

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JULY 9, 2020

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order at Sunfish Pond by Chairman Daryl Miller at 10:00.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was called by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of June 25, 2020.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve a cooperation agreement between Central Bradford Progress Authority, Eureka Resources LLC, and Bradford County for the RACP grant in the amount of 1,500,000 for the expansion project located in Standing Stone Township, and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve a Cooperation agreement between Bradford County and Sayre Borough for the 2018 thru 2020 CDBG (Community Development Block Grant) program administration and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve a Memorandum of Understanding between Northern Tier Solid Waste Authority and Bradford County designating Northern Tier Solid Waste Authority as the County Recycling Coordinator.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between The Commonwealth of Pa Game Commission and Bradford County as issuing agent for Hunting and Furtaker licenses and other related functions and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on June 17, 2020 to approve the purchase of a letter opener machine from Pitney Bowes for the Bradford County Election office at a fee of \$4662.00, with an annual service agreement at a fee of \$645.00 and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on July 1, 2020 to authorize the Chief Clerk to legally advertise an RFP for the replacement of a rooftop heating and cooling unit at the Bradford County Prison.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on July 6, 2020 to approve an agreement between Rapid Financial Solutions and Bradford County Court of Common Pleas for payment to jurors for Jury Duty.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the reappointment of Ginnie Schoonover to the Bradford County CYS Advisory Board, term to expire March 31, 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Purchase of Service Agreements between Bradford County Children and Youth Services and the following providers, effective July 1, 2020 through June 30, 2021:

A CONTINUATION OF THE MINUTES OF JULY 9, 2020

Children's Center for Treatment & Education d/b/a Beacon Light
Bethany Christian Services of Central Pennsylvania
Central Counties Youth Center
Concern Professional Service for Children, Youth and Families

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Professional Services Agreement for Technical Support and Maintenance of D&A Software between Bradford County Human Services and Susquehanna Software, Inc. effective July 1, 2020 through June 30, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an agreement between the Bradford/Sullivan Drug & Alcohol, Single County Authority and the following providers, effective July 1, 2020 through June 30, 2021:

The Main Link
Finding New Hope Counseling, Inc.
Eagleville Hospital
Gaudenzia
White Deer Run, LLC
Valley Forge Medical Center
Bowling Green Brandywine, LLC
Pyramid Healthcare
Bradford Recovery Center
Sullivan County Victim Services
Gatehouse
A Better Today Inc.
Crossroads Counseling Inc.
Drug and Williamsport Family Medical Center
Drug and Lebanon Treatment Center
Harbor Counseling
ARCC Abuse & Rape Crisis Center
Drug and Positive Recovery Solutions
Colonial House Inc.
Clem-Mar House, Inc.
Firetree, Ltd.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Letter of Agreement between Bradford/Sullivan Drug & Alcohol and the following providers, effective July 1, 2020 through June 30, 2021:

Sullivan County Area School District
Wyalusing Area School District
Canton Area School District
Sayre Area School District
Northeast Bradford School District
Troy Area School District
Towanda Area School District
Towanda Area School District for TGFD Services
Athens Area School District
Athens Area School District for TGFD Services

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Amended Unit of Service funding Agreements between Bradford and Sullivan County Joinder and the following, effective July 1, 2020 through July 1, 2021.

Main Link – IM4Q
Bradford County Single County Authority and Main Link – Warmline

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following:

A CONTINUATION OF THE MINUTES OF JULY 9, 2020

The hire of Lynn McNeal as part-time casual Valet, as per the recommendation of Jim Shadduck, Manor Administrator effective July 8, 2020.

The transfer of Roni Ekenstierna from part-time casual Dietary Attendant to full-time Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective July 12, 2020.

The hire of Llith Bagley as part-time casual Valet, as per the recommendation of Jim Shadduck, Manor Administrator effective July 8, 2020.

The hire of Teena Craft as part-time casual Valet, as per the recommendation of Jim Shadduck, Manor Administrator effective July 8, 2020.

The hire of Kristen Kelly as full-time RN Supervisor, as per the recommendation of Jim Shadduck, Manor Administrator effective July 1, 2020.

The transfer of Teri Ensminger as part-time casual GN to full-time GN, as per the recommendation of Jim Shadduck, Manor Administrator effective July 29, 2020.

The hire of Catherine Muthoni as part-time casual RN Supervisor, as per the recommendation of Jim Shadduck, Manor Administrator effective July 15, 2020.

The hire of Benson Njoagwu as part-time casual RN Supervisor, as per the recommendation of Jim Shadduck, Manor Administrator effective July 15, 2020.

The hire of Megan Sands as part-time casual Housekeeping Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective July 15, 2020.

The hire of Mykayla Hart as part-time casual Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective July 29, 2020.

The hire of Kimberly Cornell as full-time CNA, as per the recommendation of Jim Shadduck, Manor Administrator effective July 8, 2020.

The hire of Heather Seifert as part-time casual RN Supervisor, as per the recommendation of Jim Shadduck, Manor Administrator effective July 3, 2020.

The transfer of Heather Seifert from part-time casual RN Supervisor to full-time RN Supervisor, as per the recommendation of Jim Shadduck, Manor Administrator effective July 6, 2020.

The hire of Madison Brown as part-time casual Valet, as per the recommendation of Jim Shadduck, Manor Administrator effective July 15, 2020.

The hire of Alicia Garnett as Temporary full-time ADON, as per the recommendation of Jim Shadduck, Manor Administrator effective July 20, 2020

The hire of Kylee Snyder as part-time casual RN Supervisor, as per the recommendation of Jim Shadduck, Manor Administrator effective July 15, 2020.

The hire of Cody Smith as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective July 6, 2020.

The hire of Caroline Dillman as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective July 6, 2020.

The hire of Courtney Bennett as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective July 6, 2020.

The hire of Steve Larcombe as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective July 6, 2020.

A CONTINUATION OF THE MINUTES OF JULY 9, 2020

The hire of Jermaine Seals a part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective July 6, 2020.

The hire of Zachary White as part-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective July 7, 2020.

The hire of Kaden Murray as Park Summer Intern, as per the recommendation of Rod Manley, Maintenance Director effective June 22, 2020.

The hire of Nathaniel Grayhill as Park Summer Intern, as per the recommendation of Rod Manley, Maintenance Director effective June 22, 2020.

The hire of Kane Hart as Park Summer Intern, as per the recommendation of Rod Manley, Maintenance Director effective June 22, 2020.

The hire of Chris Horton as Summer Intern, as per the recommendation of Rod Manley, Maintenance Director effective June 29, 2020.

The hire of Hannah Chilson as Data Clerk, as per the recommendation of Matt Allen, Treasurer effective July 13, 2020.

The hire of Cody Wibirt as Data Clerk, as per the recommendation of Matt Allen, Treasurer effective July 13, 2020.

The hire of Frank Monroe as part-time Deputy Sheriff, as per the recommendation of Clinton Walters, Sheriff effective June 29, 2020.

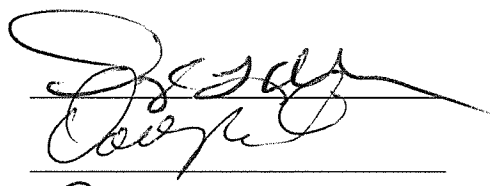
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the appointment of Brooke A. Ward, County Caseworker 1, Children and Youth Services from Emergency to Probationary appointment, as per the recommendation of Jennifer Cragle, C&Y Director effective June 2, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the transfer of Saria M. Brewer, County Caseworker 1, Children and Youth Services to Caseworker 2, as per the recommendation of Jennifer Cragle, C&Y Director effective June 24, 2020.

OTHER

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Administrative Clerk III for the Office of Magisterial District Court, Sayre, effective July 13, 2020.

Shaylee Wolfe



John M. Sullivan

Bradford County Commissioners

A CONTINUATION OF THE MINUTES OF JULY 9, 2020

SALARY BOARD

THURSDAY, JULY 9, 2020

PRESENT: Daryl Miller Doug McLinko and John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reclassification of MH Caseworker III to MH Caseworker II, effective July 5, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reclassification of MH Caseworker II grade 21 to grade 22 effective July 5, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reclassification of ID Caseworker I grade 19 to grade 20 effective July 5, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reclassification of ID Caseworker II grade 21 to grade 22 effective July 5, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following changes for RN shift differential at Bradford County Manor effective July 19, 2020:

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following: 1st shift none, 2nd shift from \$3.50 to \$2.00 per hour, 3rd shift from \$2.00 to \$.50 per hour

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to set the following salaries:

Shaylee Wolfe, Administrative Clerk III	Grade 15
Effective July 13, 2020	\$12.74 per hour

Lynn McNeal, PT Casual Valet	
Effective July 8, 2020	\$ 8.05 per hour

Roni Ekenstierna, FT Dietary Attendant	MU9
Effective July 12, 2020	\$ 9.80 per hour

Llith Bagley, PT Casual Valet	
Effective July 8, 2020	\$ 8.05 per hour

Teena Craft, PT Casual Valet	
Effective July 8, 2020	\$ 8.05 per hour

Kristen Kelly, FT RN Supervisor	Grade 27
Effective July 1, 2020	\$30.00 per hour

Teri Ensminger, FT GN	Grade 25
Effective June 29, 2020	\$25.00 per hour

Catherine Muthoni, PT Casual RN Supervisor	Grade 27
Effective July 15, 2020	\$30.00 per hour

Benson Jjoagwu, PT Casual RN Supervisor	Grade 27
Effective July 15, 2020	\$30.00 per hour

Megan Sands, PT Casual Housekeeping Attendant	MU9
Effective July 15, 2020	\$ 9.80 per hour

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Mykayla Hart, PT Casual Dietary Attendant Effective July 29, 2020	MU9 \$ 9.80 per hour
Kimberly Cornell, FT CNA Effective July 8, 2020	MU12 \$12.03 per hour
Heather Seifert, PT Casual RN Supervisor Effective July 3, 2020	Grade 27 \$30.00 per hour
Heather Seifert, FT RN Supervisor Effective July 6, 2020	Grade 27 \$30.00 per hour
Madison Brown, PT Casual Valet Effective July 15, 2020	\$ 8.05 per hour
Alicia Garnett, Temp. FT ADON Effective July 20, 2020	Grade 30 \$38.00 per hour
Kylee Snyder, PT Casual RN Supervisor Effective July 15, 2020	Grade 27 \$32.00 per hour
Connie Avery, RN Effective July 19, 2020.	Grade 27 \$33.75 per hour
Frank Baumgartner, RN Effective July 19, 2020.	Grade 27 \$33.75 per hour
Christina Carter, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Mark Delauro, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Kaycee Hunter, RN Effective July 19, 2020.	Grade 27 \$32.10 per hour
Jill Johnson, RN Effective July 19, 2020.	Grade 27 \$32.71 per hour
Chigozie Kalu, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Melissa Keefe, RN Effective July 19, 2020.	Grade 27 \$33.83 per hour
Kristen Kelly, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Charlotte McBratney, RN Effective July 19, 2020.	Grade 27 \$33.83 per hour
Kristina Robinson, RN Effective July 19, 2020.	Grade 27 \$32.71 per hour
Mary Rogacki, RN Effective July 19, 2020.	Grade 27 \$32.10 per hour
Heather Seifert, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Samantha Shepard, RN Effective July 19, 2020.	Grade 27 \$34.50 per hour

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Tammy Smith, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Maureen Vincent, RN Effective July 19, 2020.	Grade 27 \$32.71 per hour
Robin Weaver, RN Effective July 19, 2020.	Grade 27 \$31.50 per hour
Cody Smith, PT Correctional Officer Effective July 6, 2020	\$12.00 per hour
Caroline Dillman, PT Correctional Officer Effective July 6, 2020	\$12.00 per hour
Courtney Bennett, PT Correctional Officer Effective July 6, 2020	\$12.00 per hour
Steve Larcombe, PT Correctional Officer Effective July 6, 2020	\$12.00 per hour
Jermaine Seals, PT Correctional Officer Effective July 6, 2020	\$12.00 per hour
Zachary White, PT Correctional Officer Effective July 7, 2020	\$12.00 per hour
Kaden Murray, Park Summer Intern Effective June 22, 2020	Grade 7 \$ 8.62 per hour
Nathaniel Grayhill, Park Summer Intern Effective June 22, 2020	Grade 7 \$ 8.62 per hour
Kane Hart, Park Summer Intern Effective June 22, 2020	Grade 7 \$ 8.62 per hour
Chris Horton, Summer Intern Effective June 29, 2020	Grade 7 \$10.00 per hour
Hannah Chilson, Data Clerk Effective July 13, 2020	Grade 8 \$10.00 per hour
Cody Wibirt, Data Clerk Effective July 13, 2020	Grade 8 \$10.00 per hour
Frank Monroe, PT Deputy Sheriff Effective June 29, 2020	G20PSC \$18.00 per hour
Saria M Brewer, CYS Caseworker 2 Effective June 24, 2020	Grade 24 \$19.77 per hour
Matthew Poll, MH Caseworker II Effective July 5, 2020.	Grade 22 \$26.75 per hour
Katherina Allen, MH Caseworker II Effective July 5, 2020.	Grade 22 \$17.93 per hour
Talia Booth, MH Caseworker Supervisor Effective July 5, 2020.	grade 23 \$19.77 per hour
Shannon Cahill, MH Caseworker Supervisor Effective July 5, 2020.	Grade 23 \$21.27 per hour

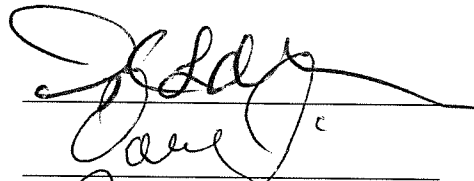
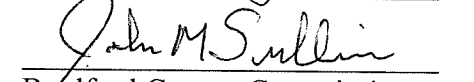
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Justin Cairns, MH Caseworker II Effective July 5, 2020.	Grade 22 \$18.48 per hour
Christophe Mullen, MH Caseworker II Effective July 5, 2020.	Grade 22 \$25.45 per hour
Stacy Powers, MH Caseworker II Effective July 5, 2020.	Grade 22 \$18.74 per hour
Diana Strobe, MH Caseworker II Effective July 5, 2020.	Grade 22 \$18.12 per hour
Shawn Sutton, MH Caseworker II Effective July 5, 2020.	Grade 22 \$20.89 per hour
Elizabeth Wilhelm, MH Caseworker II Effective July 5, 2020.	Grade 22 \$17.93 per hour
Jason Lanzo, MH Caseworker II Effective July 5, 2020.	Grade 22 \$21.41 per hour
Colleen Chilson, ID Caseworker II Effective July 5, 2020.	Grade 22 \$19.90 per hour
Courtney Egnatzky, ID Caseworker II Effective July 5, 2020.	Grade 22 \$18.48 per hour
Roger Heckrote, ID Caseworker II Effective July 5, 2020.	Grade 22 \$19.31 per hour
Brittany Hons, ID Caseworker I Effective July 5, 2020.	Grade 20 \$16.43 per hour
Erica Hons, ID Caseworker II Effective July 5, 2020.	Grade 22 \$18.12 per hour
Kelsey Jamson, ID Caseworker II Effective July 5, 2020.	Grade 22 \$17.93 per hour
Chelsea Morgan, ID Caseworker II Effective July 5, 2020.	Grade 22 \$18.48 per hour
Ashley Overpeck, ID Caseworker Supervisor Effective July 5, 2020.	Grade 23 \$20.88 per hour
Marcy Packard, ID Caseworker Supervisor Effective July 5, 2020.	Grade 23 \$22.73 per hour
Dustin Snell, ID Caseworker II Effective July 5, 2020.	Grade 22 \$18.48 per hour
Billie Jo Terry, ID Caseworker II Effective July 5, 2020.	Grade 22 \$18.48 per hour
Miriam Wilcox, ID Caseworker II Effective July 5, 2020.	Grade 22 \$20.43 per hour
Penney Geiss, IE Caseworker Supervisor Effective July 5, 2020.	Grade 23 \$31.59 per hour
Kristina Clark, IE Caseworker II Effective July 5, 2020.	Grade 22 \$21.96 per hour
Jessica Flynn, IE Caseworker II Effective July 5, 2020.	Grade 22 \$24.85 per hour

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Katrina Sharrow, IE Caseworker II
Effective July 5, 2020.

Grade 22
\$21.96 per hour



Bradford County Commissioners

ASSESSMENT BOARD

THURSDAY, JULY 9, 2020

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following for an exempt status:

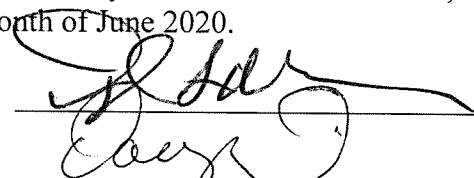
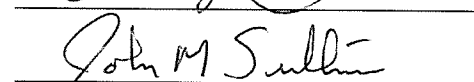
Richard G. Keller
629 Painter Rd.
Warren Center, PA 18851
Reason: Veterans Exemption – New
Parcel # 56-051.00-093-001-000
Effective January 1, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following for an exempt status:

Leo F. Bentley
2111 Pennsylvania Ave
Sayre, PA 18840
Reason: Veterans Exemption – New
Parcel # 41-007.05-006-000-000
Effective January 1, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Occupation changes for the month of June 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Real Estate changes for the month of June 2020.



Bradford County Assessment Board

VISITORS REMARKS

ADJOURNMENT

Commissioner McLinko made a motion, seconded by Commissioner Sullivan, all voted "aye" to adjourn at 11:50 a.m.

