

THURSDAY DECEMBER 26, 2024

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

Consider amending the minutes of December 12, 2024, to correct the name of the solicitor for the Treasurer's office from Niemiec, Smith and Pellingier LLP to Thompson Law.

Consider approving the Minutes of December 12, 2024

NEW BUSINESS

Consider approving an agreement between Bradford County and McGee and Family LLC for cleaning services at the Bradford County Airport effective January 1, 2025, through December 31, 2025.

Consider approving an agreement between Bradford County and Class A Cleaning for cleaning services at District Judge Hurley's office effective January 1, 2025, through December 31, 2025.

Consider approving an agreement between Bradford County and Ellie's Cleaning for cleaning services at District Judge Wilcox's office effective January 1, 2025, through December 31, 2025.

Consider renewal of a lease with First Choice for Pitney Bowes Mail machine effective January 2, 2025.

Consider authorizing the Chief Clerk to legally advertise setting the date, time, and location of the Superfund Amendment and Authorization Act (SARA III meetings.). The meetings will be held at 3:00 p.m. at the Bradford County Department of Public Safety Building as follows: February 18, April 5, June 17, August 19, October 21, and December 15, 2025.

Consider authorizing the Chief Clerk to legally advertise the date, time, and location of meetings of the Bradford County Commissioners and Salary Board, as well as Assessment and Elections (when applicable) at 10 a.m. on the second and fourth Thursday of every month in the Commissioners Conference Room, Courthouse Towanda PA, except for legal holidays.

Consider authorizing the Chief Clerk to legally advertise setting the date, time, and location of preliminary agenda review meetings with county department heads. The Bradford County Commissioners' preliminary agenda review meetings with county department heads will be held every Monday- Friday from 9:00 a.m. until the business is concluded.

Consider authorizing the Chief Clerk to legally advertise setting the date, time, and location of the Bradford County Retirement Board meetings. The meetings will be held at 10:00 am in the Commissioner's office located in the Bradford County Courthouse as follows: February 6, May 1, August 7, and November 12, 2025.

Consider authorizing the Chief Clerk to legally advertise setting the date, time, and location of the Bradford County Prison Board meetings. The meetings will be held at 11:30 am on the second Thursday of the month, (except for holidays), in the Commissioner's office located in the Bradford County Courthouse. Quarterly meetings will be held at the Prison.

Consider authorizing the Chief Clerk to legally advertise setting the date, time, and location of the Agricultural Land Preservation Board meetings. The meetings will be held at 11:00 a.m. in the Stoll Natural Resources Center in Wysox as follows: February 18, May 13, August 19, and November 18, 2025.

Consider approving Resolution 2024-30 to donate \$3000.00 to Leraysville Borough for the purchase of playground equipment.

Consider approving the renewal of a service agreement between Bradford County and Johnson Controls for \$13,557.00 for one-year effective February 1, 2025, through January 31, 2026, and authorize the Chairman to sign.

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Consider approving a 12-month lease between Bradford County Human Services Agency, operator of MH/ID, and the County of Sullivan, for 309 sq. ft. of space at the Mattern Building at a rate of \$225.00 per month effective December 15, 2024.

Consider approving a reimbursement agreement between Sullivan County and Bradford County for a full-time Drug and Alcohol Case Manager position effective January 2, 2025.

Consider approving an agreement between Bradford County and North Penn Comprehensive Health Services for Dental Services for the Bradford County Correctional Facility.

Consider approving an agreement between Bradford County and Justice Data Solutions, Inc. for the Jail Management System effective January 2, 2025.

Consider approving an addendum to the brokerage agreement between Bradford County Commissioners, Henry Dunn, Inc., and Dunn Financial for a fee of \$32,000.00 from January 1, 2025, through December 31, 2025.

Consider the re-appointment of Zachary Gates to the Bradford Sullivan Transportation Authority effective January 2, 2025, thru January 31, 2026.

Consider approving an employment contract with Jonathan P. Foster, Jr., Esquire, effective January 1, 2025, for the 2025 calendar year.

Consider approving the hire of Bryan Farr as a full-time Emergency Management Coordinator, as per the recommendation of Robert Barnes, interim Public Safety Director, effective January 27, 2025.

Consider approving the transfer of Jenna Roberts from full-time Administrative Clerk III to full-time Administrative Clerk II as per the recommendation of Warden Quattrini effective December 30, 2024.

Consider approving the transfer of Dashawn Norman from PT Corrections Officer to full-time Corrections Officer, as per the recommendation of Warden Quattrini, effective December 29, 2024.

Consider approving the transfer of Samantha Brohart from part-time Administrative Assistant II to full-time Administrative Assistant II, as per the recommendation of Rich Wilson, District Attorney, effective December 29, 2024.

Consider approving the hire of Jonathan Mizener as a full-time 911 dispatcher II, as per the recommendation of Robert Repasky, 911 Director, effective December 4, 2024.

Consider approving the hire of Wyatt Chandler as full-time 911 Dispatcher 1, as per the recommendation of Robert Repasky, 911 Director, effective January 6, 2025.

Consider approving the hire of Dash Bishop as Intern in the Planning and Grants office, per the recommendation of Duane Naugle, effective December 16, 2024.

Consider approving the transfer of Linet McLinko, from Administrative Assistant I, Probation to Paralegal, Public Defender's office, per the recommendation of Patrick Beirne, Public Defender, effective December 16, 2024.

Consider approving the hire of Danielle Wood as full-time Caseworker I, as per the recommendation of Mayme Carter, Human Services Director, effective December 16, 2024.

OTHER

Executive session was held on December 23, 2024 from 11:02 to 11:04 to discuss pending legal matters.

SALARY BOARD

UNFINISHED BUSINESS

NEW BUSINESS

Bryan Farr, FT Emergency Management Coordinator, effective January 27, 2025	G25 \$58,656 per year
Jenna Roberts FT Administrative Clerk II effective December 30, 2024	G14 \$15.15 per hour
Dashawn Norman FT CO effective December 29, 2024	per union contract \$17.00 per hour
Samantha Brohart, FT Administrative Assistant II Effective December 30, 2024	Grade 15 \$15.45 per hour
Jonathan Mizener, FT 911 Dispatcher II, effective December 4, 2024	G19PSC \$19.09 per hour
Wyatt Chandler, FT 911 Dispatcher I effective January 6, 2025	G18PSC \$17.24 per hour
Dash Bishop, Intern, effective December 16, 2024	G11 \$12.48 per hour
Linnet Mclinko Paralegal – Public Defender’s office effective December 16, 2024	G20 \$17.59 per hour
Danielle Wood, FT Caseworker I effective December 16, 2024	GHS24 \$20.57 per hour

Consider approving the 2025 salaries of personnel of record as of December 31, 2024 in the departments administered by the County Commissioners as listed: Accounting; Airport; Assessment; Collections; Commissioners’ Community Planning; Bradford County non-union Correctional Facility employees; Bradford County Wastewater Treatment Plant, Custodial Services; Elections Bureau; Emergency Management Agency Administration; LEPC/HAZMAT; 911; Grants; Historical Society; Human Resources; Information Technology; Library; Literacy Program; Maintenance; Parks; Public Defender; Soil Conservation; Tax Claim Bureau; Tourism, Veterans Affairs; and Bradford County Human Services Administration.

Consider approving the 2025 salaries of all Court related employees of record as of December 31, 2024 as listed Judges’ Chambers; District Justice Secretaries, Probation, Domestic Relations, and Hearing Master.

Consider approving the 2025 salaries of personnel of record in the District Attorney’s office as of December 31, 2024.

Consider approving the 2025 salaries of personnel of record in the Prothonotary’s Office as of December 31, 2024.

Consider approving the 2025 salaries of personnel of record in the Register and Recorder’s office as of December 31, 2024.

Consider approving the 2025 salaries of personnel of record in the Treasurer’s office as of December 31, 2024.

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Consider approving the 2025 salaries of personnel of record in the Sheriff's office as of December 31, 2024.

Consider approving the 2025 salaries of personnel of record in the Coroner's office as of December 31, 2024.

Consider acknowledging for the record the 2025 salaries of personnel of record at the Bradford County Correctional Facility under the Collective Bargaining Unit as of December 31, 2024.

Consider acknowledging the 2025 salaries of employees of the Bradford County Probation Department under the Collective Bargaining Unit as of December 31, 2024.

Consider acknowledging for the record the salaries of all Elected Officials for 2025.

ASSESSMENT BOARD

UNFINISHED BUSINESS

NEW BUSINESS

VISITOR'S REMARKS:

ADJOURNMENT