

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

WEDNESDAY JULY 25, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Minutes of July 10, 2024.

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to proclaim the month of August 2024 as Child Support Enforcement Awareness Month in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R. Gates Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

PROCLAMATION

Child Support Enforcement Awareness Month
August 2024

WHEREAS, the Title IV-D Child Support Enforcement Program is dedicated to improving the lives of Bradford County's children by forging partnerships to assist families and making child support a reliable source of income and security; and

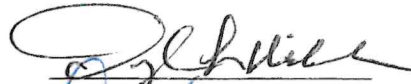
WHEREAS, Bradford County is committed to providing support for all children, their families and caregivers; and


WHEREAS, county child support enforcement workers are a valuable asset to Bradford County, working in the cooperative spirit to ensure families receive quality services.

NOW THEREFORE, we, the Bradford County Commissioners, do hereby proclaim the month of August as CHILD SUPPORT ENFORCEMENT AWARENESS MONTH, in Bradford County, and encourage all county residents to observe this month with appropriate programs and activities.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the County of Bradford to be affixed this 25th day of July, in the year of our Lord, two thousand twenty-four.

ATTEST:






Bradford County Commissioners


Michelle L. Shedden, Chief Clerk

A CONTINUATION OF THE MINUTES THURSDAY JULY 25, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve a proposal from Pittsburg Tank and Tower Group for maintenance on a tank located at the wastewater treatment plant for \$11,626.00.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to authorize the Chief Clerk to advertise for bids for renovation of the new Veterans Resource Building.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve a Memorandum of Understanding between Bradford County and Northeast Bradford School District to provide a School Resource Officer and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to authorize the Chairman to sign a Request for Release of Funds and Certification for the Tioga Bradford Housing Authority 2024 Capital Fund Program.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to accept the PD grant award from the Pennsylvania Commission on Crime and Delinquency in the amount of \$107,290.00 and authorize the Chairman to sign.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve a proposal for a software subscription between Bradford County and Practice Panthers for the office of the Public Defender for one year in the amount of \$2,563.20.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the fee agreement between Bradford County Children and Youth Services and Cornell Abraxas Group, LLC effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the purchase of service agreement between Bradford County Children and Youth Services and Pressley Ridge effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the purchase of a DJI Matrice 30 Drone with accessories from Florida Drone Supply at a fee of \$14,129.00 for the Bradford County Sheriff's Office.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Department of Human Services' Child Welfare Information System (CWIS) Data Sharing Agreement for October 1, 2024, through September 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the appointment of Susan Kittle to the Children and Youth Advisory Board for a 3-year term starting August 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the Amended Contract between Bradford County Mental Health and The Main Link, effective July 1, 2023, through June 30, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Amended Contract between Bradford County Mental Health and Concern, effective October 1, 2023, through September 30, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Benjamin Green Assistant District Attorney, per the recommendation of Richard Wilson, District Attorney, effective August 7, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Samantha Bohart from full-time Administrative Clerk III-District Magistrate Troy to part-time Casual Administrative Assistant II, per the recommendation of Richard Wilson, District Attorney, effective July 23, 2024.

A CONTINUATION OF THE MINUTES THURSDAY JULY 25, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Rachel Stephens, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Jacqueline Kohler, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Evelyn Tedesco, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Dylan Fleet, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 22, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Rachel Ainey, part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 23, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the transfer of Samantha Bohart from full-time Administrative Clerk III-District Magistrate Troy to part-time casual Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective July 28, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the transfer of Joshua Morse from part-time casual Corrections Officer to full-time Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective August 4, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the transfer of Lori Kizer from part-time casual Corrections Officer to full-time Corrections Officer, per the recommendation of Pete Quattrini, Warden, effective August 4, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Allison Larsen, full-time Administrative Clerk III, per the recommendation of Vonda Huffman, Domestic Relations Director, effective July 29, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Nathan Simons, full-time Dispatcher, per the recommendation of Robert Repasky, 911 Director, effective August 5, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Kaitlyn Coleman, full-time Mental Health Caseworker II, per the recommendation of Mayme Carter, Human Services Director, effective July 22, 2024.

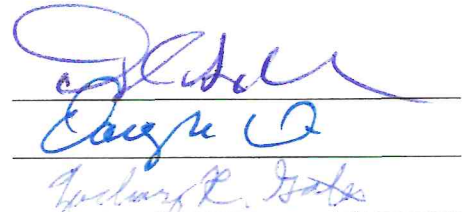
A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the hire of Susanne R. Fink, County Caseworker 2, Children and Youth regular status, per the recommendation of Mayme Carter, Human Services Director, effective August 5, 2024.

OTHER

Allison Larsen has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Court of Common Pleas in the Domestic Relations Office effective July 29, 2024.

Cynthia Castallo has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Assistant I for the Court of Common Pleas effective August 12, 2024.

An executive session was held on the following dates and times to discuss personnel matters; July 22, 2024, 1:57 p.m. – 2:37 p.m.



Bradford County Commissioners

SALARY BOARD

WEDNESDAY JULY 10, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

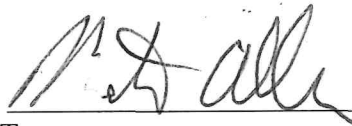
NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the following salaries:


Benjamin Green, Assistant District Attorney Effective August 7, 2024	G22 \$76,000.00 Salary
Samantha Bohart, PT Casual Administrative Assistant II Effective July 23, 2024	G15 \$15.45
Rachel Stephens, PTC Corrections Officer Effective July 22, 2024	\$14.00
Jacqueline Kohler, PTC Corrections Officer Effective July 22, 2024	\$14.00
Evelyn Tedesco, PTC Corrections Officer Effective July 22, 2024	\$14.00
Dylan Fleet, PTC Corrections Officer Effective July 22, 2024	\$14.00
Rachel Ainey, PTC Corrections Officer Effective July 23, 2024	\$14.00
Samantha Bohart, PTC Corrections Officer Effective July 28, 2024	\$14.00
Joshua Morse, FT Corrections Officer Effective August 4, 2024	\$17.00
Lori Kizer, FT Corrections Officer Effective August 4, 2024	\$17.00
Allison Larsen, FT Administrative Clerk III Effective July 29, 2024	G16 \$15.77

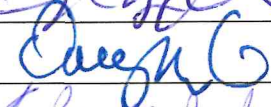
A CONTUNUATION OF THE MINUTES THURSDAY JULY 25, 2024

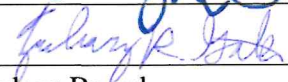
Nathan Simons, FT Dispatcher Effective August 5, 2024	GPSC18 \$17.24
Cynthia Castallo, FT Administrative Assistant I Effective August 12, 2024	G18 \$16.40
Kaitlyn Coleman, FT MH Caseworker II Effective July 22, 2024	GHS25 \$21.59
Susanne Fink, CYS Caseworker 2 Effective August 5, 2024	GHS26 \$23.35



Treasurer







Salary Board


ASSESSMENT BOARD
THURSDAY JULY 25, 2024
PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

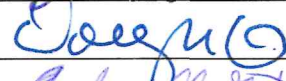
UNFINISHED BUSINESS

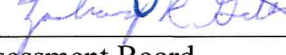
NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the following for tax exemption;

Robert Hoose
771 Mile Lane Rd
Athens, PA 18810
Veteran Exemption – NEW
Parcel # 09-032.00-073-001-000







Assessment Board

VISITORS REMARKS

Basil Bacorn – Central Bradford County Chamber of Commerce

Hugh Austin – Library Board

Walter Woods – Questions

ADJOURNMENT

A motion was made by Commissioner Miller, seconded by Commissioner Gates, all voted “aye” to adjourn at 10:53 am.

