

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY AUGUST 8, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to award the RFP for Family Group Decision Making, Family Finding, Blended Perspectives Meetings, and Crisis Rapid Meetings for Children and Youth Services to It Takes A Village.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Minutes of July 25, 2024.

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to accept a proposal from CivicPlus for redesign and upgrades to the Bradford County website at a fee of \$25,012.50.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to accept a proposal from A 24-Hour Door National Inc. to install external and internal door openers at the Bradford County Library and authorize the Chairman to sign.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve a letter of support to the United Way of Bradford County for their application for the PA Broadband Development Authority’s Digital Connectivity Technology Grant.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
Zachary R. Gates, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

**Bradford County Commissioners Office**


August 8, 2024

To whom it may concern,

The Bradford County Commissioners are happy to give our support for the Athens Township Parks and Recreation for the expansion project at Tozer's Landing along the Chemung River as a part of their ongoing effort to grow outdoor recreational opportunities for Bradford County.

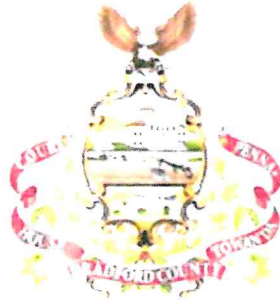
We greatly appreciate the work and dedication the Athens Township Parks and Recreation does for the Bradford County community. Please accept this letter as our full support for the Athens Township Parks and Recreation application and we wish success with this project.

Sincerely,

  
\_\_\_\_\_  
*Zachary R. Gates*  
\_\_\_\_\_  
Bradford County Commissioners

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve a letter of support to the Borough of Sayre for their application to the Pennsylvania Department of Community and Economic Development – Commonwealth Financing Authority for the third phase of the downtown streetscape project.

Daryl L Miller, Chairman  
Doug McLinko, Vice Chairman  
Zachary R. Gates, Commissioner



Michelle L Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office




August 8, 2024

To whom it may concern,

The Bradford County Commissioners are happy to give our support for the Sayre Borough grant application to the Pennsylvania Department of Community and Economic Development – Commonwealth Financing Authority for the third phase of the downtown streetscape project.

We greatly appreciate the work and dedication the Sayre Borough does for the Bradford County community. Please accept this letter as our full support for the Sayre Borough application and we wish success with this project.

Sincerely

  
  
  
Bradford County Commissioners

A CONTINUATION OF THE MINUTES THURSDAY AUGUST 8, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve a letter of support to Athens Township Parks and Recreation for the project at Tozer’s Landing to be submitted with their grant application for this multi-phase expansion.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
Zachary R. Gates, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office

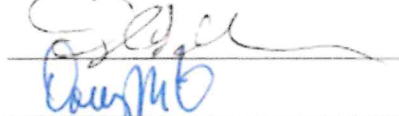
August 8, 2024

To whom it may concern,

The Bradford County Commissioners are happy to give our support for the Athens Township Parks and Recreation for the expansion project at Tozer’s Landing along the Chemung River as a part of their ongoing effort to grow outdoor recreational opportunities for Bradford County.

We greatly appreciate the work and dedication the Athens Township Parks and Recreation does for the Bradford County community. Please accept this letter as our full support for the Athens Township Parks and Recreation application and we wish success with this project.

Sincerely,

  
\_\_\_\_\_  
Zachary R. Gates  
\_\_\_\_\_  
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
www.bradfordcountypa.org

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve a grant agreement between Bradford County and the Pennsylvania Medical Assistance Transportation Program effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the purchase of service agreement between Bradford County Children and Youth Services and the following providers effective July 1, 2024, through June 30, 2025;

Families United Network, Inc  
Blueprints  
Perseus House, Inc  
Bethesda Children’s Home

A CONTINUATION OF THE MINUTES THURSDAY AUGUST 8, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve a CWEL Agreement between the County of Bradford and the University of Pittsburgh, for Tia Rae Archer, effective June 25, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise a Request for Proposals for a County Review Team Coordinator, on behalf of the Bradford County Fatality and Near Fatality Review Team, and Children and Youth Services.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to authorize the Chief Clerk to legally advertise a Request for Proposals for a licensed provider to deliver trauma-focused therapeutic services to Bradford County Children and Youth staff.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise for a provider to deliver the Parents as Teachers (PAT) education program for Children and Youth Services.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to table authorizing the Chief Clerk to legally advertise for a qualified, unarmed security service provider for Children and Youth Services.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to authorize the Chief Clerk to legally advertise for the Bridge Housing Program, which is funded by the Homeless Assistance Program, through the Human Services Block Grant.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the Assurance of Compliance, also known as Appendix A, of the FY 2024-2025 Bradford/Sullivan County Human Services Plan.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Angela Northrup Administrative Assistant II, per the recommendation of Patrick Beirne, Public Defender, effective July 29, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Jodi Brumwell, part-time Administrative Assistant II, per the recommendation of Patrick Beirne, Public Defender, effective August 12, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Jack Pond Sewer Plant Back-Up Operator, per the recommendation of Brent Parks, Waste Water Director, effective August 7, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Robert Repasky 911 Coordinator to 911 Director, per the Commissioners' recommendation, effective August 11, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the hire of Parker Schomp Deputy Sheriff Trainee, per the recommendation of Clinton Walters, Sheriff, effective August 12, 2024.

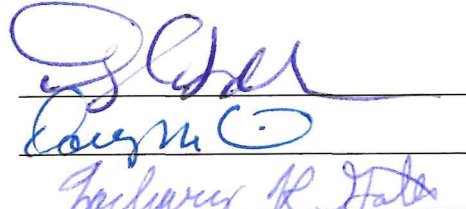
A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Matthew Poll Case Management Specialist Drug & Alcohol to County Caseworker 2 Mental Health, per the recommendation of Mayme Carter, Human Services Director, effective August 19, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the transfer of Courtnee Eberlin full-time Dispatcher 1 to part-time Dispatcher 1, per the recommendation of Robert Repasky, 911 Coordinator, effective August 4, 2024.

OTHER

Brigit Andrewsh has been appointed in response to a court order by the Court of Common Pleas to the position of Probation Officer for the Court of Common Pleas in the Probation Office effective August 5, 2024.

Recognition of Athens High School student Ronel Ankam for successful completion of the 2024 Pennsylvania Governor's School for the Sciences.

  
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Bradford County Commissioners

SALARY BOARD

THURSDAY AUGUST 8, 2024

PRESENT: Daryl Miller, Doug McLinko, Zachary Gates, and Matt Allen


UNFINISHED BUSINESS

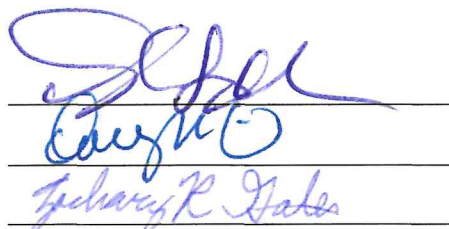
NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the creation of an Intellectual Disabilities Specialist 1, GHS 26.

A motion was made by Commissioner McLinko, seconded by Treasurer Matt Allen, all voted "aye" to approve the following salaries:

Angela Northrup, Administrative Assistant II Effective July 29, 2024	G15 \$16.50
Jodi Brumwell, PT Administrative Assistant II Effective August 12, 2024	G15 \$15.45
Jack Pond, Sewer Plant Back-Up Operator Effective August 7, 2024	G19 \$16.76
Brigit Andrewsh, Probation Officer Effective August 5, 2024	\$18.00
Robert Repasky, 911 Director Effective August 11, 2024	G25 \$34.36
Parker Schomp, Deputy Sheriff Trainee Effective August 12, 2024	GPSC18 \$17.24
Matthew Poll, County Caseworker 2, MH Effective August 19, 2024	G25 \$31.28
Courtnee Eberlin, PT Dispatcher 1 Effective August 4, 2024	GPSC18 \$17.93

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Salary Board

A CONTINUATION OF THE MINUTES THURSDAY AUGUST 8, 2024

ASSESSMENT BOARD

THURSDAY AUGUST 8, 2024

PRESENT: Daryl Miller, Doug McLinko, Zachary Gates, and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the following for tax exemption:

Andrew Tiffany  
811 Vawter Hill RD  
Athens, PA 18810  
Veteran Exemption – NEW  
Parcel # 23-035.00-143-000-000

Lynell B. Anderson  
208 E Main St.  
Canton, PA 17724  
Veteran Exemption – RENEW  
Parcel # 15-105.04-197-000-000


Zachary R. Gates  
Assessment Board

VISITORS REMARKS

Hugh Austin – Library

Walt Woods – Library

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to adjourn at 10:58 am.

RETIREMENT BOARD MINUTES FEBRUARY 1, 2024

THURSDAY FEBRUARY 1, 2024

PRESENT: Daryl Miller, Doug McLinko, Zachary Gates, Matt Allen

Commissioner Miller called the meeting to order at 10:00 a.m. on February 1, 2024.

Commissioner McLinko made a motion, Commissioner Gates seconded it, all voted "aye" to approve the Minutes of November 2, 2023.

Shane Nickolich of C.S. McKee reported on the Fourth Quarter ending 12/31/2023 of the Bradford County Portfolio. The portfolio ended the year with a strong quarter return and they feel optimistic that the market will remain strong in 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to keep the interest rate for the plan participants at 4% for 2024.

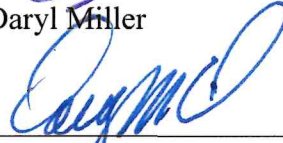
There were no visitors present.

Commissioner McLinko made a motion, Commissioner Gates seconded, all voted "aye" to adjourn the meeting at 10:58 a.m.

Bradford County Retirement Board



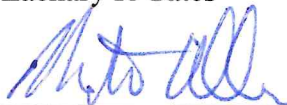
Daryl Miller



Doug McLinko



Zachary R Gates



Matt Allen

