

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, APRIL 9, 2020

PRESENT: Daryl Miller, Doug McLinko, Ed Bustin

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

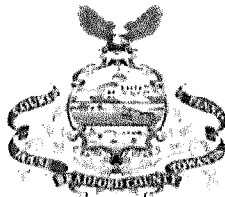
A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of March 26, 2020.

NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on June 13, 2019 to approve Resolution 2019-08A for the submission of the 2019 CDBG Grant application, the adoption of the three year community development plan and the statement of assurances.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve proclaiming the week of April 12-18, 2020 as Telecommunicator's Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
Ed Bustin, Commissioner



Michelle Shedden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office PROCLAMATION

Telecommunicator's Week April 12-18, 2020

WHEREAS, emergencies can occur at anytime requiring police, fire, or emergency medical services;

WHEREAS, when an emergency occurs, the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property;

WHEREAS, the safety of our police officers, firefighters, and EMS personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Bradford County communications center;

WHEREAS, Public Safety Dispatchers are the first and most critical contact our citizens have with emergency services;

WHEREAS, Public Safety Dispatchers are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety;

WHEREAS, Public Safety Dispatchers of Bradford County have contributed substantially to the apprehension of criminals, suppression of fires, and treatment of patients;

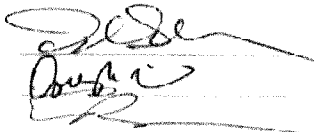
WHEREAS, each dispatcher has exhibited compassion, understanding, and professionalism during the performance of their job in the past year;

THEREFORE, be it resolved that the Commissioners of Bradford County declare the week of April 12th through 18th, 2020 to be National Telecommunicator's Week in Bradford County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford to be affixed this 9th day of April, 2020

Attest:


Michelle L. Shedden, Chief Clerk


Bradford County Commissioners

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve proclaiming the week of April 19-25, 2020 as National Library Week in Bradford County.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
Ed Bustin, Commissioner



Michelle L. Shedden, Chief Clerk
Jonathan Foster, Solicitor

**Bradford County Commissioners Office
PROCLAMATION**

**National Library Week
April 19-25, 2020**

WHEREAS, libraries help lives change in their communities, campuses and schools; and

WHEREAS, librarians work to meet the changing needs of their communities, including providing resources for everyone and bringing services outside of library walls; and

WHEREAS, libraries and librarians bring together community members to enrich and shape the community and address local issues;

WHEREAS, librarians are trained, tech-savvy professionals who provide technology training and access to downloadable content like e-books; and

WHEREAS, libraries are places of opportunity providing programs that teach all forms of literacy, promoting continuing education and encouraging lifelong learning; and

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week; and

NOW, THEREFORE BE IT RESOLVED, that the Bradford County Commissioners proclaim April 19-25, 2020 as “**NATIONAL LIBRARY WEEK**” in Bradford County and encourage residents to visit our libraries this week to take advantage of the wonderful library resources available.

IN WITNESS WHEREOF, we have set our hands and cause the seal of Bradford County to be affixed this 9th day of April, 2020.

Attest:

Michelle L. Shedden
Michelle L. Shedden, Chief Clerk

[Signature]
[Signature]
[Signature]
Bradford County Commissioners

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on March 17, 2020 to approve a Memorandum of Understanding with Teamsters Union for the Bradford County Correctional Facility, to modify the pay scale for Correction Officers.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve an agreement with the Probation Officers, Teamster Local Union 529, effective January 1, 2020 through December 31, 2024.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve an agreement with Larson Design to provide engineering design and construction inspection service to complete the repair of Bridge No 50.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve a letter of support for the Endless Mountain Heritage Region’s grant application to DCNR for the Community Conservation Partnerships Program (C2P2)

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve a maintenance agreement with Hobart Sales and Service for the Steam Booster at the Bradford County Manor, effective May 30, 2020 through May 29, 2021.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the appointment of Dr. Joseph Mwesige and Melinda Edger CRNP Wound Nurse to the professional staff at the Bradford County Manor.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted “aye” to approve the following:

A CONTINUATION OF THE MINUTES OF APRIL 9, 2020

The transfer of Cassandra Johnson from part-time casual Nurse Aide to part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 2, 2020.

The hire of Rachel McMahon as part-time casual Housekeeping Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective March 18, 2020.

The hire of Jennifer Stevens as part-time casual Dietary Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 15, 2020.

The hire of Christina Carter as full-time RN Supervisor, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 22, 2020.

The hire of Raelyn Slater as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 22, 2020.

The transfer of Tiffany Owen from part-time casual Valet to part-time Nurse Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 7, 2020.

The hire of Sally Richlin as part-time casual CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 22, 2020.

The hire of Skyler Swain as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective April 22, 2020.

The transfer of Kaitlyn M. Tappan, County Caseworker 1, Children & Youth Services from probationary to regular status, as per the recommendation of Jennifer Cragle, C&Y Director, effective March 28, 2020.

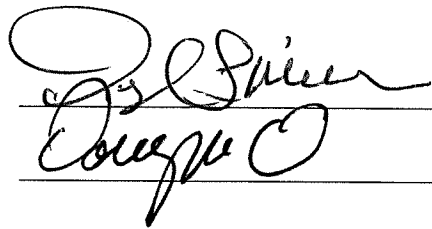
The transfer of Brenda L. Wills, Fiscal Technician, Children & Youth Services from probationary to regular status, as per the recommendation of Jennifer Cragle, C&Y Director, effective April 4, 2020.

The transfer of Stacy L. Powers, County Caseworker 2, Children & Youth Services to County Caseworker 2, Mental Health, as per the recommendation of Mayme Carter, MH/ID Administrator, effective April 13, 2020.

OTHER

Recognition of Amy Kneebone for 44 years of service to Bradford County.

Recognition of Janet MacWhinnie for 28 years of service to the Bradford County Conservation District.

A handwritten signature in black ink, appearing to read "Jennifer Cragle", is written over two horizontal lines.

Bradford County Commissioners

SALARY BOARD

SALARY BOARD

THURSDAY, APRIL 9, 2020

PRESENT: Daryl Miller, Doug McLinko, Ed Bustin, and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to approve the reclassification of the Grants Coordinator and Planning Administrative Clerk II to Grants Administrator, Grade 21, effective April 6, 2020.

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted “aye” to set the following salaries:

Cassandra Johnson, PT Casual Valet Effective March 2, 2020	\$ 8.05 per hour
Rachel McMahon, PT Casual Housekeeping Attendant Effective March 18, 2020	MU9 \$ 9.80 per hour
Jennifer Stevens, PT Casual Dietary Attendant Effective April 15, 2020	MU9 \$ 9.80 per hour
Christina Carter, FT RN Supervisor Effective April 15, 2020	Grade 27 \$30.00 per hour
Raelyn Slater, PT Casual CNA Effective April 22, 2020	MU12 \$12.03 per hour
Tiffany Owen, PT Nurse Aide Effective April 7, 2020	\$11.75 per hour
Sally Richlin, PT Casual CNA Effective April 22, 2020	MU12 \$12.03 per hour
Skyler Swain, PT Casual Valet Effective April 22, 2020	\$ 8.05 per hour
Kaitlyn M. Tappan, County Caseworker 1 Effective March 28, 2020	Grade 20 \$16.58 per hour
Brenda L. Wills, Fiscal Technician, Children & Youth Effective April 4, 2020	Grade 17 \$14.34 per hour
Stacy L. Powers, County Caseworker 2, Mental Health Effective April 13, 2020	Grade 21 \$18.02 per hour
Megan Johnson, Grants Administrator Effective April 6, 2020	Grade 21 \$17.08 per hour
Michael Shultz, Corrections Officer Effective January 1, 2020	\$18.67 per hour
Marylou Vanskiver, Corrections Officer Effective January 1, 2020	\$16.61 per hour
Jamie Jones, Corrections Officer Effective January 1, 2020	\$16.61 per hour

A CONTINUATION OF THE MINUTES OF APRIL 9, 2020

Lyle Harkness, Corrections Officer Effective January 1, 2020	\$16.22 per hour
Jenna Roberts, Corrections Officer Effective January 1, 2020	\$15.77 per hour
Shayne Good, Corrections Officer Effective January 1, 2020	\$15.32 per hour
Sandra Kipp, Corrections Officer Effective January 1, 2020	\$15.32 per hour
Corey Bailey, Corrections Officer Effective January 1, 2020	\$15.32 per hour
Kaitlin Strobe, Corrections Officer Effective January 1, 2020	\$15.00 per hour
Samantha Bohart, Corrections Officer Effective January 1, 2020	\$15.00 per hour
Zachary Colegrove, Corrections Officer Effective January 1, 2020	\$15.00 per hour
Ruby Morgan, Corrections Officer Effective January 1, 2020	\$15.00 per hour
Kassidy Chilson, Corrections Officer Effective January 1, 2020	\$15.00 per hour
Matthew McClain, Corrections Officer Effective January 15, 2020	\$15.00 per hour
Lacey Castle, Correctional Officer Effective April 28, 2020	\$15.00 per hour
Alex Altenhain, Probation Officer Trainee Effective January 1, 2020	\$14.49 per hour
Alex Altenhain, Probation Officer Effective January 8, 2020	\$18.00 per hour
Kylie Carter, Probation Officer Effective January 1, 2020	\$18.52 per hour
Keith Dewey, Probation Officer Effective January 1, 2020	\$20.23 per hour
Lionel Hyatt, Probation Officer Effective January 1, 2020	\$26.18 per hour
Adriana Navarro Sanchez, Probation Officer Effective January 1, 2020	\$18.00 per hour
Lori Rahn, Probation Officer Effective January 1, 2020	\$22.00 per hour
Marissa Sarnosky, Probation Officer Trainee Effective January 1, 2020	\$14.49 per hour
Elissa Slotter, Probation Officer Effective January 1, 2020	\$28.89 per hour

A CONTINUATION OF THE MINUTES OF APRIL 9, 2020

Ingvar Vining, Probation Officer
Effective January 1, 2020

\$18.00 per hour

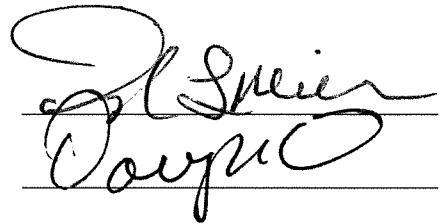
Rebekah Watson, Probation Officer
Effective January 1, 2020

\$23.72 per hour

Roxanne Bishop, Conference Hearing Master
Effective January 1, 2020

\$24.92 per hour


Bradford County Treasurer



Bradford County Commissioners

ASSESSMENT BOARD

ASSESSMENT BOARD

THURSDAY, APRIL 9, 2020

PRESENT: Daryl Miller, Doug McLinko and Ed Bustin

UNFINISHED BUSINESS

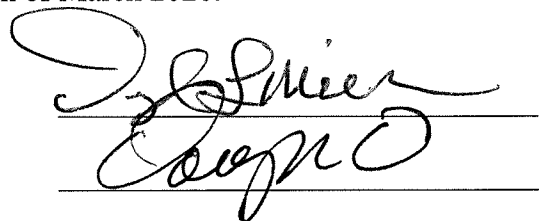
NEW BUSINESS

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the following for exempt status:

Richard S Packard
810 Judson Hill Rd.
Gillett, PA 16925
Reason: Veterans Exemption – New
Parcel # 57-027.00-055-000-000
Effective date: January 1, 2020

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Occupation changes for the month of March 2020.

A motion was made by Commissioner Bustin, seconded by Commissioner McLinko, all voted "aye" to approve the Real Estate changes for the month of March 2020.



Bradford County Board of Assessment

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Bustin, all voted "aye" to adjourn at 10:35 a.m.