

THE MINUTES OF THE BRADFORD COUNTY COMMISSIONERS

THURSDAY, MAY 28, 2020

PRESENT: Daryl Miller and Doug McLinko

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL TO ORDER

A meeting of the Bradford County Commissioners was called to by Chairman Daryl Miller at 10:00 a.m.

VISITOR REMARKS CONCERNING

UNFINISHED BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Miller to approve the minutes of minutes of May 14, 2020.

NEW BUSINESS

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to approve a cost sharing agreement between Towanda Area School District, North Towanda Township, and Bradford County for the Consultation Services of Blair E Bates for the Dupont Tax Assessment Appeal.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to approve the Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance for the fiscal year July 1, 2020 through June 30, 2021.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to ratify action taken on May 20, 2020 to approve the Certification Statement for Children & Youth for the period of October 1, 2019 to December 31, 2019.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to ratify action taken on May 14, 2020 to approve a sub recipient agreement between Bradford County and Towanda Borough for 2015 Community Development Block Grant funds in the amount of \$44,000.00 for Blight Demolition on Mason Alley.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to ratify action taken on May 8, 2020 to appoint Evan Barnes to the Bradford County Airport Authority to replace Scott Hauser who resigned, term to expire on December 31, 2023.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to ratify action taken on May 8, 2020 to approve the submissions of application to the Department of Community and Economic Development for the CBDG-CV funds.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to approve the amendment of the Citizen Participation Plan for Bradford County CDBG Programs CDBG-CV & FFY2020.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" to approve a Purchase of Service Agreements between Bradford County Children & Youth Services and the following providers, effective July 1, 2020 through June 30, 2021:

County of York (York County Youth Development Center)
Avanco International Inc.
City Mission
Bair Foundation of Pennsylvania
Mid Atlantic Youth Services
Diversified Treatment Alternative

A CONTINUATION OF THE MINUTES OF MAY 28, 2020

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the Agreement between Bradford County Children & Youth Services and Sullivan County CYS and Five Rivers Council for Camp Flea being held on August 12, 2020 at Camp Brule.

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the following:

The hire of Courtnie Hoffman as part-time casual Dietary Attendant, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective May 27, 2020.

The transfer of Daniel Francisco from full-time Recreational Aide to full-time CNA, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective May 15, 2020.

The transfer of Nikita Stedge from part-time casual Valet to part-time casual Nurse Aide, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective May 19, 2020.

The hire of Terri Ensminger as part-time casual GN, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective May 27, 2020.

The hire of Caitlyn Decker as part-time casual Valet, as per the recommendation of Lou Ann Simpson, Manor Administrator, effective May 27, 2020.

The transfer of Natalie Silvers from temporary full-time Officer to regular full-time Officer, as per the recommendation of Don Stewart, Warden, effective May 16, 2020.

The emergency appointment of Brooke A. Ward, County Caseworker 1, C&Y Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective May 20, 2020.

The probationary appointment of Tanner M. Swan, County Caseworker 1, C&Y Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective June 1, 2020.

The probationary appointment of Tia R. Archer, County Caseworker 2, C&Y Services, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective June 8, 2020.

The transfer of Saria M. Brewer, County Caseworker 1, C&Y Services, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective December 21, 2019.

The transfer of Kelsey P. Bristol, County Caseworker 1, C&Y Services, from Probationary to Regular status, as per the recommendation of Jennifer Cragle, Children & Youth Director, effective May 31, 2020.

The transfer of Erica D. Hons, County Caseworker 2, Intellectual Disabilities, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective January 4, 2020.

The transfer of Stephanie L. Dodge, County Casework Manager 1, Intellectual Disabilities, from Probationary to Regular status, as per the recommendation of Mayme Carter, MH/ID Administrator, effective May 22, 2020.

The transfer of Mary Sturdevant from Commissioners Administrative Assistant III to Housing Specialist, Human Services, as per the recommendation of Mayme Carter, MH/ID Administrator, effective June 15, 2020.

The hire of Amy Vanbenthuyssen as temporary part-time Housing Specialist as per the recommendation of Mayme Carter, MH/ID Administrator, effective May 2, 2020.

The transfer of Madison Skidgel from part-time Custodian to full-time Custodian, as per the recommendation of Rod Manley, Maintenance Director, effective June 1, 2020.

OTHER

The following individual has been transferred in response to a court order by the Court of Common Pleas to the position of District Magistrate Administrative Assistant II for the office of Magisterial District 42-3-02, Sayre, PA, effective May 18, 2020.

Jeanette Mathews

The following individual has been hired in response to a court order by the Court of Common Pleas to the position of Temporary Court Monitor/Judicial Secretary for the Bradford County Court of Common Pleas, effective May 18, 2020.

Nathan Schoonover



Bradford County Commissioners

SALARY BOARD
THURSDAY, MAY28, 2020
PRESENT: Daryl Miller, Doug McLinko and Matt Allen

UNFINISHED BUSINESS

NEW BUSINESS

A motion was made by Matt Allen, seconded by Doug McLinko, all voted “aye” to approve the starting rate for the GN position at the Bradford County Manor at \$25.00 per hour, effective May 18, 2020.

A motion was made by Matt Allen, seconded by Doug McLinko, all voted “aye” to approve the starting rate for the LPN position at the Bradford County Manor at \$20.00 per hour, effective May 18, 2020.

A motion was made by Matt Allen, seconded by Doug McLinko, all voted “aye” to create a Custodian II position, grade 12, \$11.01 per hour, effective May 26, 2020.

A motion was made by Matt Allen, seconded by Doug McLinko, all voted “aye” to approve the reclassification of Custodial I, Custodial II, and the Custodian Supervisor positions from 35 hours per week to 40 hours per week.

A motion was made by Matt Allen, seconded by Doug McLinko, all voted “aye” to set the following salaries:

Jeanette Mathews, District Magistrate Administrative Assistant II Effective May 18, 2020	Grade 16 \$13.38 per hour
Nathan Schoonover, Temporary Court Monitor/Judicial Secretary Effective May 18, 2020	Grade 14 \$12.14 per hour
Courtney Hoffman, PT Casual Dietary Attendant Effective May 27, 2020	MU9 \$ 9.80 per hour
Daniel Francisco, FT CNA Effective May 15, 2020	MU12 \$12.03 per hour
Nikita Stedge, PT Casual Nurse Aide Effective May 19, 2020	\$11.75 per hour

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Terri Ensminger, PT Casual GN Effective May 27, 2020	\$25.00 per hour
Caitlyn Decker, PT Casual Valet Effective May 27, 2020	\$ 8.05 per hour
Jessica Benninger, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Daniel Fitzwater, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Melody Landon, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Stacey Santee, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Ocianna Valenzuela, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Kira Vroman, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Stormy Wolfe, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Cheryl Wright, LPN Effective May 18, 2020	Grade 22 \$20.00 per hour
Natalie Silvers, FT Officer Effective May 16, 2020	\$15.00 per hour
Brooke A. Ward, County Caseworker 1 Effective May 20, 2020	Grade 20 \$16.25 per hour
Tanner M. Swan, County Caseworker 1 Effective June 1, 2020	Grade 20 \$16.25 per hour
Tia R. Archer, County Caseworker 2 Effective June 8, 2020	Grade 24 \$19.77 per hour
Saria M. Brewer, County Caseworker 1 Effective December 21, 2019	Grade 20 \$16.25 per hour
Kelsey P. Bristol, County Caseworker 1 Effective May 31, 2020	Grade 20 \$16.58 per hour
Erica D. Hons, County Caseworker 2 Effective January 4, 2020	Grade 21 \$17.42 per hour
Stephanie L. Dodge, County Casework Manager 1 Effective May 22, 2020	Grade 24 \$23.26 per hour
Mary Sturdevant, Housing Specialist Effective June 15, 2020	\$18.00 per hour
Amy Vanbenthuyssen, Temp. PT Housing Specialist Effective May 2, 2020	Grade 22 \$25.00 per hour
Brenda Arnold, Custodian II Effective June 1, 2020	Grade 12 \$11.63 per hour

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Charla Bump, Custodian II
Effective June 1, 2020

Grade 12
\$11.05 per hour

Patrick Chapman, Custodian II
Effective June 1, 2020

Grade 12
\$11.05 per hour

Linda Saylor, Custodian II
Effective June 1, 2020

Grade 12
\$12.55 per hour

Morgan Skidgel, Custodian II
Effective June 1, 2020

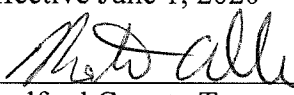
Grade 12
\$11.05 per hour

Madison Skidgel, FT Custodian II
Effective June 1, 2020

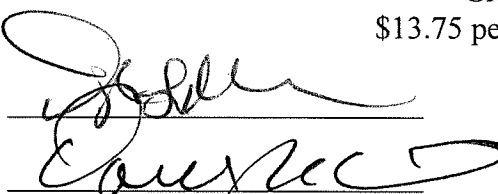
Grade 12
\$11.05 per hour

Daniel Smith, Custodian Supervisor
Effective June 1, 2020

Grade 15
\$13.75 per hour



Bradford County Treasurer



Bradford County Commissioners

ASSESSMENT BOARD
THURSDAY, MAY 28, 2020
PRESENT: Daryl Miller and Doug McLinko

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the following for exempt status:

Walter M. Greczyn
304 Pine St.
Towanda, PA 18848
Reason: Veterans Exemption – New
Parcel # 48-086.04-081-000-000
Effective January 1, 2020

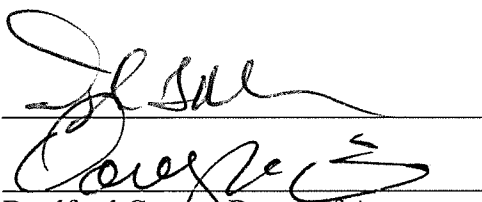
A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted “aye” to approve the following for a refund:

326 Days of county taxes paid by Teri Jo Shaw & Bret B. Vanderpool in 2020 in the amount of \$55.23.

Reason: The cabin burned down.
Parcel # 18-120.-00-31-000-000

1 year of county taxes paid by Lawrence C. & Janice L. Wooster in 2020 in the amount of \$56.73.

Reason: The house was torn down in 2019.
Parcel # 30-030.00-075-000-000



Bradford County Board of Assessment

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ELECTION BOARD

THURSDAY MAY 28, 2020

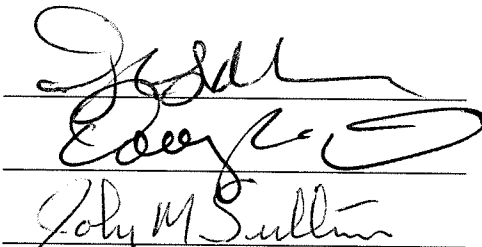
PRESENT: Daryl Miller, Doug McLinko, and John Sullivan

UNFINISHED BUSINESS: None

NEW BUSINESS:

A motion was made by Commissioner McLinko seconded by Commissioner Sullivan, all voted "aye" to ratify action taken on May 21, 2020 to move the location to receive ballots from the Election Office to the Towanda Terrace due to the Covid 19 Pandemic and the need for social distancing of the poll workers as they return the ballots.

A motion was made by Mr. Sullivan, seconded by Commissioner McLinko, all voted "aye" to ratify action taken on May 21, 2020 to advertise the pre-election testing.



Bradford County Election Board

VISITORS REMARKS

ADJOURNMENT

A motion was made by Commissioner McLinko, seconded by Commissioner Miller, all voted "aye" adjourn at 10:49 a.m.