

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

MONDAY, DECEMBER 21, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the minutes of December 10, 2020.

NEW BUSINESS

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve an employment contract with Jonathan P. Foster, Jr., Esquire for the 2021 calendar year, effective January 1, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve Resolution 2020- 21 setting the Bradford County Budgets in the amount of \$78,011,611.00 for 2021 with the county real estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2021 salary schedule with a 2% pay increase for all county employees.

Daryl L. Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L. Shadden, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

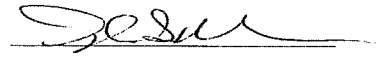
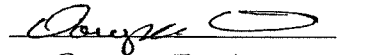

Resolution 2020-21

BE IT RESOLVED, that the Bradford County Commissioners' set the Bradford County Budgets in the amount of \$78,011,611.00 for 2021 with the County Real Estate millage of 10.43 on each dollar assessed valuation of 50% of market value and approve setting the 2021 salary schedule with a 2% pay increase for all County employees.

IN WITNESS THEREOF, we have set our hand and seal this 17th day of December 2020.

ATTEST:


Michelle L. Shadden, Chief Clerk




Bradford County Commissioners

12-21-2020
Date

301 Main Street Towanda PA 18848 (570) 265-1727 Fax (570) 265-1729
www.bradfordcountypa.org

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to authorize the Chief Clerk to legally advertise setting the date, time and location of the Agricultural Land Preservation Board meetings. The meetings will be held at 1:00 pm in the Stoll Natural Resources Center in Wysox as follows: March 18, June 17, August 19, and November 18, 2021.

A CONTINUATION OF THE MINUTES OF DECEMBER 21, 2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise setting the date, time and location of the Bradford County Prison Board meetings. The meetings will be held at 11:00 am, the second Thursday of the month in the Commissioner’s office, with quarterly meetings being held at the Prison.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise the date, time and location of meetings of the Bradford County Commissioners and Salary Board, as well as Assessment and Elections (when applicable) at 10 a.m. on the second and fourth Thursday of every month in the Commissioners Conference Room, Courthouse Towanda PA, with the exception for legal holidays.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise setting the date, time and location of preliminary agenda review meetings with county department heads. The Bradford County Commissioners preliminary agenda review meetings with county department heads will be held every Monday- Friday from 9:00 a.m. until such time as the business is concluded.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise setting the date, time and location of the Bradford County Retirement Board meetings. The meetings will be held at 10:00 am in the Commissioners office located in the Bradford County Courthouse as follows: February 5, May 6, August 5, and November 4, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to authorize the Chief Clerk to legally advertise setting the date, time and location of the Superfund Amendment and Authorization Act (SARA III meetings.). The meetings will be held at 3:00 p.m. in the Emergency Management Agency conference room as follows: February 17, April 20, June 15, August 17, October 19 and December 21, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the renewal of an Agreement between Bradford County and North Penn Legal Services for parents in Child Dependency and Termination of Parental Rights cases for a period of 12 months (January 1, 2021 through December 31, 2021) at a fee of \$1,250.00 per month.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an Agreement between Bradford County and Northern Tier Solid Waste Authority granting Bradford County “Professional Hauler” status for the transport and disposal of all municipal and commercial waste collected as per agreement at a cost of \$45.00 per ton for the period January 1, 2021 through December 31, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the following appointments to the Bradford County Planning Commission Board for another four year term, until December 31, 2024.

Mary Neiley (Herrick Twp.)
Glen Aikens (Litchfield Twp.)
Donald Murray (Columbia Twp.)

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the renewal of a contract between Bradford County, Bradford County Planning Commission and Keystone Engineering Services, PC and Hunt Engineers, Architects & Land Surveyors, P.C., to act as engineers that review land development applications where the Bradford County Subdivision and Land Development Ordinance applies, at a fee of \$82.00 per hour for a period of two years effective January 1, 2021.

A CONTINUATION OF THE MINUTES OF DECEMBER 21, 2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the renewal of the following Solicitor Agreements:

Auditors	Brann, Williams, Caldwell & Sheets	\$ 700.00
Coroner	Griffin, Dawsey & De Paola	\$ 500.00
Sheriff	Griffin, Dawsey & De Paola	\$2000.00
Prothonotary	Niemiec, Smith and Pellingier, LLP	\$2500.00
Register and Recorder	Niemiec, Smith and Pellingier, LLP	\$2500.00
Treasurer	Niemiec, Smith and Pellingier, LLP	\$2700.00

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the re-appointment of Krystle Bristol, Contractor member to the Bradford County Agricultural Land Preservation Board:

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the re-appointment of Brian Zeidner as Chairperson to the Bradford County Agricultural Land Preservation Board, effective January 1, 2021 thru December 31, 2021.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2020-22 to increase Tax Collectors rate of pay from \$3.80 Per Collected Tax Bill to \$4.30 Per Collected Tax Bill.

Resolution 2020- 22
A RESOLUTION ESTABLISHING THE RATE OF COMPENSATION FOR COLLECTORS OF
PERRY COUNTY TAXES, COMMENCING WITH THE COLLECTION OF TAXES IN TAX YEAR 2021.

WHEREAS, pursuant to the Act of May 25, 1945, P.L. 1050 §35; 72 P.S. §5511.35, the Bradford County Board of Commissioners is empowered to fix the compensation of Collectors of County taxes; and

WHEREAS, pursuant to the Act of May 25, 1945, P.L. 1050 §36.1; 72 P.S. §5511.36(a), any raise or reduction in the compensation or salary of elected tax collectors must be by ordinance or resolution; and

WHEREAS, pursuant to the Act of August 9, 1955, P.L. 323 §509; 16 P.S. §509, the Bradford County Board of Commissioners is empowered to adopt resolutions and ordinances prescribing the manner in which powers of the County shall be executed; and

NOW, THEREFORE, IT IS HEREBY RESOLVED, by the Bradford County Board of Commissioners that:

1. The rate of compensation for collectors of Bradford County taxes beginning in the tax year 2021 shall be as follows:

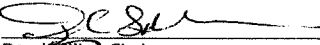
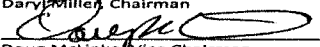
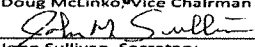
\$ 4.80 for each real estate tax notice collected
\$.50 for each real estate tax noticed uncollected
\$.50 for each per capita notice collected or uncollected

DULY RESOLVED AND ENACTED by the Bradford County Board of Commissioners in public meeting assembled on December 10, 2020.

ATTEST:
COMMISSIONERS:


Michelle L. Shedden, Chief Clerk

BRADFORD COUNTY BOARD OF


Daryl Miller, Chairman

Doug McLinko, Vice Chairman

John Sullivan, Secretary

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2020-23 to increase the payment to municipal election officials Election Day pay rate as per the following:

A CONTINUATION OF THE MINUTES OF DECEMBER 21, 2020

Daryl L Miller, Chairman
Doug McLinko, Vice Chairman
John M Sullivan, Commissioner



Michelle L Sheddin, Chief Clerk
Jonathan Foster, Solicitor

Bradford County Commissioners Office

RESOLUTION 2020-23

The Bradford County Board of Commissioners hereby adopts and approves the amended rate of pay for Election Day workers effective January 1, 2021, per the following:

Judge of Election	\$135.00
Minority Inspector	\$125.00
Majority Inspector	\$125.00
Clerks	\$120.00
Constable	\$125.00

IN WITNESS THEREOF, we have set our hand and seal this 17th day of December 2020.

ATTEST:

Michelle L. Sheddin
Michelle L. Sheddin, Chief Clerk

John M. Sullivan
Bradford County Commissioners

Date 12-21-2020

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A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve a lease with Tilden Bradford LLC for 87.50 acres in Springfield Township, subject to final review of the county solicitor.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following:

The hire of Taylor Place as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective December 23, 2020.

The hire of Madilyn Stoddard as part-time casual Temporary Nurse Aide, as per the recommendation of Jim Shadduck, Manor Administrator effective December 23, 2020.

The hire of Brandon Wolfe as part-time casual COVID Tester, as per the recommendation of Jim Shadduck, Manor Administrator effective December 16, 2020.

The hire of Kathleen Northrop as part-time casual COVID Tester, as per the recommendation of Jim Shadduck, Manor Administrator effective December 16, 2020.

The hire of Kyler Frey part-time casual COVID Tester, as per recommendation of Jim Shadduck, Manor Administrator, and effective December 16, 2020.

The transfer of Bryana Dodge part-time casual Nurse Aide to part-time casual Housekeeping Attendant as per recommendation of Jim Shadduck, Manor Administrator, effective December 19, 2020.

The transfer of Tiffany Space from part-time casual Dietary Attendant to full-time Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective January 3, 2021.


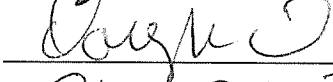
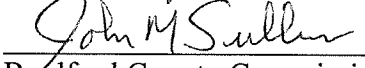
The transfer of Diane VanNote from full-time Dietary Attendant to part-time Dietary Attendant, as per the recommendation of Jim Shadduck, Manor Administrator effective January 3, 2021.

The transfer of Adam Mingos from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective December 20, 2020.

The transfer of Alexander Kipp from part-time Correctional Officer to full-time Correctional Officer, as per the recommendation of Don Stewart, Warden effective December 20, 2020.

A CONTINUATION OF THE MINUTES OF DECEMBER 21, 2020

OTHER




Bradford County Commissioners

SALARY BOARD

MONDAY, DECEMBER 21, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner McLinko, all voted "aye" to set the following salaries:

Taylor Place, PT Casual Temporary Nurse Aide MU12
Effective December 23, 2020 \$11.75 per hour

Madilyn Stoddard, PT Casual Temporary Nurse Aide MU12
Effective December 23, 2020 \$11.75 per hour

Brandon Wolfe, PT Casual COVID Tester
Effective December 16, 2020 \$13.00 per hour

Kathleen Northrop, PT Casual COVID Tester
Effective December 16, 2020 \$13.00 per hour

Kyler Frey, PT casual Covid Tester
Effective December 16, 2020 \$13.00 per hour

Tiffany Space, FT Dietary Attendant MU9
Effective January 3, 2021 \$10.00 per hour

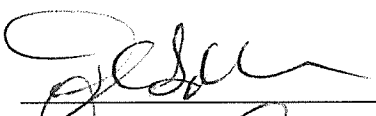
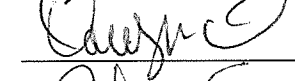
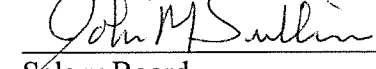
Diane VanNote, PT Dietary Attendant MU9
Effective January 3, 2021 \$ 9.80 per hour

Bryana Dodge, PT Housekeeping Attendant MU9
Effective December 19, 2020 \$9.80 per hour

Adam Mingos, FT Correctional Officer
Effective December 20, 2020 \$13.00 per hour

Alexander Kipp, FT Correctional Officer
Effective December 20, 2020 \$13.00 per hour


Bradford County Treasurer




Salary Board

A CONTINUATION OF THE MINUTES OF DECEMBER 21, 2020

ASSESSMENT BOARD

MONDAY, DECEMBER 21, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan

UNFINISHED BUSINESS

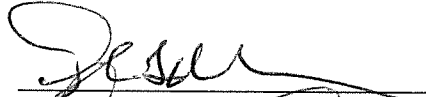
NEW BUSINESS


A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted "aye" to approve the following for a refund:


1 year in 2020 of county taxes paid by William Hawrylo in the amount of \$286.20.

Reason: Corrected square footage and data.

Parcel # 52-068.02-090-000-000







Assessment Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted "aye" to adjourn at 11:30 a.m.