

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY OCTOBER 10, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Minutes of September 26, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to amend agenda to reject all bids for the Veteran Resource Building.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to rebid for the renovation of the new Veterans Resource Building.

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve an agreement between Bradford County and Hobart Services for maintenance services at the Bradford County Correctional Facility for \$5,236.00 annually effective September 26, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to appoint signature authority for the PCCD E-grant system for Bradford County to Michelle Shedden, Chief Clerk, and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve an agreement between Bradford County and Louise Luck for Court Consulting Services for the Bradford County Public Defender’s office effective September 30, 2024, and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the 2025 Holiday schedule.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to appoint Maurine Gehring to the Children and Youth Advisory Board for a three-year term, effective October 1, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the purchase of service agreement between Bradford County Children and Youth Services and the following providers, effective July 1, 2024, through June 30, 2025, inclusive.

Children’s Aid Society of Mercer  
Northern Tier Counseling, Inc.  
Concern Professional Services

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Amendment Agreement for professional services between Bradford County Children and Youth Services and It Takes A Village, Inc. effective July 1, 2024, through June 30, 2025, inclusive.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to accept Concern’s proposal for Trauma-focused Therapeutic Services effective October 10, 2024, through June 30, 2025.

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 10, 2024

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the amended contract between Bradford County Mental Health Program and Northern Tier Counseling effective January 1, 2024, through December 31, 2024.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the provider contract between Bradford County Early Intervention and Peak to Peak Therapies, LLC. effective September 25, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the contract between Bradford County Drug & Alcohol and Sage Action Consulting effective October 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the letter of agreement between Bradford County Drug & Alcohol and St. Agnes School effective October 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the letter of agreement between Bradford County Drug & Alcohol and Endless Mountains Transportation Authority effective October 1, 2024 through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the contract between Bradford County Human Services and Supporting Area Families Everyday – S.A.F.E effective October 1, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the agreement between Bradford County Human Services and MGS Consulting, LLC. effective from October 1, 2024 through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Andrew Jelliff Dispatcher Supervisor to 911 Deputy Director, per the recommendation of Robert Repasky, 911 Director, effective October 6, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Jacob Gaitings part-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Sean Gleason part-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Kyle Granger part-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Nathan Shughart part-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 28, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Rachel Stephens part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Evelyn Tedesco part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Brenen Taylor part-time Correctional Officer to full-time Correctional Officer, per the recommendation of Pete Quattrini, Warden, effective October 13, 2024.

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 10, 2024

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Amanda Shuman Custodian, per the recommendation of Garron Kreger, Maintenance Manager, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Christian Burgert County Caseworker 1, Children & Youth, Probationary, per the recommendation of Mayme Carter, Human Services Director, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Heather Baker-McAllister County Caseworker 1, Children & Youth, Probationary, per the recommendation of Mayme Carter, Human Services Director, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Paula Farner Fiscal Technician Probationary to Regular status, per the recommendation of Mayme Carter, Human Services Director, effective November 9, 2024.

OTHER

Linnet McLinko has been appointed in response to a court order by the Court of Common Pleas to the position of Administrative Assistant 1 to the Court of Common Pleas in the Office of Probation effective October 7, 2024.

Recognition of Dakota Bellinger for winning the Mary Kunkel Award of Excellence for Classes 6, 7, and 8. This is the third year in a row that a Bradford County DRO staff member has won this award.

Executive Session was held with the county Solicitor on October 7, 2024, from 9:37-9:41 to discuss legal matters.

Executive Session was held on October 7, 2024, from 10:30 to 11:20 and from 11:45-11:52 to discuss personnel matters.



Bradford County Commissioners

SALARY BOARD

THURSDAY OCTOBER 10, 2024

PRESENT: Daryl Miller, Doug McLinko, Zachary Gates, and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Treasurer Matt Allen, seconded by Commissioner Gates, voted “aye” and Commissioner McLinko “abstained” to approve the following salaries:

Andrew Jelliff, 911 Deputy Director Effective October 6, 2024	GPSC22 \$24.83
Jacob Gaitings, PT CO Effective October 7, 2024	\$14.00
Sean Gleason, PT CO Effective October 7, 2024	\$14.00

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 10, 2024

Kyle Granger, PT CO  
Effective October 7, 2024 \$14.00

Nathan Shughart, PT CO  
Effective October 28, 2024 \$14.00

Rachel Stephens, FT CO  
Effective October 7, 2024 \$17.00

Evelyn Tedesco, FT CO  
Effective October 7, 2024 \$17.00

Brenen Taylor, FT CO  
Effective October 13, 2024 \$17.00



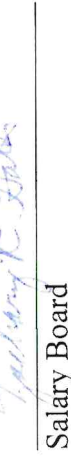
Linet McLinko, Administrative Assistant  
Effective October 7, 2024 G14  
\$15.15

Amanda Shuman, Custodian  
Effective October 7, 2024 G12  
\$14.56

Christian S. Burgert, County Caseworker 1, CYS, Probationary  
Effective October 7, 2024 GHS24  
\$20.57

Heather Baker-McAllister, County Caseworker 1, CYS, Probationary  
Effective October 7, 2024 GHS24  
\$20.57

Paula Farnar, Fiscal Technician  
Effective November 9, 2024 GHS21  
\$17.90

  
  
  
Salary Board

  
Treasurer

ELECTION BOARD  
THURSDAY OCTOBER 10, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise the date and time of the pre-election day testing.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to authorize the Director of Elections to appoint Poll Workers as needed, at County polling locations that have vacancies to serve on the Election Board for the 2024 General Election on Tuesday, November 5, 2024, effective October 31, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise the date and time of the Bradford County Return Board and the Bradford County Election Board.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to authorize the Chief Clerk to legally advertise the polling locations and times for the General Election on November 5, 2024.

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 10, 2024


A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise the General Election candidates and offices to be elected.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Election Day schedule for November 5, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the increase of rent paid from \$50 to \$100 to the following for the use of their facility for election day polling locations:

First Christian Church of Alba  
Olde Covert Church,  
Asylum Township,  
Athens Area School District,  
Borough of Athens,  
Tioga Bradford Housing Authority  
Athens Township  
Methodist Church Burlington  
Burlington Township  
Canton Chamber of Commerce  
Canton Township,  
Columbia Township,  
Franklin Township,  
Granville Township,  
Herrick Township,  
Leraysville Borough  
Leroy Township  
Monroe Borough  
Monroe Township  
New Albany Borough  
Orwell Township  
Overton Township  
Pike Township  
Ridgebury Township  
Rome Borough

Rome Township  
Sayre Borough  
Sheshequin Township  
Smithfield Township  
South Creek Township  
South Waverly Borough  
Springfield Township  
Standing Stone Township  
Terry Township  
Trinity Lutheran Church  
Towanda Fire Department  
Bradford County Airport  
Troy Baptist Church  
Towanda Township  
Oscoluwa Engine & Hose, Inc.  
Spring Hill Community Hall  
Ulster Township  
Warren Township  
Wells Township  
Wilmot Township  
Windham Township  
Wyalusing Fire Company  
Wyalusing Township  
Wyox Township

  
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Election Board

OTHER

Executive Session was held on October 8, 2024, from 11:38 to 12:00 to discuss potential litigation.

Executive Session was held on October 10, 2024 from 9:00 to 9:30 to discuss possible litigation.

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to adjourn at 10:40 am.

