

THURSDAY JULY 25, 2024

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

Consider approving the Minutes of July 10, 2024.

NEW BUSINESS

Consider proclaiming the month of August 2024 as Child Support Enforcement Awareness Month in Bradford County.

Consider approving a proposal from Pittsburg Tank and Tower Group for maintenance on a tank located at the wastewater treatment plant for \$11,626.00.

Consider authorizing the Chief Clerk to advertise for bids for renovation of the new Veterans Building.

Consider approving a Memorandum of Understanding between Bradford County and Northeast Bradford School District to provide a School Resource Officer and authorize the Chairman to sign.

Consider authorizing the Chairman to sign a Request for Release of Funds and Certification for the Tioga Bradford Housing Authority 2024 Capital Fund Program.

Consider accepting the PD grant award from the Pennsylvania Commission on Crime and Delinquency in the amount of \$107,290.00 and authorize the Chairman to sign.

Consider approving a proposal for a software subscription between Bradford County and Practice Panthers for the office of the Public Defender for one year in the amount of \$2,563.20.

Consider approving the fee agreement between Bradford County Children and Youth Services and Cornell Abraxas Group, LLC effective July 1, 2024, through June 30, 2025.

Consider approving the purchase of service agreement between Bradford County Children and Youth Services and Pressley Ridge effective July 1, 2024, through June 30, 2025.

Consider approving the purchase of a DJI Matrice 30 Drone with accessories from Florida Drone Supply at a fee of \$14,129.00 for the Bradford County Sheriff's Office.

Consider approving the Department of Human Services' Child Welfare Information System (CWIS) Data Sharing Agreement for October 1, 2024, through September 30, 2025.

Consider approving the appointment of Susan Kittle to the Children and Youth Advisory Board for a 3-year term starting August 2024.

Consider approving the Amended Contract between Bradford County Mental Health and The Main Link, effective July 1, 2023, through June 30, 2024.

Consider approving the Amended Contract between Bradford County Mental Health and Concern, effective October 1, 2023, through September 30, 2024.

Consider approving the hire of Benjamin Green Assistant District Attorney, per the recommendation of Richard Wilson, District Attorney, effective August 7, 2024.

Consider approving the transfer of Samantha Bohart from full-time Administrative Clerk III-District Magistrate Troy to part-time Casual Administrative Assistant II, per the recommendation of Richard Wilson, District Attorney, effective July 23, 2024.

THURSDAY JULY 25, 2024

Consider approving the hire of Rachel Stephens, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

Consider approving the hire of Jacqueline Kohler, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

Consider approving the hire of Evelyn Tedesco, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

Consider approving the hire of Dylan Fleet, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

Consider approving the hire of Rachel Ainey, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 23, 2024.

Consider approving the transfer of Samantha Bohart from full-time Administrative Clerk III-District Magistrate Troy to part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 28, 2024.

Consider approving the transfer of Joshua Morse from part-time casual Corrections Officer to full-time Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective August 4, 2024.

Consider approving the transfer of Lori Kizer from part-time casual Corrections Officer to full-time Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective August 4, 2024.

Consider approving the hire of Allison Larsen, full-time Administrative Clerk III, per the recommendation of Vonda Huffman, Domestic Relations Director, effective July 29, 2024.

Consider approving the hire of Nathan Simons, full-time Dispatcher, per the recommendation of Robert Repasky, 911 Director, effective August 5, 2024.

Consider approving the hire of Kaitlyn Coleman, full-time Mental Health Caseworker II, per the recommendation of Mayme Carter, Human Services Director, effective July 22, 2024.

Consider approving the hire of Susanne R. Fink, County Caseworker 2, Children and Youth regular status, per the recommendation of Mayme Carter, Human Services Director, effective August 5, 2024.

OTHER

Allison Larsen has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Court of Common Pleas in the Domestic Relations Office effective July 29, 2024.

Cynthia Castallo has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Assistant I for the Court of Common Pleas effective July 22, 2024.

An executive session was held on the following dates and times to discuss personnel matters; July 22, 2024, 1:57 p.m. – 2:37 p.m.

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Benjamin Green, Assistant District Attorney  
Effective August 7, 2024

G22  
\$76,000.00 Salary

THURSDAY JULY 25, 2024

Samantha Bohart, PT Casual Administrative Assistant II Effective July 23, 2024	G15 \$15.45
Rachel Stephens, PTC Corrections Officer Effective July 22, 2024	\$14.00
Jacqueline Kohler, PTC Corrections Officer Effective July 22, 2024	\$14.00
Evelyn Tedesco, PTC Corrections Officer Effective July 22, 2024	\$14.00
Dylan Fleet, PTC Corrections Officer Effective July 22, 2024	\$14.00
Rachel Ainey, PTC Corrections Officer Effective July 23, 2024	\$14.00
Samantha Bohart, PTC Corrections Officer Effective July 28, 2024	\$14.00
Joshua Morse, FT Corrections Officer Effective August 4, 2024	\$17.00
Lori Kizer, FT Corrections Officer Effective August 4, 2024	\$17.00
Allison Larsen, FT Administrative Clerk III Effective July 29, 2024	G16 \$15.77
Nathan Simons, FT Dispatcher Effective August 5, 2024	GPSC18 \$17.24
Cynthia Castallo, FT Administrative Assistant I Effective August 12, 2024	G18 \$16.40
Kaitlyn Coleman, FT MH Caseworker II Effective July 22, 2024	GHS25 \$21.59
Susanne Fink, CYS Caseworker 2 Effective August 5, 2024	GHS26 \$23.35

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Consider approving the following for tax exemption;

Robert Hoose  
771 Mile Lane Rd  
Athens, PA 18810  
Veteran Exemption – NEW  
Parcel # 09-032.00-073-001-000

VISITORS REMARKS

ADJOURNMENT