

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

WEDNESDAY JULY 10, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to amend the Minutes of June 27, 2024, to correct the effective date of the agreement between Bradford County Children and Youth Services and Service Access & Management (SAM), Inc from May 1, 2024 to July 1, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Minutes of June 27, 2024.

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to proclaiming the week of July 21 – 27, 2024 as Probation and Parole Supervision Week in Bradford County.

Daryl Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

**Bradford County Commissioners Office
PROCLAMATION**

**Pretrial, Probation and Parole Supervision Week
July 21-27, 2024**

WHEREAS, pretrial, probation and parole officers/agents uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity; and

WHEREAS, pretrial, probation and parole officers/agents are an essential part of the justice system and critical in protecting the victims of crime; and

WHEREAS, pretrial, probation and parole officers/agents work toward changing lives by working together with offenders to help them to transition into law-abiding, productive citizens; and

WHEREAS, pretrial, probation and parole officers/agents work collaboratively with local law enforcement, treatment providers, social service agencies and various other providers and programs involved with offenders; and

WHEREAS, pretrial, probation and parole officers/agents promote prevention, intervention and advocacy; and

WHEREAS, “Pretrial, Probation and Parole Supervision Week” is a time to recognize and celebrate the dedicated individuals in the community who work tirelessly to make neighborhoods safer and work together to give offenders a second chance to be productive members of society.

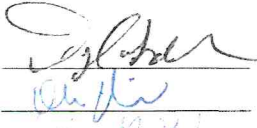
NOW, THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the week of July 21-27, 2024, as “Pretrial, Probation and Parole Supervision Week” in Bradford County. As County Commissioners, we also call upon all Bradford County citizens to honor the pretrial, probation and parole officers/agents and community corrections professionals to recognize their critical roles in the criminal justice system.

A CONTINUATION OF THE MINUTES WEDNESDAY JULY 10, 2024

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 10th day of July, 2024.

ATTEST:


Michelle Shedden, Chief Clerk


Bradford County Commissioners

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www.bradfordcountypa.org

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the proposal from JC Overhead Door to replace doors at the Bradford County Correctional Facility for \$21,025.47.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to authorize Michelle L. Shedden as the signing authority for the CDBG invoices.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Worker Protection certification form for the CDBG program and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the Federal Funding Accountability and Transparency Act for the CDBG program and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving an agreement between Bradford County and Health Care Coalition patient tracking specialty services from May 1, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approving the appointment of Cindy Castle to the Drug & Alcohol Planning Council for a period of three years effective July 2, 2024, through July 2, 2027.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to add to the agenda consider approving the appointment of Matt Williams to the Planning Commission Board to fulfill the unexpired term of Dunn Murray.

A CONTINUATION OF THE MINUTES WEDNESDAY JULY 10, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the appointment of Matt Williams to the Planning Commission Board to fulfill the unexpired term of Dunn Murray.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approving an agreement between Bradford County Correctional Facility and LexisNexis as a provider of legal research materials effective August 1, 2024, through July 31, 2025, and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the Agreement between Bradford County Human Services and The Main Link effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the Amended Agreement between Bradford County Human Services and Big Brothers/Big Sisters of NEPA, effective July 1, 2023, through June 30, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Jenny Marino from Account Technician II to District Accounts Supervisor, per the recommendation of Cathy Yeakel, Conservation District Director, effective July 1, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the hire of Kimberly Bennett as Account Clerk III, per the recommendation of Matthew Allen, Treasurer, effective July 29, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Brittany Porter from Treasurer Account Clerk III to Head Mapper, per the recommendation of Colleen Klein, Assessment Director, effective July 11, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the hire of Rebecca Morgenstern, Custodian, per the recommendation of Garron Kreger, Maintenance Director, effective July 8, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Jennifer Perry part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective July 7, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Jack Beavers part part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective July 7, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Megan Brown Grants Administrator to County Planner, per the recommendation of Richard Lasko, Deputy Director of Planning, effective July 15, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the hire of Sue Lattimer, Program Specialist 1 Intellectual Disability Program, per the recommendation of Mayme Carter, Human Service Director, effective August 5, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the hire of Mikayla Hallett, CYS Case Worker, per the recommendation of Mayme Carter, Human Service Director, effective July 29, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the hire of Jacquelyn N. Robert, County Caseworker 2, Children & Youth Services, Probationary, per the recommendation of Mayme Carter, Human Service Director, effective July 9, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Brittini A. Lamphere, County Caseworker 1, Intellectual Disabilities, from Probationary to Regular status, per the recommendation of Mayme Carter, Human Service Director, effective July 6, 2024.

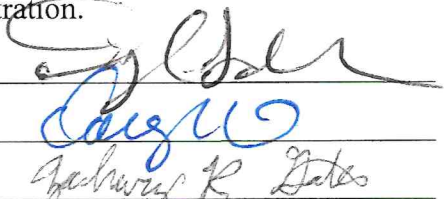
A CONTINUATION OF THE MINUTES WEDNESDAY JULY 10, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Brittni A. Lamphere, County Caseworker 1, Intellectual Disabilities, to County Caseworker 2, Probationary Status, per the recommendation of Mayme Carter, Human Service Director, effective July 7, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approving the transfer of Kaila Cole, County Caseworker 2, Intellectual Disabilities, from Probationary to Regular status, per the recommendation of Mayme Carter, Human Service Director, effective June 14, 2024.

OTHER

Sunfish Shuffle will be held July 20, 2024, at Sunfish Pond County Park; day of registration opens at 8:00 a.m. and the race starts at 9:00 a.m. Visit Run Bradford County Facebook page or the county website under events for updates and online registration.



Zachary R. Gates
Bradford County Commissioners

SALARY BOARD

WEDNESDAY JULY 10, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Treasurer Allen, all voted “aye” to creating a Conservation District Accounts Supervisor position, Grade 24, effective July 1, 2024.

A motion was made by Treasurer Allen, seconded by Commissioner McLinko, all voted “aye” to reclassifying the position of Deputy Court Administrator from an exempt position to hourly to meet Fair Labor Standards Act minimum standards effective July 1, 2024.

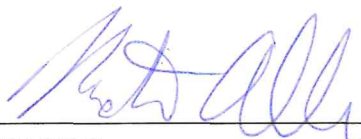
A motion was made by Treasurer Allen, seconded by Commissioner McLinko, all voted “aye” to the adjustment of Director of Veterans Affairs salary to meet the new Fair Labor Standards Act minimum requirements, effective July 1, 2024.

A motion was made by Treasurer Allen, seconded by Commissioner Gates, all voted “aye” to approve the following salaries:


Pete Miller, Veteran Director Effective July 1, 2024	G22 \$21.10
Jenny Marino, District Accounts Supervisor Effective July 1, 2024	G24 \$24.00
Kimberly Bennett, Account Clerk III Effective July 29, 2024	G16 \$16.50
Brittany Porter, Head Mapper Effective July 11, 2024	G19 \$17.55
Rebecca Morgenstern, Custodian Effective July 8, 2024	G12 \$14.56

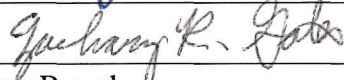
A CONTUNUATION OF THE MINUTES WEDNESDAY JULY 10, 2024

Jennifer Perry, FT CO Effective July 7, 2024	\$17.00
Jack Beavers, FT CO Effective July 7, 2024	\$17.00
Sue Lattimer, Program Specialist 1 Effective August 5, 2024	GHS26 \$25.00
Mikayla Hallett, CYS County Case Worker Effective July 29, 2024	GHS26 \$22.67
Jacquelyn N. Robert, CYS County Caseworker 2 Effective July 9, 2024	GHS26 \$22.67
Brittni A. Lamphere, ID County Caseworker 1 Effective July 6, 2024	GHS24 \$20.57
Brittni A. Lamphere, ID County Caseworker 2 Effective July 7, 2024	GHS25 \$21.59
Kaila Cole, ID County Caseworker 2 Effective June 14, 2024	GHS25 \$22.24



Treasurer





Salary Board

VISITORS REMARKS

Walter Woods – Concern on what can be added to the agenda.

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to adjourn at 10:21 am.

