

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY NOVEMBER 14, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the Minutes of October 24, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to award the bid for general contractor services for the Veterans Administration building renovations to Mac Builders the lowest responsible bidder at \$284,000.00.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve Open bids for the flow study.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to add to the agenda take bids under advisement.

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve renewal between Bradford County and the Pennsylvania Department of Environmental Protection for the Black Fly Suppression for 2025 in the amount of \$57,680.00.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to strike from agenda consider approving Resolution 2024-28 setting the Bradford County Budget in the amount of \$71,851,920.00 for 2025 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2025 salary schedule with a 3% pay increase for all county employees not covered under a union contract.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to add to the agenda and approve authorizing the Chief Clerk to legally advertise that the 2025 County Budgets will be available for public review for twenty (20) days effective November 14, 2024 and action to approve the budgets will be taken on December 12, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve a Memorandum of Understanding and agreement between Teamsters Local 118 and Bradford County to address employee attendance.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the Chief Clerk to legally advertise an RFP for a consultant relative to the Bradford County Library and the Bradford County Library System.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the following reappointments to the Bradford County Planning Commission Board for a four-year term effective January 1, 2025 through December 31, 2028.

Matt Williams (Wells Township)
Roy Keiper (Rome Township)
Glenn Aiken (Litchfield Township)

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the following reappointments to the Bradford/Sullivan MH/ID Advisory Board for a three-year term effective January 1, 2025 through December 31, 2027.

Bryan Bellows
Lisa Wilcox

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve a Tower Lease between Bradford County and AT&T for the tower located at Mt. Pisgah County Park.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the purchase of service agreement between Bradford County Children and Youth Services and the following effective July 1, 2024 through June 30, 2025 inclusive.

Bethany Home, Inc.
KidsPeace National Centers, Inc.
Diversified Treatment Alternative Centers, LLC
Community Options, Inc.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the provider contract between Bradford/Sullivan Early Intervention and Rebecca Walters, effective October 1, 2024 through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to accept Endless Mountain Behavioral Health Center’s proposal to be trained for and facilitate Be a Loving Mirror (BALM).

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to accept Bradford County Branch YMCA’s proposal for Drug & Alcohol’s Recovery Wellness Program.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the 1st quarter cost report for the Medical Assistance Transportation Program.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to award the 2024 Room Tax Grants per the recommendation of the Tourism Grant Committee and the Bradford County Tourism Board of Directors, in the total amount of \$128,000.00 to the following:

French Azilum Historic Site	\$4,500.00
Arts4All	\$7,000.00
Spalding Memorial Library	\$1,500.00
ReKindle the Spirit	\$7,000.00
Towanda Porchfest	\$3,000.00
Greater Valley Chamber of Commerce	\$6,000.00
Bradford County YMCA	\$5,000.00
Sayre Business Association	\$2,500.00
Wyalusing Valley Museum Association	\$5,000.00
Sayre Historical Society	\$4,000.00
Bradford County Regional Arts Council	\$7,000.00
Central Bradford County Chamber of Commerce	\$3,500.00
Bradford County Heritage Association	\$2,000.00
Borough of Sayre	\$3,000.00
Bradford County Historical Society	\$10,000.00
LeRoy Heritage Museum	\$5,000.00
Troy Chamber of Commerce	\$3,000.00
Endless Mountains Heritage Region	\$3,500.00
Troy Sale Barn Operating Corp	\$8,000.00
Alparon Community Park	\$24,000.00
Canton Area Chamber of Commerce	\$7,000.00
Greater Wyalusing Chamber of Commerce	\$4,000.00
Towanda Borough	\$2,500.00

A CONTINUATION OF THE MINUTES THURSDAY NOVEMBER 14, 2024

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve a letter of support for Wysox Township's application to the Pennsylvania Fish and Boat Commission for a grant to improve the boat ramp at the Community Park.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the hire of Hannah Fox, part time Corrections Officer, per recommendation Pete Quattrini, Warden, effective October 28, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the hire of Cody King, part time Corrections Officer, per recommendation Pete Quattrini, Warden, effective November 18, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the hire of Cayden Moon, part time Corrections Officer, per recommendation Pete Quattrini, Warden, effective November 18, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the hire of Samantha Gass, part time Corrections Officer, per recommendation Pete Quattrini, Warden, effective November 18, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the hire of Amanda Pfenninger, part time Corrections Officer, per recommendation Pete Quattrini, Warden, effective November 18, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of Kevin Prickitt Prevention Specialist Trainee Drug & Alcohol to Prevention Specialist Drug & Alcohol, per recommendation Mayme Carter, Human Services Director, effective September 24, 2024.

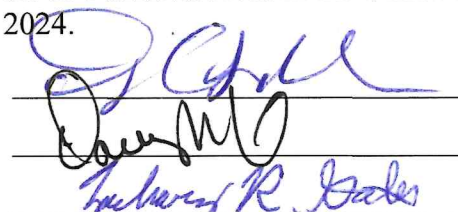
A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of Christian S. Burgert, County Caseworker 1, Children & Youth, Emergency to Probationary per recommendation Mayme Carter, Human Services Director, effective November 12, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of Alexandra Bricek, County Caseworker 1, Children & Youth, Emergency to Probationary per recommendation Mayme Carter, Human Services Director, effective November 12, 2024.

OTHER

Ashlee Stryker has been appointed in response to a court order by the Court of Common Pleas to the position of MDJ Administrative Clerk III, for the Court of Common Pleas in the Office of Magisterial District Court 42-3-01 effective November 12, 2024.

Ashley White has been appointed in response to a court order by the Court of Common Pleas to the position of MDJ Administrative Assistant II, for the Court of Common Pleas in the Office of Magisterial District Court 42-3-01 effective November 12, 2024.


Bradford County Commissioners

SALARY BOARD

THURSDAY NOVEMBER 14, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the following salaries:

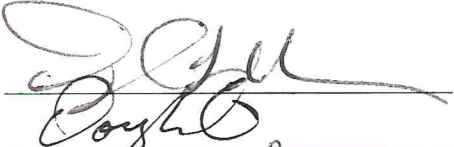
Hannah Fox, PT CO

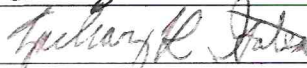
Effective October 28, 2024


\$14.00

A CONTINUATION OF THE MINUTES THURSDAY NOVEMBER 14, 2024

Cody King, PT CO Effective November 18, 2024	\$14.00
Cayden Moon, PT CO Effective November 18, 2024	\$14.00
Samantha Gass, PT CO Effective November 18, 2024	\$14.00
Amanda Pfenninger, PT CO Effective November 18, 2024	\$14.00
Patrick Cullen, Conservation District Engineer Effective September 24, 2024	\$34.07
Kevin Prickitt, Prevention Specialist D&A Effective August 24, 2024	HSG25 \$29.87
Christian Burgert, County Caseworker 1 Probationary Effective November 12, 2024	HSG24 \$20.57
Alexandra Bricek, County Caseworker 1 Probationary Effective November 12, 2024	HSG24 \$20.57
Ashlee Stryker, FT Administrative Clerk III Effective November 12, 2024	G15 \$15.45
Ashley White, FT Administrative Assistant II Effective November 12, 2024	G16 \$15.77







 Salary Board

ASSESSMENT BOARD
 THURSDAY NOVEMBER 14, 2024
 PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the following for tax exemption:

Alice Shelhamer
 17238 Berwick Turnpike
 Gillett, PA 16925
 Veteran Exemption – NEW
 Parcel # 30-004.02-020-002-000

Douglas Waldrop
 129 Yanavitch Road
 LeRaysville, PA 18829
 Veteran Exemption – NEW
 Parcel # 44-078.00-060-002-000

Martin Brown
 5635 Route 414
 Canton, PA 17724
 Veteran Exemption – NEW
 Parcel # 16-106.00-145-000-000

A CONTINUATION OF THE MINUTES THURSDAY NOVEMBER 14, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to approve the following for tax exemption:

Ryan Stewart
4060 Wilawana Road
Sayre, PA 18840
Veteran Exemption – NEW
Parcel # 09-007.02-033-000-000

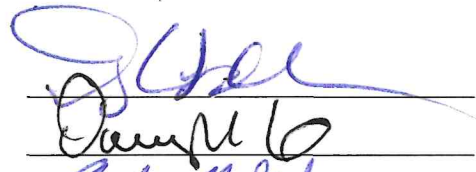


Zachary R. Gates
Assessment Board

ELECTION BOARD
THURSDAY NOVEMBER 14, 2024
PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of November 7, 2024.



Zachary R. Gates
Election Board

VISITOR'S REMARKS:

Zachary Gates announced there was an executive session on November 13, 2024, from 10:37 to 11:17 to discuss the potential discipline of current employees.

The following individuals spoke about the library:

Matt Jennings
Anna Jennings
Cynthia Brown
Joyce Burgart
Walter Woods
Fanna Proper
Sherry Spencer
Margaret Boritz
Donna Conforti
Hugh Austin

Recess from 11:37 am – 11:45 am

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted "aye" to adjourn at 12:16 pm.

THE MINUTES OF THE ELECTION BOARD

THURSDAY, NOVEMBER 7, 2024

PRESENT: Daryl Miller, Doug McLinko and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER:

A meeting of the Bradford County Election Board was called to order by Chairman Daryl Miller at 2:00 p.m.

VISITOR'S REMARKS CONCERNING THE AGENDA:

UNFINISHED BUSINESS:

A motion was made by Commissioner McLinko, seconded by Commissioner Gates all voted "aye" to approve the minutes of October 16, 2024.

Commissioner Miller called for an executive session with council at 2:03 p.m., executive session ended at 2:24 p.m.

NEW BUSINESS:

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to count provisional ballots that were registered in time.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, and all voted "aye" to count ballots that had applied for absentee or mail-in but cancelled those ballots and voted in person.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to partially count provisional ballots for all state and federal races but not local as they voted in the wrong precinct.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to count provisional ballots for mail-in that were cancelled.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to reject provisional ballots from unregistered voters.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to count a provisional ballot cast in Wysox township when a voter went to vote on the machine, it was rejected, they spoiled the ballot and the person voted by provisional ballot.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "aye" to accept provisional ballots of mail-in ballots that were never received.

Mail-In ballots received on Election Day with the date written incorrectly, Commissioner Gates made a motion, Commissioner McLinko seconded it all and voted "aye" to accept the ballots.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted "nay" to accept a mail-in ballot with no signature.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller to accept a mail-in ballot with an unsealed secrecy envelope, Gates voted "nay"


Commissioner Miller made a motion, Commissioner McLinko seconded, and Miller and McLinko voted "aye" Gates voted "nay" to do a 2% machine and a 2% hand count during the canvas process.

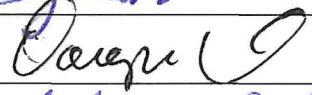
OTHER:

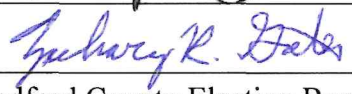
None

VISITOR'S REMARKS:

ADJOURNMENT: Commissioner Gates made a motion, and Commissioner McLinko seconded to adjourn the meeting at 3:08 p.m.







Bradford County Election Board

