

MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY OCTOBER 24, 2024

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller 10:00 am.

VISITOR REMARKS CONCERNING AGENDA

UNFINISHED BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Minutes of October 10, 2024

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve a letter of support to Wysox Township for the Local Share Account Program grant application.

Daryl L. Miller, Chairman  
Doug McLinko, Vice Chairman  
Zachary R Gates, Commissioner



Michelle L. Shedden, Chief Clerk  
Jonathan Foster, Solicitor

**Bradford County Commissioners Office**

October 24, 2024

Honorable Rick Siger, Secretary  
Dept. Of Community & Economic Development  
400 North St, 4th Floor  
Harrisburg, PA 17105

Dear Secretary Siger:

Wysox Township is seeking LSA Statewide funds to replace its current salt shed. The current salt shed is approximately 40 years old and has exceeded its useful life.

The Local Share Account Program would allow the Borough to purchase and build the new salt shed. Maintaining the streets in the winter is one of the Township's critical operations, and this salt shed would greatly assist their crews in that task.

We fully support this project and ask for your favorable consideration of the Township's application. Please feel free to contact our office if you would like to discuss the project further.

Sincerely,

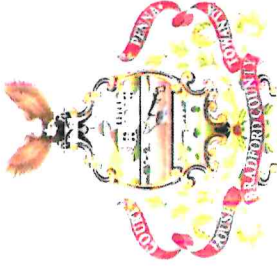
Bradford County Commissioners

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve Resolution 2024-26 to appoint the following members to the Redevelopment Authority:

Matthew Allen  
Kyle Lane  
Chris Kaiden  
Clint Kellar  
Scott Williams

for the term of 5 years  
for the term of 4 years  
for the term of 3 years  
for the term of 2 years  
for the term of 1 year

Daryl L Miller, Chairman  
Doug McLinko, Vice Chairman  
Zachary R Gates, Commissioner



Michelle L Shedden, Chief Clerk  
Jonathan Foster, Solicitor

Bradford County Commissioners Office  
2024-26

**RESOLUTION FOR THE APPOINTMENT OF MEMBERS TO  
THE REDEVELOPMENT AUTHORITY OF  
BRADFORD COUNTY – COMMONWEALTH OF PENNSYLVANIA**

**WHEREAS**, there has been incorporated in the County of Bradford a Redevelopment Authority

**NOW, THEREFORE**, the following named persons be and are hereby appointed as members of the Redevelopment Authority of the County of Bradford for the respective terms as herein designated, namely:

Matthew Allen	for the term of 5 years
Kyle Lane	for the term of 4 years
Chris Kaiden	for the term of 3 years
Clint Kellar	for the term of 2 years
Scott Williams	for the term of 1 year

**BE IT FURTHER RESOLVED** that each of said terms shall commence upon the effective date of this resolution in accordance with the Certificate of Incorporation of the Redevelopment Authority and organization by-laws and




**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be sent to the Department of Community and Economic Development, Commonwealth of Pennsylvania pursuant to the various acts of Assembly.

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 24, 2024

IN WITNESS WHEREOF, we have set our hand and seal this 24 day of October 2024.

ATTEST:

  
Michelle L. Shedden, Chief Clerk

  
  
  
Bradford County Commissioners

I hereby certify that the above and foregoing is a true and correct copy of a Resolution duly adopted by the Board of Commissioners of the County of Bradford at a regular meeting of said Board held on the 24<sup>th</sup> day of October 2024

  
Michelle Shedden (Seal)  
Chief Clerk

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729  
[www.bradfordcountypa.org](http://www.bradfordcountypa.org)

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the Bradford County CDBG MBE-WBE Action Plan.

Consider approving an agreement between Bradford County and Bryan Pelachick of Pelachick Investigations to work as a private investigator with the Bradford County Public Defender’s office effective September 30, 2024, and authorize the Chairman to sign.

Consider approving the renewal application to the Pennsylvania Commission on Crime and Delinquency for County Adult Probation Grant-in-Aid and authorize the Chairman to sign.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the Purchase of Service agreement between Bradford County Children and Youth Services and Adelphoi Village, Inc. effective July 1, 2024, through June 30, 2025, inclusive.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the contract between Bradford County Human Services and The Main Link for the Bridge Housing Program caseworker from November 1, 2024, to June 30, 2025.

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 24, 2024

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the amended contract between Bradford/Sullivan Drug & Alcohol SCA and Northern Tier Counseling effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the contract between Bradford/Sullivan Intellectual Disabilities/Autism and It Takes a Village, which will be effective October 1, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the contract between Bradford/Sullivan County Joinder and Armstrong-Indiana Behavioral and Developmental Health Program (A-I BDHP) effective July 1, 2024 through June 30, 2025.

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to approve the contract between Bradford County Human Services and Kevin Garcia, which will be effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the contract between Bradford County Mental Health and Merakey USA, which will be effective July 1, 2024, through June 30, 2025.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Riley Brown as per diem Sewer Plant backup operator, per the recommendation of Brent Parks, Wastewater Treatment Plant Director, effective October 23, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Kelly Dieffenbach part-time Correctional Officer, per recommendation Pete Quattrini, Warden, effective October 7, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Scott Klouser Deputy Sheriff Trainee, per the recommendation of Clinton Walters, Sheriff, effective October 22, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Jacob Moore Custodian I, per the recommendation of Garron Kreger, Maintenance Director, effective October 30, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Jason Campbell Maintenance Mechanic II, per the recommendation of Garron Kreger, Maintenance Director, effective October 22, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Allie Bricek Children and Youth Services Caseworker, per the recommendation of Mayme Carter, Human Services Director, effective October 28, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Catherine Miller County Caseworker 2, Mental Health Probationary to Regular status, per the recommendation of Mayme Carter, Human Services Director, effective January 25, 2024.



A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the transfer of Vicky Schrader Fiscal Assistant, Children & Youth Services to Fiscal Technician, per the recommendation of Mayme Carter, Human Services Director, effective September 8, 2024.

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of Christine Sullivan as a temporary part-time casual data clerk in the Election office, per the recommendation of Renee Smithkors, Director of Elections, effective October 24, 2024.

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 24, 2024

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the hire of John M Sullivan as a temporary part-time casual data clerk in the Election office, per the recommendation of Renee Smithkors, Director of Elections, effective October 24, 2024.

OTHER

  
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Bradford County Commissioners

SALARY BOARD  
THURSDAY OCTOBER 24, 2024


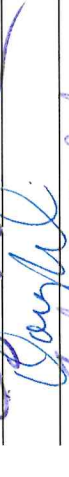

PRESENT: Daryl Miller, Doug McLinko, and Zachary Gates

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Gates, seconded by Commissioner McLinko, all voted “aye” to approve the following salaries:

Riley Brown, Per Diem Sewer Plant Back-Up Operator Effective October 23, 2024	G19 \$16.76
Kelly Dieffenbach, PT CO Effective October 7, 2024	\$14.00
Scott Klouser, Deputy Sheriff Trainee Effective October 22, 2024	GPSC18 \$17.24
Jacob Moore, Custodian I Effective October 30, 2024	G12 \$14.56
Jason Campbell, Maintenance Mechanic II Effective October 22, 2024	G19 \$16.76
Allie Bricek, CYS Caseworker Effective October 28, 2024	GHS24 \$20.57
Catherine Miller, County Caseworker 2 MH Effective January 25, 2024	GHS25 \$21.59
Vicky Schrader, Fiscal Technician Effective September 8, 2024	GHS21 \$18.35
Christine Sullivan, temp pt casual data clerk Effective October 24, 2024	Grade 11 \$15.00
John M Sullivan, temp pt casual data clerk Effective October 24, 2024	Grade 11 \$15.00

  
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Salary Board

A CONTINUATION OF THE MINUTES THURSDAY OCTOBER 24, 2024

VISITOR'S REMARKS:

Henry Farley – American 250 PA

Hugh Austin – BCL by laws

Walt Woods – Agenda items and BCL lighting

James Loewenstein – Agenda items

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Gates, all voted “aye” to adjourn at 10:35 am.

THE MINUTES OF THE ELECTION BOARD

WEDNESDAY OCTOBER 16, 2024

PRESENT: Daryl Miller, Doug McLinko and Zachary Gates

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER:

A meeting of the Bradford County Election Board was called to order by Chairman Daryl Miller at 1:32 pm.

VISITOR'S REMARKS CONCERNING THE AGENDA:

Jeff Gonzales made a statement concerning agenda item #2

UNFINISHED BUSINESS:

None

NEW BUSINESS:

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, McLinko and Miller voted "aye" and Commissioner Gates voted "nay" to adopting a formal policy concerning the Elections Office's coding in Pennsylvania's Statewide Uniform Registry of Electors (SURE) system of potentially defective and/or incomplete mail-in and absentee ballot envelopes, such that such items would be marked "cancelled" (or a variation thereof) rather than "pending" (with a description of the basis for the alleged defect or incompleteness).

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, McLinko and Miller voted "aye" and Commissioner Gates voted "nay" to adopting a formal policy to amend the Elections Office's currently suspended practice concerning the allowance of curing by mail-in and absentee voters in light of potentially defective and/or incomplete mail-in and absentee ballot envelopes, so as not to permit such curing by the potential voter.

There was an executive session from 2:11 to 2:37.

A motion was made by Commission McLinko and seconded by Commissioner Miller, all voted "aye" to amend the language below as Mail In or Absentee ballot.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to adopting a formal policy to allow the casting of provisional ballots on Election Day at their respective precincts by voters whose mail-in or absentee ballot envelopes have been identified by the Elections Office as potentially defective and/or incomplete, and it has been determined that the mail in or absentee ballot has not been cast. The ballot will be counted at canvass of any such properly cast provisional ballot.

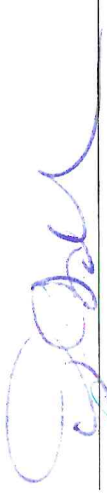

OTHER:

None

VISITOR'S REMARKS:

H. Austin- casting vote statutes and agenda items  
Diane Gonzalez- comments about suppression of votes and allowing curing  
Bob Raimo- various statements about the election  
Cynthia Brown- comment on voting  
Wendy McLinko- Comment on filling out ballots and the authenticity of the vote.  
Walter Woods- question about curing ballots

ADJOURNMENT: Commissioner McLinko made a motion, Commissioner Miller seconded to adjourn the meeting at 3:18 p.m.


Bradford County Election Board