 to approve a donation to the South Creek Lions Club in the amount of \$15,300 for repairs to the front steps of the Lion’s Club building in Gillett.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve a Purchase of Service Agreement between Bradford County Children and Youth Services and Forget Me Knot Children and Youth Services effective January 1, 2024 through June 30, 2024, to provide Emergency Shelter and Group Home care.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve an amendment to the agreement between Bradford County Human Services Children and Youth and Penn York Opportunities, Inc. for the PYO Family Services Program.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve an agreement between Bradford County Children and Youth Services and Avanco International, Inc. effective July 1, 2024, to provide electronic records systems software and hardware support.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve an amendment to the agreement between Bradford County Children and Youth Services and Avanco International, Inc. effective July 1, 2024 as a consultant for any services unrelated to the electronic records system software and hardware issues already covered under the agreement.

A CONTINUATION OF THE MINUTES THURSDAY MAY 23, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the Provider Contracts between Bradford/Sullivan Early Intervention Program and the following providers effective July 1, 2024 through June 30, 2027.

Donna Klinger
Trishia Weinhardt
Sheena Hindman
Sarah Tice
Sara Culver
Melinda Godshall
Lisa Ham
Jill Cole
Elizabeth Chappell
Melinda Russell
Amy Geiser
Jessica DeSantis

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Independent Evaluator Contracts between Bradford/Sullivan Early Intervention Program and the following providers effective July 1, 2024 through June 30, 2027.

Patricia Harkness
Laura Straniere
Jessica Pepper
Julie Schloser

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the amended Memorandum of Understanding between Bradford County Housing and The Main Link effective July 1, 2023, and shall expire once all FY 20-21 PHARE Grant funds are expended.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve a notice of intent on behalf of Bradford County to request and accept Grant Funds pursuant to the Consolidated Appropriations Act of 2024 (Public Law 118-47), to "improve the administration of elections for Federal office, including to enhance election technology and make election security improvements," said funds to be used for permissible expenditures occurring between March 24, 2024 and December 31, 2025, and preferably for expenditures related to support the voting process for the 2024 general election.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to table an assessment appeal settlement agreement with Pizza Partners.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to table an assessment appeal settlement agreement with Cabinetworks.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Kelsey Bristol County Caseworker II Intellectual Disabilities, per the recommendation of Mayme Carter, Human Services Director, effective May 20, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Jeri Bick County Caseworker II Mental Health Probationary to Regular Status, per the recommendation of Mayme Carter, Human Services Director, effective June 1, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Penny Thoman County Caseworker I Children and Youth Emergency to Probation Status, per the recommendation Mayme Carter, Human Services Director, effective April 15, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Paula Farner Administrative Assistant 2, Intellectual Disabilities to Fiscal Technician, Human Services Agency, per recommendation of Mayme Carter, Human Services Director, effective May 13, 2024.

A CONTINUATION OF THE MINUTES THURSDAY MAY 23, 2024

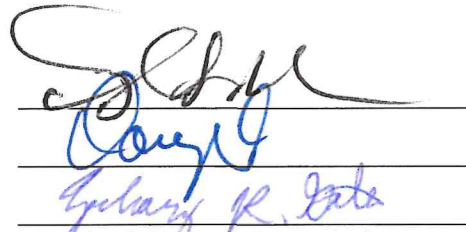
A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Daniel Storrs Summer Intern in the Commissioners office, per the recommendation of the Commissioners, effective June 4, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Jennifer Perry part-time casual Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective May 20, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Courtnee Eberlin part-time casual Dispatcher I to full-time Dispatcher I, per the recommendation of Robert Repasky, 911 Director, effective June 10, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Alessandra Smiley full-time Deputy Sheriff Trainee to full-time Deputy Sheriff, per the recommendation of Clinton Walters, Sheriff, effective May 20, 2024.

OTHER



Bradford County Commissioners

SALARY BOARD

THURSDAY May 23, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to reclassify Intellectual Disability Assistant Human Services to Program Specialist effective May 23, 2024.


A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the reclassification of Human Resource Assistant from Grade 16 to Grade 24 effective June 1, 2024.

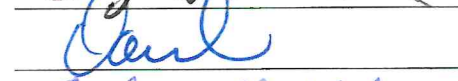
A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the following salaries:


Kelsey Bristol, Caseworker II, ID Effective May 20, 2024	GHS 25 \$21.59
Jeri Bick, Caseworker II, MH Effective June 1, 2024	GHS 25 \$22.24
Kaci Woznicki, Caseworker II CYS Effective January 1, 2023	GHS 26 \$22.67
Kaci Woznicki, Caseworker II CYS Effective January 1, 2024	GHS 26 \$23.35
Danielle Babcock, Caseworker II CYS Effective February 6, 2023	GHS 26 \$22.67
Danielle Babcock, Caseworker II CYS Effective January 1, 2024	GHS 26 \$23.35

A CONTINUATION OF THE MINUTES THURSDAY MAY 23, 2024

Teresa Acla, Caseworker I CYS Effective January 1, 2023	GHS 24 \$20.57
Teresa Acla, Caseworker II CYS Effective November 20, 2023	GHS 26 \$22.67
Teresa Acla, Caseworker II CYS Effective January 1, 2024	GHS 26 \$23.35
Penny Thoman, Emergency Caseworker I CYS Effective March 18, 2024	GHS 24 \$20.57
Penny Thoman, Probation Caseworker I CYS Effective April 15, 2024	GHS 24 \$20.57
Daniel Storrs, Intern Effective June 4, 2024	Grade 11 \$12.48
Derrick Strait, CO Effective April 24, 2024	\$19.30
Jennifer Perry, PTC CO Effective May 20, 2024	\$14.00
Courtnee Eberlin, FT Dispatcher I Effective June 10, 2024	GPSC 18 \$17.93
Alessandra Smiley, FT Deputy Sheriff Effective May 20, 2024	GPSC 21 \$20.16







 Salary Board

ASSESSMENT BOARD
THURSDAY May 23, 2024


PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

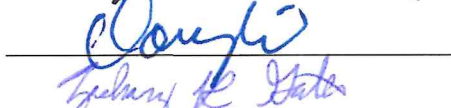
NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the following for tax exemption:

John Campbell
1315 S MaCafee Rd,
Athens, PA 18810
Veteran Exemption: NEW
Parcel# 23-035.00-131-001-000

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve a refund to Ava Rauch parcel # 09-006.00-011-004-000 for veteran tax exemption 2024 taxes in the amount of \$169.68.





Gregory R. Gates

Assessment Board

VISITOR REMARKS

Dick Fulmer – South Creek Search & Rescue exercise

Walt Woods – Library Board

Austin – Library Board

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to adjourn at 11:05 am.

