

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, JUNE 25, 2020

PRESENT: Daryl Miller, Doug McLinko and John Sullivan

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to order by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to approve the minutes of June 11, 2020

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the appointment of John Sullivan to the BeST Authority Board to replace Ed Bustin whose term expires December 31, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve authorizing the Chief Clerk to legally advertise the Section 504 Officer and process for grievance for the Bradford County Housing Rehab program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve Resolution 2020-10 Fair Housing Resolution for Bradford County and Sayre Borough for FFY 2020 and the CDBG-CV.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to ratify action taken on June 18, 2020 for Resolution 2020-09, to submit an application to the Department of Community and Economic Development for COVID-19 County Relief Block Grant in the amount of \$5,447,701.00.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Community Development Block Grant Program Statement of Goals for Minority Business and Women Business Enterprise.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve authorizing the Chief Clerk to legally advertise the Fair Housing notice for the Bradford County and Sayre Borough CDBG/Housing Rehabilitation program.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve awarding the contract for the Endless Mountain Mission Center roof replacement to Mac Builders the lowest responsible bidder, and authorize Megan Johnson to be project manager, effective June 22, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the amendment between Bradford County and Kellie Noble to extend the period of her contract until September 30, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve the Purchase of Service Agreements between Bradford County Children and Youth and the following providers, effective July 1, 2020 through June 30, 2021.

Little Stars ABA Therapy and Counseling
Keystone Adolescent Center
Preventative Aftercare

A CONTINUATION OF THE MINUTES OF JUNE 25, 2020

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an amendment to the contract with Complete Healthcare Resources effective June 30, 2020.

A motion was made by Commissioner Sullivan, seconded by Commissioner McLinko, all voted “aye” to approve an employment contract with James Shadduck for the Bradford County Manor effective July 1, 2020.

A motion was made by Commissioner McLinko, seconded by Commissioner Sullivan, all voted “aye” to approve the following:

The hire of Jenna Rosbach as part-time casual Dietary Attendant, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 24, 2020.

The transfer of Klarisa Reyes from part-time casual Nurse Aide to part-time casual Valet, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 10, 2020.

The transfer of Donna Wrobel from part-time casual Valet to part-time casual Housekeeping Attendant, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 15, 2020.

The hire of Kristen Kelly as full-time RN Supervisor, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The transfer of Brooklyn Bourne from part-time casual Valet to part-time casual Nurse Aide, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 17, 2020.

The transfer of Paige Heath from part-time casual Valet to part-time casual Nurse Aide, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 17, 2020.

The hire of Rachel Hickok as part-time casual Valet, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The hire of Colleen Cole as part-time casual CNA, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The hire of Jenny Stone as full-time Staff Development, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 12, 2020.

The hire of Rachael Manley as part-time casual Housekeeping Attendant, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The hire of Emily Jennings as full-time LPN, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 24, 2020.

The hire of Tonya Thomas as part-time casual Valet, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The hire of Diane VanNote as full-time Dietary Attendant, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

Consider approving the hire of Trisha Pratt as DON, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 30, 2020.

The hire of Shirlita Robinson as full-time LPN, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The hire of Alexis Westerfield as part-time casual CNA, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 1, 2020.

The hire of Sharon Vanderpool as part-time casual RN Supervisor, as per the recommendation of LouAnn Simpson, Manor Administrator effective July 20, 2020.

A CONTINUATION OF THE MINUTES OF JUNE 25, 2020

The hire of Gwen Bagley as part-time casual CNA, as per the recommendation of LouAnn Simpson, Manor Administrator effective June 24, 2020.

The hire of David Malkemes as the Fiscal Director at the Bradford County Manor effective July 1, 2020.

The hire of Sadie Shedden as Summer Intern, as per the recommendation of Robert Barnes, Public Safety Director effective June 15, 2020.

The transfer of Matthew Silvers from the position of part-time Officer to regular full-time Officer, as per the recommendation on Don Stewart, Warden effective June 21, 2020.

The transfer of Kassidy Chilson from full-time Correctional Officer to part-time Correctional Officer, per the recommendation of Don Stewart, Warden effective June 26, 2020.

The transfer of Richard Lasko from GIS Planner to GIS Coordinator per the recommendation of Matthew Williams, Planning Director effective June 22, 2020.

The hire of Michelle Tidlow Field as Field Investigator, as per the recommendation of Donna Roof, Chief Assessor. Effective June 29, 2020

The transfer of Jeri-Lynn Peterson from County Caseworker 2 to County Casework Supervisor C&Y, as per the recommendation of Jennifer Cragle, Children & Youth Director effective June 15, 2020.

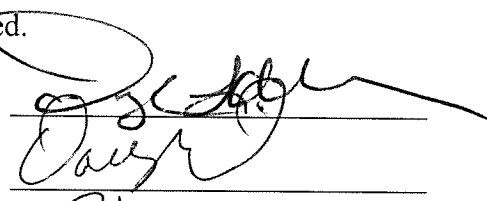
The transfer of Tina L. Westbrook, Fiscal Officer 1, C&Y from Probationary to Regular status, as per the recommendation of Jennifer Cragle, Children & Youth Director effective April 4, 2020.

The transfer of Elizabeth Wilhelm to Caseworker 2, as per the recommendation of Mayme Carter, MH/ID Administrator effective March 4, 2020.

OTHER

The second race in our Summer Series 2020 is coming up on July 11, 2020. It will begin at 9 a.m. at Sunfish Pond County Park. This is a 1 mile loop that you can do as many times as you wish in three hours. The winner will be the one that finishes the most loops. This race is limited to the first 125 registered runners. Go to Run Bradford County for details and to sign up!

The meeting scheduled for July 23, 2020 is cancelled.



John M. Sullivan
Bradford County Commissioners

SALARY BOARD

THURSDAY, JUNE 25, 2020

PRESENT: Daryl Miller, Doug McLinko, John Sullivan and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Commissioner Sullivan, all voted "aye" to set the following salaries:

A CONTINUATION OF THE MINUTES OF JUNE 25, 2020

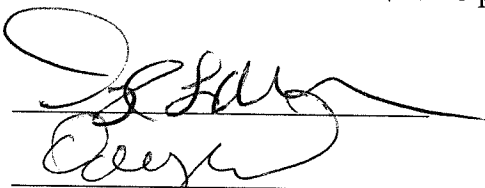
Jenna Rosbach, PT Casual Dietary Attendant Effective June 24, 2020	MU9 \$ 9.80 per hour
Klarisa Reyes, PT Casual Valet Effective June 10, 2020	\$ 8.05 per hour
Donna Wrobel, PT Casual Housekeeping Attendant Effective June 15, 2020	MU9 \$ 9.80 per hour
Kristen Kelly, FT RN Supervisor Effective July 1, 2020	Grade 27 \$30.00 per hour
Brooklyn Bourne, PT Casual Nurse Aide Effective June 17, 2020	MU12 \$11.75 per hour
Paige Heath, PT Casual Nurse Aide Effective June 17, 2020	MU12 \$11.75 per hour
Rachel Hickok, PT Casual Valet Effective July 1, 2020	\$ 8.05 per hour
Colleen Cole, PT Casual CNA Effective July 1, 2020	MU12 \$12.03 per hour
Jenny Stone, FT Staff Development Effective June 12, 2020	Grade 28 \$34.00 per hour
Rachel Manley, PT Casual Housekeeping Attendant Effective July 1, 2020	MU9 \$ 9.80 per hour
Emily Jennings, FT LPN Effective June 24, 2020	Grade 22 \$20.00 per hour
Tonya Thomas, PT Casual Valet Effective July 1, 2020	\$ 8.05 per hour
Diane VanNote, FT Dietary Attendant Effective July 1, 2020	MU9 \$ 9.80 per hour
Trisha Pratt, DON Effective June 30, 2020	Grade 33 \$51.52 per hour
Gwen Bagley, PT Casual CNA Effective June 24, 2020	MU12 \$12.03 per hour
David Malkemes, Manor Fiscal Director Effective July 1, 2020	Grade 26 \$37.24 per hour
Shirlita Robinson, FT LPN Effective July 1, 2020	Grade 22 \$20.00 per hour
Alexis Westerfield, PT Casual CNA Effective July 1, 2020	MU12 \$12.03 per hour
Sharon Vanderpool, PT Casual RN Supervisor Effective July 20, 2020	Grade 27 \$30.00 per hour
Sadie Shedden, Summer Intern Effective June 15, 2020	Grade 7 \$ 8.62 per hour
Matthew Silvers, FT Officer Effective June 21, 2020	\$15.00 per hour

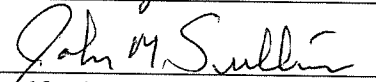
A CONTINUATION OF THE MINUTES OF JUNE 25, 2020

Kassidy Chilson, PT Correctional Officer Effective June 26, 2020	\$14.40 per hour
Richard Lasko, GIS Coordinator June 22, 2020	Grade 23 \$21.78 per hour
Michelle Tidlow, Field Investigator Effective June 29, 2020	Grade 17 \$19.74 per hour
Jeri-Lynn Peterson, County Casework Supervisor C&Y Effective June 15, 2020	Grade 26 \$21.79 per hour
Tina L. Westbrook, Fiscal Officer 1 C&Y Effective April 4, 2020	Grade 24 \$20.17 per hour
Elizabeth Wilhelm, Caseworker 2 Effective March 4, 2020	Grade 21 \$17.08 per hour



Bradford County Treasurer





Bradford County Commissioners

VISITORS REMARKS

ADJOURNMENT

Commissioner Sullivan made a motion at 10:36 a.m, seconded by Commissioner McLinko, all voted “aye” to adjourn.

