

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY DECEMBER 12, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller 10:01 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Minutes of November 14, 2024

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, voted “aye” and Commissioner Gates voted “nay” to approve Resolution 2024-28 setting the Bradford County Budget in the amount of \$71,944,294.00 for 2025 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2025 salary schedule with a 3% pay increase for all county employees not covered under a union contract.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
Zachary R Gates, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor


Bradford County Commissioners Office


RESOLUTION 2024-28

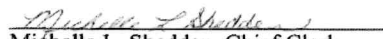
BE IT RESOLVED, that the Bradford County Commissioners set the Bradford County Budgets in the amount of \$71,944,294.00 for 2025 with the County Real Estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2025 salary schedule with a 3% pay increase for all County employees not covered by a Union contract.

IN WITNESS THEREOF, we have set our hand and seal this 14th day of November 2024.

ATTEST:

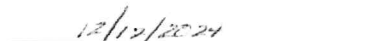






Michelle L. Shedden, Chief Clerk

Bradford County Commissioners



Date

A CONTINUATION OF THE MINUTES THURSDAY DECEMBER 12, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve Resolution 2024-29 requesting a waiver of standards for fiscal year 2025 for the Bradford County Library.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve an agreement between the County Commissioners Association of Pennsylvania and Bradford County for the 2024-2025 Sylint agreement at a fee of \$9207.00.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the following rates for 2025 election workers:

Judge of Elections	\$150
Inspectors of Elections	\$135
Clerks	\$130
Constables	\$135

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the reappointment of Robert Miller as Farmer Director for a four-year term from January 1, 2025, to December 31, 2028.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the renewal of an agreement between Thompson Law Office and Bradford County Planning Commission for solicitor services at a fee of ten thousand eight hundred dollars, \$10,800.00 annually effective February 1, 2025, through January 31, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the reappointment of Daryl L. Miller to the Bradford County Conservation District Board for a one-year term beginning January 1, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve authorize the Chief Clerk to legally advertise setting the date, time, and location of the Bradford County Planning Commission 2025 meeting dates. The meetings will be held at 6:00 p.m. at the Bradford County Department of Public Safety Building as follows: January 21, February 18, March 18, April 15, May 20, June 17, July 15, August 19, September 16, October 21, November 18, and December 16, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the renewal of the following Solicitor Agreements:

Auditors	Brann, Williams, Caldwell & Sheets	\$ 700.00
Coroner	Griffin, Dawsey & De Paola	\$ 500.00
Sheriff	Griffin, Dawsey & De Paola	\$ 2000.00
Prothonotary	Griffin, Dawsey & De Paola	\$ 2500.00
Register and Recorder	Niemiec, Smith and Pellingier, LLP	\$ 2500.00
Treasurer	Niemiec, Smith and Pellingier, LLP	\$ 2700.00.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the purchase of service agreement between Bradford County Children and Youth Services and the following effective July 1, 2024 through June 30, 2025 inclusive.

Chor Youth and Family Services, Inc.
Valley Youth House Committee, Inc.
George Junior Republic in Pennsylvania
Merakey Pennsylvania

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the new appointment of Suzanne Peterson to the Bradford/Sullivan MH/ID Advisory Board for a three-year term ending December 31, 2027.

A CONTINUATION OF THE MINUTES THURSDAY DECEMBER 12, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the PA SAVIN Maintenance contract for 2025 for the Victim Notification Services and authorize the Chairman to sign.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the agreement between Bradford/Sullivan Drug & Alcohol SCA and The Children’s Service Center of Wyoming Valley, Inc. effective December 1, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the agreement between Bradford/Sullivan Drug & Alcohol SCA and River Valley Regional YMCA, Bradford County Branch effective January 1, 2025, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the contract between Bradford/Sullivan Mental Health and the following effective July 1, 2024, through June 30, 2025.

Bradford County Coroner
Concern Professional Services
Megan S. Wells, Esquire
Phoenix Peer Services

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Dashawn Norman part-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective November 18, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Hannah Fox from part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective December 15, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Nathan Shughart from part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective December 15, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Madison Graham as a full-time Field Investigator Trainee, per the recommendation of Colleen Klein, Chief Assessor, effective November 25, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Zachary Colegrove Deputy Sheriff Trainee to Certified Deputy Sheriff, per the recommendation of Clinton Walters, Sheriff, effective November 18, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Rebecca Saylor as full-time Custodian, per the recommendation of Garron Kreger, Maintenance Manager, effective December 2, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Connor Brown full-time Sewer Plant Back-Up Operator, per the recommendation of Brent Parks, Waste Water Treatment Plant Director, effective December 2, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Elizabeth Burgess, full-time Administrative Assistant II, per the recommendation of Cathy Yeakel, Conservation District Manager, effective January 6, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Emily Matushin County Caseworker 1, Mental Health, Probationary to Regular status, per the recommendation of Mayme Carter, Human Services Director, effective November 8, 2024.

A CONTINUATION OF THE MINUTES THURSDAY DECEMBER 12, 2024

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of Emily Matushin County Caseworker 1, Mental Health, to County Caseworker 2, Probationary Status, per recommendation of Mayme Carter, Human Services Director, effective November 9, 2024.

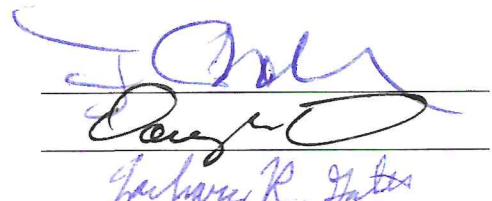
A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of April Stachowski Clerk Typist II Bradford County Correctional Facility to Prevention Specialist Trainee, Drug & Alcohol, Probationary, per recommendation Mayme Carter, Human Services Director, effective December 23, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of Derrick Strait from part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective December 22, 2024.

OTHER

An executive session was held on November 18, 2024, to discuss termination of employment.

An executive session was held on December 2, 2024, with legal counsel.



Bradford County Commissioners

SALARY BOARD

THURSDAY DECEMBER 12, 2024

PRESENT: Daryl Miller, Doug McLinko, Zachary Gates, and Matt Allen

UNFINISHED BUSINESS


NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner McLinko, all voted "aye" to approve the following salaries:


Dashawn Norman, PT CO Effective November 18, 2024	\$14.00
Hannah Fox, FT CO Effective December 15, 2024	\$17.00
Nathan Shughart, FT CO Effective December 15, 2024	\$17.00
Madison Graham, FT Field Investigator Trainee Effective November 25, 2024	G15 \$15.45
Zachary Colegrove, Certified Deputy Sheriff Effective November 18, 2024	GPSC21 \$20.16
Rebecca Saylor, FT Custodian Effective December 2, 2024	G12 \$14.56
Connor Brown, FT Sewer Plant Back-Up Operator Effective December 2, 2024	G19 \$16.76
Glenn Bell, Agricultural Resource Specialist Effective October 1, 2024	G15 \$19.23

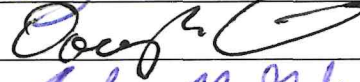
A CONTINUATION OF THE MINUTES THURSDAY DECEMBER 12, 2024


Elizabeth Burgess, FT Administrative Assistant II Effective January 6, 2025	G15 \$15.45
Emily Matushin, County Caseworker 1, MH Effective November 8, 2024	GHS24 \$20.57
Emily Matushin, County Caseworker 2, MH Effective November 9, 2024	GHS25 \$21.59
April Stachowski, Prevention Specialist Trainee, D&A, Probationary Effective December 23, 2024	GHS22 \$18.66
Derrick Strait, FT CO Effective December 22, 2024	\$19.30



Treasurer







Salary Board

ASSESSMENT BOARD
THURSDAY DECEMBER 12, 2024
PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the following for tax exemption.

Leola Cornell
1231 Front St.
Athens, PA 18810
Veteran Exemption – NEW







Assessment Board

VISITOR’S REMARKS:

Ashley Walker – Library
Margaret Boritz – Library
Hugh Austin – Library
Donna Conforti – Library
Kim Pitcher -Library
Walt Woods – Agenda Items
Phil Odell – Agenda Items

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to adjourn at 12:16 pm.

