

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, OCTOBER 22, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of October 8, 2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to award the bid for the Renovation of the old Ben Franklin building to the lowest responsible bidders:

Streeter (General Contract)	\$ 874,000.00	Alternate bid for extra roof	\$83000
AFT Mechanical	\$ 85,000.00		
Spectrum Electric	\$ 13,424.00		

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on October 14, 2020 approving an agreement with Davis Ulmer to perform automatic fire inspection services at the Bradford County Manor semi annually at a fee of \$1050.00, and authorize the Chairman to sign.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Homeland Security Grant for 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve Resolution 2020-16 to amend the agreement with the PA Department of Transportation for Bridge # 27 over South Creek.

RESOLUTION NO. 2020-16

BE IT RESOLVED by the Officials in Bradford County, Pennsylvania, that the Chairman be authorized and directed to sign the attached Letter of Amendment and the Chief Clerk be authorized and directed to attest and seal the same.

DATE:

ATTEST:

Michelle L. Shedd
Chief Clerk

Bradford County

BY: [Signature]
Chairman

CERTIFICATION

I, Michelle L. Shedd, Chief Clerk of Bradford County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted at a regular meeting of Bradford County Officials held on October 22, 2020.

(SEAL)

BY: Michelle L. Shedd
Chief Clerk

DATE: 10/22/2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2020-17 to purchase the Western Alliance Building from the Wysox Fire Department for \$260,000.00.

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L Shadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office
RESOLUTION 2020-17
COUNTY OF BRADFORD

AND NOW, this 22nd day of October , in the year of 2020 the County of Bradford, at a duly advertised meeting of the Board of Commissioners adopts the foregoing Resolution:

WHEREAS, the County of Bradford desires to purchase real estate known as Bradford County parcel number: 62-087.14-002-000-000 located at 111 Lake Road Wysox, Pennsylvania 18854 from the Wysox Volunteer Fire Company;

WHEREAS, the Bradford County Commissioners determined the real estate known as Bradford parcel number: 62-087.14-002-000-000 has a fair market value two-hundred and sixty thousand dollars (\$260,000.00) following consultation with Certified General Appraiser Stephen J. Novak and Bradford County Chief Assessor Donna Roof;

WHEREFORE, Bradford County agrees to purchase Bradford County parcel number: 62-087.14-002-000-000 located at 111 Lake Road Wysox, Pennsylvania 18854 from the Wysox Volunteer Fire Company for two-hundred and sixty thousand dollars (\$260,000.00).

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2020-18 to amend the agreement with the Pa Department of Transportation for Bridge #38 in Wells Township.

RESOLUTION NO. 2020-18

BE IT RESOLVED by the Officials in Bradford County, Pennsylvania, that the Chairman be authorized and directed to sign the attached Letter of Amendment and the Chief Clerk be authorized and directed to attest and seal the same.

DATE: 10/22/2020

ATTEST:

Michelle L Shadden
Chief Clerk

Bradford County
BY: [Signature]
Chairman

CERTIFICATION

I, Michelle L Shadden, Chief Clerk of Bradford County, Pennsylvania, do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted at a regular meeting of Bradford County Officials held on October 22, 2020.

(SEAL)

BY: Michelle L Shadden
Chief Clerk

DATE: 10/22/2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an agreement with the Central Bradford Progress Authority to administer the Covid 19 Small Business Grant.

A CONTINUATION OF THE MINUTES OF OCTOBER 22, 2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reappointment of the following individual to serve on the Bradford County Conservation District Board in the position of Farmer Director for a term of four years ending December 31, 2024.

Robert Miller

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the reappointment of Rose Repsher to the CYS Advisory Board for a term ending March 2023.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an amended rate Purchase of Service Agreement between Bradford County Children and Youth Services and Summit Academy, effective July 1, 2020 through June 30, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following:

The hire of Taylor Eck as full-time Deputy Sheriff as per the recommendation on CJ Walters, Sheriff effective October 13, 2020.

The hire of Sheila Koontz as full-time LPN, as per the recommendation of Jim Shadduck, Manor Administrator effective October 28, 2020.

The hire of Jacob Gilpin as part-time casual Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective October 14, 2020.

The hire of Lori Heasley as part-time casual Housekeeping Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective October 13, 2020.

The hire of Sherri Westerfer as part-time Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective October 7, 2020.

The hire of Katelynn Dewitt as full-time CNA, as per the recommendation of Jim Shadduck, Manor Administrator effective October 21, 2020.

The hire of Alicia Perry as temporary part-time Covid Tester, as per the recommendation of Jim Shadduck, Manor Administrator effective October 14, 2020.

The hire of Christa Aurandt as part-time casual Housekeeping Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective October 21, 2020.

The hire of Kirsten Cover as part-time casual Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective October 21, 2020.

The hire of Daniel Wolfe as full-time Custodian 1 as per the recommendation of Rod Manley, Maintenance Director effective October 13, 2020.

The transfer of Samanntha P. Poole, County Caseworker 1 C&Y Services from Probationary to Regular status, as per the recommendation of Jennifer Cragle, C&Y Director effective July 4, 2020.

The transfer of Samanntha P. Poole, County Caseworker 1 C&Y Services to County Caseworker 1 ID, as per the recommendation of Mayme Carter, MH/ID Administrator effective October 19, 2020.

OTHER

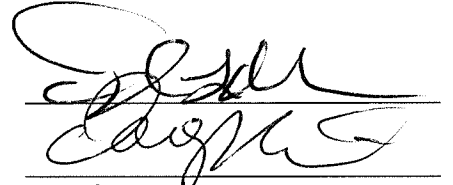
The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Court Monitor/Judicial Secretary for the Bradford County Court of Common Pleas effective October 13, 2020.

A CONTINUATION OF THE MINUTES OF OCTOBER 22, 2020

Jessica Price

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Administrative Assistant 1 in the Probation Department effective October 13, 2020.

Tara Repsher



John M. Sullivan
Bradford County Commissioners

SALARY BOARD

THURSDAY, OCTOBER 22, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by John Sullivan, all voted "aye" to set the following salaries:

Taylor Eck, FT Deputy Sheriff Effective October 13, 2020	Grade G20PSC \$18.00 per hour
Jessica Price, Court Monitor/Judicial Secretary Effective October 13, 2020	Grade 17 \$14.06 per hour
Tara Repsher, Administrative Assistant 1 Effective October 13, 2020	Grade 14 \$12.14 per hour
Sheila Koontz, FT LPN Effective October 28, 2020	Grade 22 \$20.00 per hour
Jacob Gilpin, PT Casual Dietary Attendant Effective October 14, 2020	MU9 \$ 9.80 per hour
Lori Heasley, PT Casual Housekeeping Attendant Effective October 13, 2020	MU9 \$ 9.80 per hour
Sherri Westerfer, PT Nurse Aide Effective October 7, 2020	MU12 \$11.75 per hour
Katelynn Dewitt, FT CNA Effective October 21, 2020	MU12 \$12.03 per hour
Alicia Perry, Temporary PT Covid Tester Effective October 14, 2020	\$13.00 per hour
Christa Aurandt, PT Casual Housekeeping Attendant Effective October 21, 2020	MU9 \$ 9.80 per hour
Kristen Covey, PT Casual Nurse Aide Effective October 21, 2020	MU12 \$11.75 per hour
Daniel Wolfe, FT Custodian 1 Effective October 13, 2020	Grade 11 \$10.49 per hour

A CONTINUATION OF THE MINUTES OF OCTOBER 22, 2020

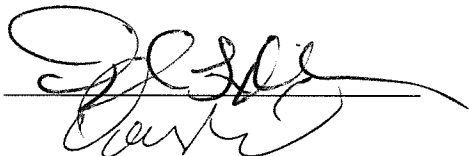
Sonya Tedesco, FT Correctional Officer
Effective July 1, 2020 \$15.00 per hour

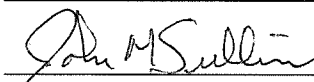
Samanntha P. Poole, County Caseworker 1 CYS
Effective July 4, 2020 Grade 20
\$16.25 per hour

Samanntha P. Poole, County Caseworker 1 ID
Effective October 19, 2020 Grade 20
\$16.25 per hour



Bradford County Treasurer





Bradford County Commissioners

ASSESSMENT BOARD
THURSDAY, OCTOBER 22, 2020
PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

NEW BUSINESS

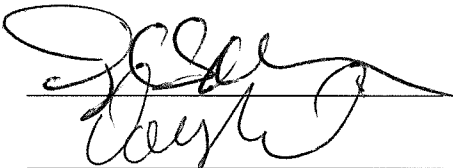
A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following for an exempt status:

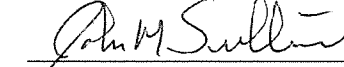
Karl R. Tripp
165 Second Street
Wyalusing, PA 18853
Reason: Veterans Exemption – New
Parcel # 60-114.03-116-000-000
Effective date: January 1, 2021

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve a refund for Edward E & Mary Lou McCormick: Reason: Cabin #3 assessed here in error. Belongs to the neighbor on 39

Parcel # 42-043.02-036-000-000

1 year in 2020 of county taxes	\$40.89
1 year in 2019 of county taxes	\$40.89
1 year in 2018 of county taxes	\$40.89
1 year in 2017 of county taxes	\$40.89
1 year in 2016 of county taxes	\$40.89
1 year in 2015 of county taxes	\$40.89





Assessment Board

A CONTINUATION OF THE MINUTES OF OCTOBER 22, 2020

ELECTION BOARD

THURSDAY, OCTOBER 22, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Chief Clerk to legally advertise the polling locations for voting districts in Bradford County.

Effective October 29, 2020: Consider authorizing the Director of Elections to appoint Poll Workers as needed, at county polling locations that have vacancies to serve on the Election Board for the 2020 General Election on Tuesday, November 3, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Chief Clerk to legally advertise the following:

THE BRADFORD COUNTY RETURN BOARD will meet in the office of the Election Department of Bradford County, Court House, Towanda, Pennsylvania at 7:00 a.m. on Tuesday, November 3, 2020 and continue throughout the week as necessary, for the purpose of computing and canvassing returns of votes cast at the General Election of November 3, 2020.

THE BRADFORD COUNTY BOARD OF ELECTIONS will meet Thursday, November 5, 2020 at 11:30 a.m. in the office of the Commissioner's Conference Room to determine the eligibility of any and all provisional ballots cast in the November 3, 2020 General Election to be included and counted in the official canvass.

Voters who have cast a Mail-In or an Absentee Ballot and have not supplied a valid form of ID for General Primary Election to be held on November 3, 2020, have until the sixth calendar day after the General Primary Election to provide their ID to the BRADFORD COUNTY BOARD OF ELECTIONS, in order for their ballot to be counted

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Chief Clerk legally advertise the following:

Pursuant to the Pennsylvania Election Code, Section 3031.14, the Bradford County Board of Elections will conduct pre-election testing of the Electronic Tabulating Equipment to ascertain the accuracy of the central count equipment for all votes cast for all offices in the November 3, 2020 General Election.

A pre-election testing will take place in the Election Office, Bradford County Court House Annex, 6 Court St., Suite 2, Towanda, on Thursday, October 29, 2020 at 11:30 a.m.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Chief Clerk to legally advertise the following:

In accordance with Section 905 of the Pennsylvania Election Code that the offices for which candidates are to be nominated at the General Election, November 3, 2020, between the hours of 7:00 a.m. and 8:00 p.m. prevailing time and for which offices, nomination petitions must be filed in the office of the Secretary of the Commonwealth and the number to be elected are as follows:

- One: Presidential
- One: Attorney General
- One: Auditor General
- One: State Treasurer
- One: Representative In Congress 12th Congressional District
- One: Senator In The General Assemble 23rd Senatorial District
- One: Representative In The General Assembly 68th Legislative District
- One: Representative In the General Assembly 110th Legislative District

A CONTINUATION OF THE MINUTES OF OCTOBER 22, 2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the Election Day schedule and workers:

Board of Elections:

Renee Smithkors	6:00 AM - ?
Jessica McDermott	6:00 AM - ?
Leah O'Neil	6:30 AM - ?

Rovers:

All will be assigned a section of the County to cover polling places in that area from 6:00 am to 8:30 pm (or later if necessary)

Rod Manley
Jeff Glisson
Tina Westbrook
Ryan Reeves
Philip Schanbacher
Robert Voda
Paul Yeager
Lilly Foust
Nancy Mechling
Mary Sturdevant
Jessica McDermott

Election Night Workers

Receiving Board:

*Jessica McDermott
Michelle Shedden

Server Operators

*Renee Smithkors See Election Bureau noted above
Rod Manley (after roving) 8:30PM - ?

Mail in and absentee ballots

Michelle Shedden	Leah O'Neil
Lilly Foust	Nancy Mechling

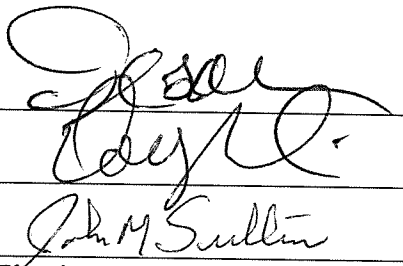
Web Projectors

Lilly Foust	8:00 PM - ?
Teresa Thomas	8:00 PM - ?

* will also serve as Resolution Board if needed.

Canvas Board:

Renee Smithkors Jessica McDermott Leah O'Neil Michelle Shedden



Election Board

VISITORS REMARKS

ADJOURNMENT

Adjourn at 10:25 a.m.

